

# QUIDHAMPTON PARISH COUNCIL

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Cllrs Bass, Cripps, Davies, Frank, Hoare, Rowley and Taylor.

**You are hereby summoned to a Meeting of Quidhampton Parish  
Council on Tuesday 26<sup>th</sup> September 2017 at 7.30pm  
At Quidhampton Village Hall.**

*If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 12pm on Tuesday 26<sup>th</sup> September.*

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([quidhamptonpc@btinternet.com](mailto:quidhamptonpc@btinternet.com)) at least 24 hours before the meeting so that every effort may be made to provide access.*

***Clare Churchill***

Clerk to Quidhampton Parish Council

Dated; 19<sup>th</sup> September 2017

## AGENDA FOR A MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 26<sup>th</sup> SEPTEMBER 2017 IN THE VILLAGE HALL AT 7.30PM.

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

Report from the Wilton Rural Neighbourhood Police Team.

Report from Wiltshire Councillor Ms Pauline Church.

### **AGENDA**

#### **0205. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

**0206. Council meeting minutes** – to confirm and sign the minutes of the parish council meeting held on 25<sup>th</sup> July 2017 .

**0207. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

#### **0208. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0209. Co – option of Cllrs.** Following the uncontested Election there are 2 vacancies on Quidhampton PC that may be filled by co-option.

To co-opt a Cllr onto Quidhampton PC.

#### **Finance.**

##### **0210. Year ending 31<sup>st</sup> March 2018.**

(i) To note the balance of the accounts

Opening balance	£11,463.94
Total receipts	£ 8,756.30
Total payments	£ 2,420.64
Closing balance	£17,799.60

Unpresented cheques	£54.00
Balance of parish bank accounts	£17,853.60
Authorised and ringfenced monies	£5,930.59
Leaving a balance of	£11,869.01

The ring fenced money for the playground project has been transferred into the special project account.

WC has confirmed that QPC will receive CIL funds from the development on land at Pennard. It is just over £1000 but has not yet been received.

To confirm this sum should be placed in the special projects account for the playground project.

(ii) To review and approve terms of expenditure as detailed in schedule of payments.

(iii) To consider an application for funding from Quidhampton Village hall. The hall committee request funds to cover the cost of a building survey that costs £800.00. No specific amount has been requested.

(iv) To confirm bank signatories.

(v) To authorise the Clerk to attend the SLCC regional seminar on 1<sup>st</sup> November.

(vi) To authorise the purchase of a laptop for the Clerk. Funds ringfenced from transparency grant.

*Local Government Act 1972 s150(5). Account and Audit Regulations 2008*

**0211. Quidhampton Carols.** This will take place in the village hall on Saturday 23<sup>rd</sup> December, it is free to attend with refreshments provided. In previous years donations have gone to Quidhampton village hall. To consider a request that Quidhampton PC support the event by paying the hall hire, musician fee and refreshment costs.

**0212. Quidhampton Fireworks.** To receive an update as to whether this event will take place this year. To consider supporting the event financially.

**0213. Parish Noticeboard.**

(i) To consider quotes

(ii) To authorise the purchase of a new noticeboard.

**0214. Community Speed Indicator Device.** SWWAB has agreed to fund 8 devices at £1500 per group.

(i) To confirm a Cllr who will represent Quidhampton PC at meeting of the group. Please note that this is to gather information, a Cllr can not make a decision without bringing the matter to a council meeting.

(ii) To confirm locations for the device.

(iii) To confirm insurance for the device and for those volunteers moving the device.

(iv) To confirm a budget for this project.

**0215. Quidhampton Recreation Ground.**

(i) Expression of Interest for a grant for new equipment.

(ii) To receive an update on the new equipment. Clerk will get quotes in Oct ready as they are only valid for a month.

(iii) To receive an update on the fence and gate repairs. The order has been placed with a request for them to contact the Clerk before starting work.

(iv) To authorise replacement signage for the gate. This item is on hold until (i) is decided.

(v) To consider any complaints made regarding the use of the recreation ground.

**0216. Highways.**

(i) **Speed on Lower Rd.** A metrocount has been put down. Clerk will request the detailed breakdown as with previous metrocounts.

Stickers for wheelie bins have been purchased and are available to parishioners living within the 20mph limit.

(ii) **Community Speed Watch.** The metrocount will also cover this request.

(iii) **Traffic on the A3094.** To receive an update from Cllr Cripps following the metrocount data.

(iv) **Yellow Line repainting.** This was scheduled for August 2017 but has not been completed. Wiltshire Cllr Mrs Church contacted Highways and reply confirms the work is still on the list and should be done before the end of the year. Highways apologised for the delay.

(v) **Parish Steward.** To note items to be added to the list.

**0217. Website.** To receive an update.

To consider placing a simple version of the Emergency Plan on the website – please note this would not contain personal data.

**0218. To receive an update on the following;**

- (i) First aid.
- (ii) Coronation Square car park
- (iii) 2018 Commemoration of the Centenary

**0219. Update of actions from the Meeting dated 26<sup>th</sup> July 2017.**

**0220. Annual Return for the year ending 31<sup>st</sup> March 2017.**

To note the report received from the External Auditor.

**0221. Planning.** To consider how to respond to any planning applications made after the publication of this agenda.

**0222. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

**0223. Policies.**

- (i) Quidhampton PC needs to review its
  - Standing Orders
  - Financial Regulations
  - Freedom of Information policy
  - Press and media policy
  - Complaints policy
  - Marquee standing orders
- (ii) And to adopt the following policies;
  - Grant awarding policy
  - Email policy
  - Data protection

To appoint a working party of at least 2 Cllrs and the Clerk to prepare these policies for adoption at the next meeting.

**0224. Clerk's Report.**

The Emergency Plan has been reviewed, printed and distributed and Clerk has a list of all those who have a copy.

Health and wellbeing fair at Tisbury on 27<sup>th</sup> September

SWWAB CSP at Tisbury on 27<sup>th</sup> September

Taste the Chase at Tisbury on 5<sup>th</sup> Oct

SWWAB on 11<sup>th</sup> October

CLP meeting on 24<sup>th</sup> October

Attended SLCC meeting re insurance, social media etc – please see attached  
Planning briefing  
CATG

Consultations on; Waste  
Car park charging  
Mobile library routes (not affecting Quidhampton)

Changes in May 2018 regarding data protection

**0225. To note agenda items for the next meeting to be held on Tuesday 28<sup>th</sup> November 2017.**

Please note all agenda items should be sent to the Clerk by 9am on November.

This will be the budget setting meeting.