

RATIFIED MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 24th MAY 2016 IN THE VILLAGE HALL.

Present; Cllrs Bass, Cripps, Edge (Chair) and Hoare.
In attendance; Mrs C Churchill (Clerk), Wilts Cllr Edge. 1 member of the public.
Apologies; Cllrs Frank, Roberts, Rowley and Taylor.
Ms Hampson has resigned from Quidhampton PC.

There were no questions or statements from members of the public on any matter concerning the village.

Report from the Wilton Rural Neighbourhood Police Team. Apologies had been received, the monthly crime report had been circulated.

Report from Wiltshire Councillor Peter Edge.

WC has held its annual meeting and re-elected Richard Britton as Chairman.

WC policy being looked at re academization of schools.

Stop the Bus Cuts has been debated at FC, debate was limited to 15 minutes. Philip Whitehead stated that there would be no bus cuts this year.

SWWAB at Charlton on 26th May

CATG discussed the 20mph, it is waiting to go through the process.

Footpath between Quidhampton and Netherhampton is being recosted, the original quote from BBLB was £70k.

Received a complaint regarding the list of house names displayed on the notice board. Clerk confirmed this has been sorted.

Cllr Edge opened the meeting at 7.34pm

0041. Election of a Chairman for the council year 2016 – 2017.

Cllr Roberts had confirmed in writing that he did not wish to continue as Chairman.

Quidhampton PC resolved to elect Cllr Edge as Chairman.

0042 Signing of the Acceptance of Office. The newly elected Chairman to sign the Declaration of Acceptance of Office of Chairman.

Cllr Edge signed the declaration of acceptance of office.

0043. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 22nd March 2016.

One amendment, under 0023 change se to she.

Quidhampton PC resolved to accept the previously circulated Minutes as amended above, which were taken as read and approved without amendment and signed by the Chairman.

0044. Co – option of Cllr. Following the resignation of Ms Caroline Hampson, a vacancy for the council has been advertised. If an election is not requested the vacancy may be filled by co-option.

Ms Sallie Davies wished to stand for co-option.

Quidhampton PC resolved to co opt Ms Sallie Davies onto Quidhampton PC.

Cllr Davies signed the declaration of acceptance.

0045 Election of a Vice - Chairman for the council year 2016 – 2017.

Prior to the meeting Cllr Rowley had confirmed he was willing to stand for vice chairman.

Quidhampton PC resolved to elect Cllr Rowley as Vice Chairman.

0046 Signing of the Acceptance of Office. The newly elected Vice - Chairman to sign the Declaration of Acceptance of Office of Vice - Chairman.

Due to the absence of Cllr Rowley this could not be signed. Clerk to arrange signing.

Clerk

0047 Apologies for absence were received from Cllrs Frank (family commitments), Roberts (work), Rowley (family commitments) and Taylor (conflicting social engagement).
Quidhampton PC resolved to accept the apologies for the reasons given.
Local Government Act 1972 s85(1)

0048. Chairman's announcements. There were none.

0049. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. None required.
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0050. Interests.

(i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

None declared.

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

Finance

0051. Year ending 31st March 2016.

(i) To note the report from the Internal Auditor. There were no issues raised.

(ii) To approve the accounts for the year ending 31st March 2016

Quidhampton PC resolved to approve the accounts for the year ending 31st March 2016.

Opening balance	£6738.44
Plus receipts	£8367.98
Less payments	£5165.74
Balance c/f	£9940.68

(iii) Approval of Fixed Asset Register

Quidhampton PC resolved to approve the fixed asset register with the value of fixed assets totalling £28539.00

(iv) To agree the Annual Governance statement for Quidhampton Parish Council.

Quidhampton PC answered each statement and resolved that it should be signed by the Chairman and Clerk.

(v) To sign the Annual Return for Quidhampton Parish Council

Quidhampton PC resolved that the Chairman and Clerk should sign the annual return.

0052 To appoint representatives for the forthcoming year.

Flood Warden	Cllr Taylor
SWWAB rep	Cllr Taylor, all Cllrs are welcome to attend.
Highways	Cllr Edge
CEV	Mr J Cater
Website	Cllr Cripps
Village Hall	Cllr Bass
Recreation Ground	Cllr Edge
Marquee	Cllr Rowley

0053. To confirm the dates for Quidhampton Parish Council meetings for the forthcoming year.

26th July, 20th September, 22nd November, 24th January 2017, 28th March and 23rd May.

Quidhampton PC resolved to confirm the dates listed above.

0054. Update of actions from the Meeting dated 24th March 2016.

1. (0025) First Aid. An article went in the newsletter and four people responded. Cllrs Bass and Hoare will also attend the training. Clerk to arrange a date in September (Thursday evening preferred).
2. (0037) The Litter Pick went ahead, thank you to the parishioners who attended. It was surprising how much rubbish was collected along the main road. The equipment will be stored at the hall and is available for parishioners to use to litterpick.
3. (0039) The village has entered the Best Kept Village competition.

0055. Highways.

- (i) **20mph speed limit.** To receive an update. The traffic order has been drafted and with the TRO team for advertising. The two schemes from the previous year are yet to be completed.
- (ii) **Highways meeting held on 20th April.** Clerk attended. Please use the MyWiltshire app to report any issues, this is the quickest and most effective way to get the issue onto the system, however only statutory issues will be done, discretionary issues may be done via the Parish Steward scheme.
The Parish Steward scheme will be fully operational by October 2016. The importance of having a named contact and completing the issue lists was stressed.
- (iii) **CATG report.** Clerk attended. The budget is £13,940 with a further £3500 allocated for salt spreaders. Two substantive bids were recommended; Brook Hill, Donhead St Andrew and New Rd, Zeals.
The footpath from Quidhampton to Netherhampton – no scheme details available, apparently the scheme is being recosted (the original estimate was £70,000). Wilts Cllr Peter Edge stated that the scheme needs QPC support to proceed. Clerk requested details of the scheme are sent to the Parish Council.
Please use the app to report any highway issues.

Finance.

0056. Year ending 31st March 2017.

- (i) To note the balance of the accounts
Quidhampton PC resolved to note the balance of the accounts stands at £18,806.01.
Ring fenced sums total £6169.39
Unpresented cheques total £73.40
Leaving an available balance of £12,563.22

- (ii) To review and approve terms of expenditure.
Quidhampton PC resolved to approve payments totalling £1050.22
Cllrs Edge and Rowley will complete the mandate forms to be added as signatories.
Local Government Act 1972 s150(5). Account and Audit Regulations 2008

0057. Quidhampton Recreation Ground.

- (i) To receive an update on the maintenance issues.
Clerk to get fence quotes, Cllrs Cripps and Hoare will provide contact details.
- (ii) To receive an update on the Tree
The tree has been felled. The wood is available for villagers to collect, a notice is currently displayed on the notice board.
- (iii) To receive an update on the football nets.
There has been no action on this matter.
- (iv) To consider any complaints made regarding the use of the recreation ground.
No complaints have been received.
- (v) New equipment.
Item to be discussed at the next meeting.

0058. To receive an update regarding first aid. Following the article in the village newsletter 5 people have come forward. Clerk will arrange a training date in September and it is hoped more people will come forward.

0059. Parish Noticeboard. To receive a report on whether the notice board can be improved or consider purchasing a new notice board. To be discussed at the next meeting. Ongoing

0060. Planning. To consider how to respond to any planning applications made after the publication of this agenda. There were none.

0061. Website. Cllr Cripps reported that the website had been tidied up to improve visibility. Dates of the next meeting and a notice board has been added.

Village newsletter have been added.

Twitter is growing.

A village place has been created for the village hall.

0062. To receive brief reports from Cllrs.

Cllr Cripps spoke to people who were climbing over the fence at the recreation ground and asked them not to.

The SGN workers filled in the potholes in Coronation Sq, Clerk to write to SGN thanking them.

Parking on the double yellow lines particularly by the western pinch point is causing a problem.

Parking on the roadside and blocking the footway is also causing an issue, the solid white line should not be parked over. Cllr Edge will write an article for the newsletter highlighting the problems caused as emergency vehicles can not get through and the buses are also struggling at times.

0063. Clerk's Report.

Insurance renewal documents received.

Attended an audit briefing, dementia conference, highways briefing and CATG.

SLCC branch meeting, presentation by highways.

SWWAB will meet on 25th May at Charlton

Clerk to get costs for a sweeper to sweep the path between Quidhampton and Lower Bemerton.

0064. To note agenda items for the next meeting to be held on Tuesday 26th July 2016. Please note all agenda items should be sent to the Clerk by 9am on Friday 15th July.

Cllr Edge closed the meeting at 8.25pm.