

**DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF QUIDHAMPTON  
PARISH COUNCIL HELD ON 17th MAY 2017 IN THE VILLAGE HALL.**

Present; Cllrs Bass, Cripps, Rowley and Taylor  
In attendance; Mr C Edge (outgoing Chairman). Mrs C Churchill (Clerk), Wilts Cllr Pauline Church.  
2 members of the public.  
Apologies; Cllrs Davies and Hoare

There were no questions or statements from members of the public on any matter concerning the village.

Report from the Wilton Community Police Team. Apologies had been received and a report was given at the Annual Parish Meeting which preceded this meeting. .

Report from Wiltshire Councillor Ms Pauline Church was given at the Annual Parish Meeting which preceded this meeting. .

Mr C Edge as outgoing Chairman opened the meeting at 8.11pm

**0154. Election of a Chairman for the council year 2017 – 2018.**

Quidhampton PC resolved to elect Cllr Rowley as Chairman for the forthcoming year.

**0155. Signing of the Acceptance of Office of Chairman.**

Cllr Rowley signed the Declaration and took the Chair,  
Mr Edge left the council table and sat with members of the public.

**0156. Council meeting minutes** – to confirm and sign the minutes of the parish council meeting held on 22<sup>nd</sup> March 2017

**Quidhampton PC resolved** to accept the previously circulated Minutes which were taken as read and approved without amendment and signed by the Chairman.

**0157. Apologies for absence** were received from Cllrs Davies (conflicting social engagement) and Cllr Hoare (work).

Quidhampton PC resolved to accept the apologies for the reasons given.  
*Local Government Act 1972 s85(1)*

**0158.. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0159. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.  
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is completed and kept up to date.

Clerk to circulate log in details to amend / complete the Register of Interests on the WC website. Clerk

**0160. Co – option of Cllrs.** Following the uncontested Election there are 3 vacancies on Quidhampton PC that may be filled by co-option.

To co-opt a Cllr onto Quidhampton PC.

Mr C Frank stood for co-option, he apologised for not completing the nomination paperwork.

Quidhampton PC resolved to co-opt Cllr Frank onto Quidhampton PC.  
Cllr Frank signed the Declaration of Acceptance of Office and joined the council.

**0161. Election of a Vice - Chairman for the council year 2017 – 2018.**

Quidhampton PC resolved to elect Cllr Cripps as Vice Chairman.

**0162. Signing of the Acceptance of Office of Vice Chairman..**

Cllr Cripps signed the Declaration.

**0163. To resolve to adopt the General Power of Competence.**

Quidhampton PC confirmed that two thirds of the council had stood for election and the Clerk was qualified which makes the council eligible for the GPC.

Quidhampton PC resolved to adopt the General Power of Competence.

**Finance**

**0164.. Year ending 31<sup>st</sup> March 2017 .** Item deferred to a future meeting.

- (i) To note the report from the Internal Auditor.
- (ii) To approve the accounts for the year ending 31<sup>st</sup> March 2017
- (iii) To agree the Annual Governance statement for Quidhampton Parish Council.
- (iv) To sign the Annual Return for Quidhampton Parish Council

*At this point it was mentioned by a member of the public that an overhead projector would be useful. This would be a project for the village hall to consider.*

**0165. To appoint representatives for the forthcoming year.**

Highways	Cllr Rowley
Flood Warden	Cllr Taylor
Dementia Champion	Cllr Bass
Website	Cllr Cripps
CATG	Clerk
SWWAB	Cllr Taylor – all Cllrs are welcome to attend
SWWAB CSP	Cllr Bass

**0166. To confirm the dates for Quidhampton Parish Council meetings for the forthcoming year.**

Quidhampton PC resolved to meet on the following dates;

25<sup>th</sup> July  
26<sup>th</sup> September  
28<sup>th</sup> November  
23<sup>rd</sup> January 2018  
27<sup>th</sup> March  
22<sup>nd</sup> May – this will be the annual parish council meeting.

**0167. Update of actions from the Meeting dated 28<sup>th</sup> March 2017.**

**0168. Highways.**

- (i) **20mph speed limit.** Clerk to request metrocount for September 2017, not to be done during school holidays.
- (ii) **Highways meeting to be held on 23<sup>rd</sup> May.** Clerk will attend and report back. Clerk
- (iii) **CATG report.** Clerk attended. Nothing to report regarding Quidhampton.

**Finance.**

**0169. Year ending 31<sup>st</sup> March 2018.**

(i) To note the balance of the accounts  
Quidhampton PC resolved to note the following;

Opening balance	£11,463.93
Total receipts	£ 8,755.42
Total payments	£ 130.00

Closing balance            £20,089.35

Unpresented cheques	£39.00
Balance of parish bank accounts	£20,128.36
Authorised and ringfenced monies	£5930.59
Leaving a balance of	£14,197.76

**(ii)** To review and approve terms of expenditure as detailed in schedule of payments.

Quidhampton PC resolved to authorise payments totalling £1134.67

*Local Government Act 1972 s150(5). Account and Audit Regulations 2008*

**0170. Quidhampton Recreation Ground.**

- (i) To receive an update on the new equipment. Clerk has received a second quote and sent details to the parent who is liaising with other parents in the village. The feedback is positive and apologies had been received that she could not attend but the meeting clashed with children's bed time.  
Quidhampton PC resolved that on the condition the parent confirms in writing the preferred item that the piece of equipment should be ordered.  
Funding – currently Quidhampton PC has £3,797.13 allocated for this project (this includes the £1000 allocated in the 2017/18 budget). The project total is £9502.67. The shortfall of £954.54 should be taken from reserves. This is based on a successful application for a SWWAB grant of £4751.00.  
Clerk to apply for SWWAB grant for £4751.00 Clerk
- (ii) To receive an update on the fence and gate repairs. Clerk has received a quote. Quidhampton PC wished to check the fence measurement and will report back.  
Quidhampton PC resolved that there should not be two stiles along one side, Clerk to speak to tenant and ask if a stile may be placed in the field side to allow safe retrieval of balls. Clerk
- (iii) To receive an update on the football nets. Cllr Rowley has put up one of the nets, a short discussion followed regarding putting up the second net as this could encourage older people to use the pitch to train on (as previously happened).  
The second net will be stored safely.  
Quidhampton PC resolved that only one net would remain in situ until further notice.
- (iv) To consider any complaints made regarding the use of the recreation ground. None received.

**0171. To receive an update regarding first aid.** To be arranged, Clerk to try and arrange a date. Clerk Cllr Rowley he had passed on some information to the White Horse regarding defibrillators.

**0172. Coronation Square car park.** A report has been received informing QPC that the lease expires in February 2018 and that WC will not be renewing the lease. The car park is leased to WC by Wilton Estate. The car park is for residents of Coronation Square and Egham Place.

Clerk has spoken to Wilton Estate who confirmed they lease the land abut are not responsible for maintenance.

Clerk has made enquiries with WC Housing and WC has assured the Clerk that they have no plans to not renew the lease.

Reports from tenants are that a council employee confirmed that the lease would not be renewed (this is denied by Wiltshire Council) and that surveyors have been measuring up the car park.

Suggested to register the car park as an asset of community value.

Item to remain on the agenda.

Ongoing

**0173. To register the village hall as an asset of community value.**

To resolve to submit a request to register the village hall as an AoCV. Cllr Taylor to lead has circulated all the information for this item including a letter of support from the Vicar.

Quidhampton PC resolved to submit the request to register the village hall as an asset of community value. Clerk

**0174. Parish Noticeboard.** Cllr Taylor reported that Cllr Hoare had a proposal, to be discussed at the next meeting.

Clerk had received an email with a second quote attached from the local company but the attachment was classed as insecure and therefore not opened.

**0175. Planning.** To consider how to respond to any planning applications made after the publication of this agenda. There were none.

**0176. Website.** Nothing further to report, a full report had been given at the Annual Parish Meeting preceding this meeting.

**0177. To receive brief reports from Cllrs.** There were none.

**0178. Clerk's Report.**

SWWAB on 31<sup>st</sup> May at Broadchalke

SWWAB CSP on 19<sup>th</sup> June at Tisbury

Dementia on 26<sup>th</sup> June at Tisbury

Highways newsletter

Election results are available on the WC website.

**0179. To note agenda items for the next meeting to be held on Tuesday 25<sup>th</sup> July 2017 .** Please note all agenda items should be sent to the Clerk before Monday 17<sup>th</sup> July.

Cllr Rowley closed the meeting at 9.16pm.