

**Ratified minutes of the annual meeting of Quidhampton Parish Council held on  
Tuesday 24<sup>th</sup> May 2011 in the village hall.**

Present. Cllrs; Blane, Lovett, Kalvis, Pearson, Roberts, Tyler and Witt. Clerk (Mrs C Churchill), PCSO Spacey and 6 members of the public.  
Apologies were received from PC Jung.

Cllr Lovett opened the meeting at 7.37pm

11/035	Election of Chairman for the year 2011-2011. Cllr Roberts proposed Cllr Lovett, Cllr Blane 2 <sup>nd</sup> , all in favour. Cllr Lovett signed the declaration of office.	
11/036	Minutes dated 22 <sup>nd</sup> March 2011 were taken as read and accepted as a true record, Cllr Lovett signed the minutes.	
11/037	Declarations of Interest - none	
11/038	To consider any urgent items that arose during public question time or after the agenda was published. Discussion on planning application for UKLF site at Wilton. Wilton TC held a public meeting (advertised in Valley News and agenda circulated to all QPC Cllrs) and objected to this application. The public consultation is almost (if not already) closed and it was felt that there was not enough time to call a meeting to make a formal response but people may object as individuals. Cllr Blane reminded Cllrs that QPC had seen details before when it was discussed at the Wilton Summit.	
11/039	Co option of Cllr. Two members of the public stood for co-option. Mr Ken Taylor from Fisherman's Reach and Mrs Viv Bass from Nadder Lane. Cllr Lovett proposed QPC co opt Viv Bass and Ken Taylor, all in favour. Cllrs Bass and Taylor signed the declaration of office and joined the council. Clerk distributed register of interest forms.	
11/040	Neighbourhood Policing report. PCSO Spacey updated everyone on lorries through the village and showed Cllrs the letter file. Police can't do anything without registration details. Cllr Taylor has looked into satnav companies, some show Lower Road some don't. Cllr Lovett asked Clerk to contact Salisbury City Council re working together over Churchfields. Police have caught offenders with stolen scrap, please remember to lock sheds securely.	Clerk
11/041	Report from Wiltshire Councillor Richard Beattie. This report was made at the Annual Parish Meeting held immediately before the Annual Parish Council Meeting. W Cllr Beattie is the portfolio holder for Economy and Tourism, doing a lot with Visit Wiltshire and is on board for Vision. WC starting their third year, have cut a lot of middle management as well as 100 buildings. Almost all front line services have been protected. RSS has been thrown out, Core Strategy is with planning inspector. Wilton. Middle school site sold to Plymouth Brethren, youth centre on site is almost complete. SureStart opening shortly in West St. Work has started on SUSTRANS cycle route, WTC hope pavilion plans will go ahead as funding is now secure. UKLF site, application submitted for 450 homes plus small employment and shop, have requested app is called in, two other possibilities but neither are firm proposals. WTC have taken over car parks in Wilton to keep parking free. Wished to remind QPC that he is able to call in applications.	
11/042	Action update from the minutes dated 22 <sup>nd</sup> March 2011 1. (11/020) Clerk drafted letter but fencing was erected before it was sent. 2. (11/021) QPC are registered under PAYE. 3. (11/025.1) Clerk is still waiting on flood presentations but feels these are not going to arrive. No further action. 4. (11/025.2) Payment for football goals is on payment schedule and cheque will be posted tomorrow.	Closed Closed Closed Clerk

11/042	<p>5. (11/025.5) WC highways were meeting with Highways Agency last week, Clerk will arrange site meeting and asked if Cllrs wished to attend. Cllr Kalvis will attend.</p> <p>6. (11/025.6) Old QPC mower has been disposed of.</p> <p>7. (11/025.7) Clerk will contact new internal auditor this summer.</p> <p>8. (11/025.8) Graffiti has eventually been removed from signs on A36. Clerk informed Cllrs that WCllr Beattie chased this matter for Quidhampton as well.</p> <p>9. (11/025.9) Cllrs Lovett and Pearson will meet shortly to discuss website.</p> <p>10. (11/026) No official news on bus service changes except previously advised.</p> <p>11. (11/0229) Cllrs were unsure if pavement has been cleared, Clerk to repeat request if it hasn't been done.</p> <p>12. (11/030) Cllrs Kalvis and Lovett dealt with brambles at recreation ground, Clerk emailed other Cllrs letting them know of date.</p>	<p>Clerk</p> <p>Closed</p> <p>Clerk</p> <p>Closed</p> <p>Cllrs Lovett &amp; Pearson</p> <p>Clerk</p> <p>Closed</p>
11/043	<p>Approval of accounts for the year ending 31<sup>st</sup> March 2011 and completion of the annual return. Accounts have been internally audited, there were no issues. All paperwork was circulated to Cllrs with agenda, there were no questions. Cllr Lovett read out annual governance statement which was completed.</p> <p>Cllr Lovett proposed Clerk purchases two memory keys to back up computer files, one key must be kept off site for security.</p> <p>Annual return was signed by Chair and Clerk. Clerk to send off.</p>	<p>Clerk</p> <p>Clerk</p>
11/044	<p>Accounts. Balance of accounts stands at £8055.18, precept of £4297 has been received. Cllr Lovett proposed payments totalling £1557.60 were authorised, all in favour.</p> <p>Clerk has looked into insurance and is awaiting a quote which will cover marquee whilst erected as well as stored. Cllr Lovett proposed insurance payment is delegated to Clerk with a maximum of £900, all in favour.</p>	<p>Clerk</p>
11/045	<p>Quidhampton Fireworks and Bonfire display. Mr Carter wished to address QPC so Cllr Lovett suspended standing orders.</p>	
	<p><i>A group of villagers would like to organise a firework display on November 5<sup>th</sup>. Would QPC be in charge of this event and therefore cover the insurance costs (nil under PC insurance). It was also requested that QPC purchase the fireworks and donate them to the event.</i></p> <p><i>A discussion then arose about venue and budget.</i></p>	
	<p>Cllr Roberts proposed that the group submit full details including budget and permission re venue so that it may be discussed at the next meeting. Cllr Lovett 2<sup>nd</sup>, all in favour.</p>	<p>Firework Group</p>
11/046	<p>Quidhampton Fete. Cllr Lovett proposed QPC organise this event through the Clerk, any monies raised will be put in special projects account for Diamond Jubilee celebrations. Eight in favour, 1 against (Cllr Roberts).</p>	<p>Clerk</p>
11/047	<p>HM The Queen's Diamond Jubilee. June 2012. Item to go on September agenda and include setting up a working group. Cllr Pearson will head the working group.</p>	<p>September</p> <p>Cllr Pearson</p>
11/048	<p>Funding of the Quidhampton parish newsletter. The editor of the newsletter has made a formal request that QPC fund the full £40 cost of the newsletter for two editions per annum. Cllr Roberts proposed QPC grant £80 towards the Quidhampton newsletter, Cllr Kalvis 2<sup>nd</sup>, 8 in favour, 1 abstention (Cllr Taylor). Payment on July schedule.</p>	<p>Clerk</p>
11/049	<p>Appointment of Vice Chairman and representatives for 2011-2012 Vice Chair. Cllr Roberts prop by Cllr Kalvis, 2<sup>nd</sup> Cllr Pearson. AIF. Floodwarden. Cllr Taylor, prop Cllr Lovett, AIF.</p> <p>Planning committee – Cllrs Blane, Kalvis, Pearson and Witt</p> <p>Recreation ground comm. Cllrs Bass, Lovett, Roberts and Tyler.</p> <p>WiLCAP rep – Cllr Roberts</p> <p>SWWAB rep – Cllr Roberts.</p> <p>CEV – no volunteers, Clerk to draft advert for newsletter.</p>	<p>Clerk</p>
11/050	<p>National consultation on change of planning laws to allow commercial to become residential under permitted development. Cllrs noted this consultation but had no wish to comment.</p>	
11/051	<p>Dates of meetings for the year 2011-2012 were confirmed as the following</p>	

	Tuesdays; 26 <sup>th</sup> July, 27 <sup>th</sup> September, 22 <sup>nd</sup> November, 24 <sup>th</sup> January 2012, 27 <sup>th</sup> March and 22 <sup>nd</sup> May.	
11/052	Parish steward – to note any tasks for the PS visit. Cllr Witt reported overgrown weeds between properties and paths, it was felt this is a parish issue and Ms Tilbrook will place a note will go in the newsletter.	Ms Tilbrook
11/053	Committee reports. Planning. Nothing to report. Recreation Ground. Cllr Tyler emptied the litter bin, it was full of empty alcohol containers. Clerk to look into costs of new bins, July agenda.	Clerk
11/054	Chairman's Report. Nothing to report.	
11/055	Clerks Report Clerks and Councils Direct – circulated. WALC newsletter – circulated.	
11/056	Emergency Matters. Cllr Kalvis reported that there is a fern in the leat called Azola. WWT have looked at it and would like to try to remove it (free of charge). Need to contact all residents affected, Ms Tilbrook was asked to put something into the newsletter. Cllr Kalvis asked Clerk to circulate address list. Clerk will once new cllrs return their forms.	Ms Tilbrook  Clerk
11/057	The date of the next meeting was confirmed as 26 <sup>th</sup> July 2011. Agenda items must be submitted to the Clerk before Monday 18 <sup>th</sup> July.	

Cllr Lovett closed the meeting at 9.26pm.