

**Ratified minutes of the Annual Meeting of Quidhampton Parish Council on  
22<sup>nd</sup> May 2012 at Quidhampton Village Hall.**

Present; Cllrs Bass, Cripps, Edge, Roberts, Strawson, Taylor, Tyler and Witt.  
In attendance; Mrs C Churchill (Clerk). and 2 members of the public.

There were no questions or statements from members of the public on any matter concerning the village.

Report from the Wilton Rural Neighbourhood Police Team – apologies received.

Report from Wiltshire Councillor Mr Richard Beattie.

Traffic lights at Wilton – still waiting for engineers to confirm this is feasible.

Path Improvement Grant scheme open for applications.

Ofsted report into childcare states no unnatural outcome but admin is poor, corrective action is being taken.

Unaware of developments with Fugglestone Red site.

No decision made on Land Command site

Code of Conduct went to Full Council last week, final version imminent.

**Cllr Roberts opened the meeting at 7.30pm**

**12/043. Election of Chairman.** To elect a Chairman for the council year ending May 2013. Resolved that Cllr Roberts is elected as Chairman of Quidhampton PC for the forthcoming year.  
*Local Government Act 1972 ss15*

**12/044. Declaration of acceptance of Office.**

Cllr Roberts duly signed the Acceptance of Office.

*Local Government Act 1972 s83(4)*

**12/045. Election of Vice Chairman**

Resolved that Cllr Edge is elected as Vice - Chairman of Quidhampton PC for the forthcoming year.

*Local Government Act 1972 ss34*

**12/046. Apologies for absence** were received and accepted from Cllr Lovett (family commitments). Apologies also received from PC Jung.

*Local Government Act 1972 s85(1)*

**12/047. Chairman's announcements.**

Cllr Roberts read out Cllr Lovett's report on the previous year.

**12/048 Declarations of Interest.** None received.

*Local Authorities (Model Code of Conduct) Order 2007 SI No.1159*

**12/049. Exclusion of the press and public.** None required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**12/050. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 27<sup>th</sup> March 2012.

Resolved that the previously circulated minutes were a true record and thus signed by the Chairman.

**12/051. To receive brief reports from Cllrs.**

Nothing to report.

**12/052. To appoint representatives to organisations.**

FloodWarden	Cllr Taylor
Website	Cllr Cripps
Planning	Cllrs Cripps, Roberts, Strawson and Taylor.
Recreation Ground	Cllr Tyler
SWWAB	Cllr Taylor
WiICAP	Cllr Roberts
Marquee sub committee	Cllrs Strawson, Bass, Edge and Mr Dawson.

**12/053. To confirm dates of meetings for the forthcoming year.**

To meet on the following Tuesdays; 24<sup>th</sup> July, 25<sup>th</sup> September, 27<sup>th</sup> November, 22<sup>nd</sup> January, 26<sup>th</sup> March and 28<sup>th</sup> May.

Resolved that QPC shall meet on these dates.

**12/054. Update of actions from the meeting dated 27<sup>th</sup> March 2012.**

- (i) (12/024) Cllr Edge has returned his completed register, Cllr Strawson has yet to complete his.
- (ii) (12/027) Clerk has not seen a survey from Mr Cater. Ms Tilbrook will f/w a copy to the Clerk.
- (iii) (12/029.1) Boyes Withybed project is still ongoing. It was reported that someone was camping in the area, Clerk to inform Wilton Estate.
- (iv) (12/029.2) Clerk has requested an Officer from LorryWatch attends the July meeting.
- (iv) (12/029.5) Clerk collected surveys and allotted Cllrs to distribute areas.
- (v) (12/029.6) Cllr Lovett to report on issue of garden waste being dumped on the footpath.
- (vi) (12/030) Cllr training for the website was rearranged and took place, more to take place soon.
- (vii) (12/031) Cllr Edge has spoken to Mr Smith re the Bop.
- (viii) (12/037) Clerk requested drain catchment bins in the parish were emptied.

**12/055. HM The Queen's Diamond Jubilee celebrations.** To receive an update on the plans for the Street Party and the Dance.

Street Party on Saturday 2<sup>nd</sup> June, road closed from 12 noon for all traffic except the village bus. Full road closure from 2.30pm.

Tea Party with tea to drink, magician, village photo.

Road to re-open at 6pm.

Hog roast and family disco in the marquee till 9pm.

Best decorated house competition.

Bunting will be put up next week.

Clerk reminded those present that the bunting may not be hung across the carriageway whilst the road is open.

There is a meeting tomorrow to discuss sandwiches.

Quidhampton Bop is all organised and they have a meeting this week, no further information available.

Finance for these events

£748.95 from the fete, £524 from the fireworks and £1000 from SWWAB.

Cllrs needed confirmation that the Bop will be self financing.

**12/056. Storage for the Parish Council mower.** The mower storage needs to be agreed.

Resolved to purchase a shed costing £799.95.

Noted this will need a ground anchor, Clerk to enquire.

**12/057. To approve delegated powers for the Parish Clerk to use for items requiring urgent attention.**

Resolved to approve delegated powers to the Parish Clerk but such items must be discussed with a minimum of two members and must be of a nature that can not wait until the next meeting.

*Local Government Act 1972 s101*

**12/058. Quidhampton PC Standing Orders**

Cllr Taylor asked what changes had been made, as Cllr Lovett had prepared the Standing Orders this couldn't be answered.

Clerk to send Cllr Taylor the Model Standing Orders for cross checking.

**12/059. Quidhampton PC Marquee Standing Orders**

To be discussed at the next meeting.

Cllr Edge will confirm maximum numbers for various events.

## **Finance**

**12/060 Year ending 31<sup>st</sup> March 2012. To approve the accounts for the year ending 31<sup>st</sup> March 2012.** To note the Internal Audit and to agree the annual governance statement.

It was noted that the balance of maintenance and mower will be rolled f/w for replacement mower and storage shed.

Resolved to approve the accounts, the Annual Governance Statement was discussed and answered.

Cllr Roberts signed the Annual Return.

*Account and Audit Regulations 2003 reg 27.*

**12/061. Year ending 31<sup>st</sup> March 2013.** The balance of the accounts stands at £8199.65 (inc £1108.95 ringfenced).

Payments totalling £962.23 were authorised for payment.

*Local Government Act 1972 s150(5). Account and Audit Regulations 2003 reg 4*

**12/062. To authorise new signatories for the Parish Council bank accounts.** Current signatories are Cllrs Lovett and Tyler.

Resolved that Cllrs Cripps and Roberts should become signatories for the Lloyds bank accounts. Clerk to sort out paperwork.

**12/063. Localism Act 2012.** This became an Act in 2012, under this Act the Cllrs register of Interests must be published on the website if the Parish Council has one. Clerk has enquired for further details but currently information is limited.

Law requires the registers to be published online.

It is not known what will happen if they are not published.

It is believed Cllrs will have to fill out a different form, the current register will not be the one published online.

Cllrs noted the information.

**12/064. Code of Conduct.** The Standards Board has been abolished and councils are now required to adopt their own Code of Conduct, it is recommended to adopt the WC Code of Conduct but this is not yet available. Clerk is attending a meeting at Salisbury City Council on 11<sup>th</sup> June to discuss this and will also attend an SLCC meeting with Ian Gibbons.  
Cllrs noted the information.

**12/065. Clerk's Report.**

- (i) Rural facilities survey
- (ii) Churchyard and cemeteries questionnaire, completed and returned.
- (iii) Attended the SWWAB tent and delivered the Quidhampton tapestry to the tent before the event.
- (iv) Attended briefing on dog control. QPC agreed that a dog control event should be organised in the village hall, the Dogs Trust will attend and will chip dogs free of charge. Clerk to arrange a date.
- (v) WALC subs and a letter to the Chairman regarding membership.
- (vi) Attended Agendas and Minutes training in Swindon.
- (vii) Attended VAT and Audit seminar in Bristol.
- (viii) Information re purchasing litter pickers and associated equipment. This is all available free of charge through WC, should the parish wish to arrange a Litter Pick, WC will drop off equipment (as long as it's available) and collect rubbish afterwards. Agenda item for July.
- (ix) Early Day Motion for Planning Appeals from WALC. WALC have emailed all Parish Councils asking them to consider asking their M.P. to support the above EDM. Mr John Glen has confirmed that he will not support Early Day Motions.

**12/066. To note items for the agenda of the next meeting to be held on Tuesday 24<sup>th</sup> July 2012.**

Please note that all agenda items must be sent to the Clerk before Monday 16<sup>th</sup> July 2012.

Cllr Roberts closed the meeting at 9.05pm.

After the meeting the following matters were raised.

The goal posts on the recreation ground have been removed, it wasn't clear why.

A new stile is required, Cllr Bass will speak to Mr Strange re contact for the farmer.