

Ratified Minutes of a Meeting of Quidhampton Parish Council held on Tuesday 24th July 2012 at The White Horse, Quidhampton.

Present; Cllrs Cripps, Roberts, Strawson and Taylor.
In attendance; Mrs C Churchill (Clerk), C Cochrane (Lower Bemerton Cllrs), PCSO Moss, 2 members of the public. Simon King (WC Trading Standards)
Apologies; Cllrs Bass, Edge, Lovett, Tyler and Witt. Wilts Cllr Beattie. PC Jung.

There were no public questions.

Simon King from Trading Standards gave a brief presentation on the Lorry Watch scheme. The scheme started in Bradford on Avon and runs in a similar way to Community Speed Watch. Volunteers note vehicle details and time of day, these are sent to TS who then run a vehicle check and write to the company concerned asking why the vehicle was on the road. Some lorries are legally entitled to use the road (deliveries etc).

It was noted that PC Jung currently does this but he is more than happy for someone else to take it on.

Lorry Watch does not provide signage but may be able to assist with obtaining some from WC.

Wiltshire Cllr Cochrane, representing Lower Bemerton will send a leaflet to all Lower Bemerton households in early September, it was agreed that Quidhampton should also send information at that time as both villages working together would make a bigger impact.

Mr John Cater presented the Civil Emergency Plan for Quidhampton, copies circulated. He asked that QPC should consider whether to approve the plan in principle. Mr Cater undertook to constantly update the plan and he will speak to Cllrs Cripps and Taylor for mapping and flood information.

A final copy of the plan will be circulated.

Cllrs discussed the plan and thanked Mr Cater for all his hard work in compiling this document.

Report from the Wilton Rural Neighbourhood Police Team. PCSO Moss reported that it has been fairly quiet but there had been damage to vehicles throughout the area. Police advice is to leave parcel shelf and glove box open so thieves can see nothing valuable is hidden away.

Members were asked to ensure emails are copied to PCSO Moss when emailing PC Jung.

Report from Wiltshire Councillor Mr Richard Beattie. Apologies received, report attached.

Wiltshire Cllr Cochrane (Lower Bemerton) wished to advise QPC that the Wiltshire Core Strategy is now virtually approved and should be law by the end of 2012. The three local Wiltshire Cllrs (Beattie, Rogers and Cochrane) are looking at producing a neighbourhood plan to cover the west of Salisbury. Quidhampton, Wilton and South Newton. Planning Officers are meeting with all Wiltshire Cllrs on 13th August.

QPC agreed it was essential to be involved and Cllrs Roberts and Taylor agreed to represent QPC.

Cllr Roberts opened the meeting at 8.30pm.

12/067. Apologies for absence and to consider whether to approve the reasons given. Cllrs Bass (away), Edge (work), Lovett (work), Tyler (unwell) and Witt (work) have sent apologies.

QPC resolved to accept the apologies for the reasons given.

Local Government Act 1972 s85(1)

12/068. Chairman's announcements. None

12/069. Declarations of Interest. None received

12/070. Exclusion of the press and public. None required.

12/071. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 22nd May 2012.

The previously circulated minutes were approved with one amendment, 12/052 should include Cllrs Bass and Edge and Mr Dawson.

12/072. Storage for the Parish Council mower. Following discussion at the last meeting Mr Dawson questioned the choice made by QPC particularly that it would need to be installable with the apex on the right, as viewed from the front, unlike the left as shown in the picture, otherwise it'll have to go elsewhere in the village. QPC resolved to purchase storage shed costing £1090.00 for the QPC mower

12/073. Quidhampton Emergency Plan. Mr Cater has prepared a copy of this plan which has been circulated to all Cllrs. QPC resolved to adopt the Emergency Plan. Hard copies will be kept with the Parish Clerk, all Parish Cllrs and at the White Horse but it was noted none are for public display they are to be kept for use in the event of an emergency.

12/074. Update of actions from the meeting dated 22nd May 2012.

1. (12/054.i) Cllr Strawson has completed his register of interests.
2. (12/054.ii) Ms Tilbrook forwarded the survey about the Emergency Plan.
3. (12/054.iii) Clerk informed Wilton Estate about people camping in Boyes Withybed.
4. (12/054.iv) Cllrs distributed the surveys, matter to be discussed at the next meeting.
5. (12/054.v) No update on dumping of rubbish on footpath.
6. (12/062) Bank form completed, Cllr Roberts will take to bank with ID so it can be processed.

12/075. Code of Conduct. As of 1st July 2012 each Parish Council must adopt a Code of Conduct, there are several models available and two have been circulated with this agenda. QPC resolved to adopt the N.A.L.C. Code of Conduct with immediate effect.

12/076. Members Registers of Interest. Following the Localism Act 2011, Cllrs are now required to complete a new Register of Interest and these must be displayed on the WC website and on the Parish Council website if it has one (a link will suffice). Forms must be completed online. Failure to complete this is a criminal offence and subject to a maximum fine of £5,000. Cllrs Roberts and Strawson have completed their registers, Clerk to circulate login information to all Cllrs.

12/077. Quidhampton Village Website. Cllr Cripps reported the website is progressing, Cllr Cripps is happy to co-ordinate any future training.

12/078 Quidhampton Recreation Ground.

(i) The new fence has been damaged reportedly by children retrieving balls. The damage has been exacerbated by a cow getting into the recreation ground from the farmers field.

Clerk and Cllr Roberts have looked at the damage (which has been reported to the police) and Clerk is seeking quote for repair and to increase the height of the fence on that section. One quote received Clerk authorised to proceed with repair after getting more quotes, max of £500. Also to display a sign stating the fence is not safe to climb on.

(ii) The western end goal post has been removed. If this has been damaged it should be repaired otherwise it should be reinstated as soon as possible.

It has been confirmed there was no damage to the goalpost, it was removed to prevent the unacceptable behaviour of young adults playing on the ground.

QPC resolved to reinstate the goalpost asap.

(iii) The entrance gate. The fence post at the entrance is damaged, to authorise its repair or replacement. Clerk to investigate.

(iv) Signage at the entrance is damaged, to authorise replacement. Agreed to wait until the next financial year.

(v) The tree. This has previously been discussed and attempts to meet an arboricultural specialist have been hampered by the weather. Clerk will continue to try and arrange this meeting.

12/079 Speed Limit of A3094. The 2009 speed limit review proposed a change to 50mph between the Park Wall traffic lights and The Daye House. QPC have been asked to support a further reduction to 40mph (this was the original request by QPC in early 2010). The proposed change is due to be advertised in Autumn 2012. QPC resolved to request a reduction of the speed limit to 40mph when the proposal is advertised by WC.

Finance

12/080 Year ending 31st March 2012. The Annual Return has been sent to the External Auditor. Clerk did receive a letter stating it had not been received but when they checked they confirmed it was received before the deadline.

12/081. Year ending 31st March 2013. The balance of the accounts stands at £6959.51 with £240.25 in uncleared funds. A bank reconciliation was distributed.
Terms of expenditure totalling £302.37 were authorised for payment.
Local Government Act 1972 s150(5). Account and Audit Regulations 2008

12/082. Quidhampton PC Standing Orders.

As the changes from the model version were not clear it was agreed that Cllrs Roberts and Taylor would meet with Clerk to highlight changes. Item to be discussed at September meeting.

12/083. Quidhampton PC Marquee Standing Orders. To receive an update on the review of the QPC Standing Orders. Cllr Strawson reported that no meeting of the sub committee had taken place, group will meet and circulate amended version before the September meeting.

The storage shed has been cleared out and contents are now listed, care must be taken to ensure it remains tidy.

12/084. HM The Queen's Diamond Jubilee celebrations. Both events were very successful and QPC wish to formally thank those who worked so hard in organising the events.

A reconciliation has been received from the Dance group, unfortunately this went over budget. The money set aside from the fireworks was used by the Dance group.

There is no money left for the Boyes Withybed project.

Entertainment group have requested that QPC pay for the staging totalling £200 for metal work and £120 for flooring, as this will be available for future events. After discussion it was agreed that no decision would be made until Cllr Roberts had spoken to Mr Smith. It was noted the purchase was not discussed before the event.

12/085. Street Party Finance

There was a slight delay on issuing payments for this due to the late submission of receipts to the Clerk and then the absence of an account signatory. All submitted invoices have been paid.

Clerk has compiled a spreadsheet of the finances for the Street Party. It is noted that a full submission of the event is required by end July to comply with the terms of the funding award.

The Street Party came in within the budget.

12/086. To receive brief reports from Cllrs. None

12/087. Clerk's Report.

SLCC National Conference at Bristol. Clerk authorised to attend (cost max £65 plus travel).

Information on the new Code of Conduct from WALC, SLCC and WC.

Various invoices and enquiries re Street Party

Attended SWWAB meeting at Bishopstone.

Attended Salisbury City Council meeting with presentation by WC about new Code of Conduct.

Attended SLCC branch meeting at Devizes, discussed new Code of Conduct

The professional bike race planned for August has been cancelled, it is hoped it will be held next year.

Request for funding for stage for marquee

12/088. To confirm the date of the next meeting.

The next meeting of QPC is scheduled for 25th September 2012 but the Clerk and Chairman are both unavailable. An alternative date of either Monday 17th or Wednesday 19th September is proposed.

QPC resolved to change the date of the next meeting to Wednesday 19th September. Cllrs Taylor and Tyler sent apologies.

Cllr Roberts closed the meeting at 9.42pm