

DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 28th NOVEMBER 2017 IN THE VILLAGE HALL.

Present; Cllrs Bass, Cripps, Frank, Hoare, Rowley and Taylor
In attendance; Mrs C Churchill (Clerk) and 3 members of the public.
Apologies; Cllrs Davies and Frank. Wilts Cllr Pauline Church. PCSO Clarke

Questions or statements from members of the public on any matter concerning the village.

Mr Cater from Quidhampton Village Hall Committee

Thank you to Quidhampton PC for the generous contribution towards the survey of the hall, which did not cost the hall any money as 3 benefactors kindly covered the remaining 50% of the cost.

The following report was read out;

As promised at a Public Mtg prior to your P.C. Mtg on 26 Sep, the Hall Cttee has since had building survey carried out.

You should recall that at that Public Mtg of 26 Sep, the Rev Simon Woodley offered a new 5-year lease from the date the current lease expires in April 2018 (the same date as Brexit).

However, it was the feeling of the public meeting that we should seek a longer lease, perhaps 20 or 25 years.

In summary, the Survey Report, and its subsequent addendum, states the following:

Basically, the Hall structure is sound, albeit:

- Two small roof spaces have not yet been inspected, due to lack of inspection-hatches, but the main roof-space is dry.
- The vegetation on the roof precludes a comprehensive inspection of the roof.

The survey, and its addendum, recommends work required in the two following scenarios:

For a Five-Year Lease. Work which should be carries out ASAP:

1. Inspect and repair as necessary missing/broken roof slates and clear the gutters.
2. Cut back vegetation from kitchen roof and clear gutters.
3. Install a shingle-based-drain along the external front of the Hall to stop further internal damp.
4. Thence, cosmetic repairs only to internal front wall, at the least.

The Surveyor's rough estimate for this work was £2,000.

20/25 Year Lease. Turning to the Survey Report's findings and his recommendations for a 20/25 year lease.

First, bear in mind that, before we could be promised a long lease it could not be offered for several years yet. Simon would need to have a good hard and long look at how we use and manage the Hall, and consider his own needs, before making any new promises.

Is it the intention of the hall committee to take the 5 year lease initially?

Yes

Cllr Taylor wished to emphasis a sustainable hall committee. Ad hoc help looking at the lease, looking at the survey and report and external grants (national sources).

Cllr Taylor is attending a networking day in December looking at grants.

The next step for the hall committee will probably be an update as they feel a meeting may not be that well attended.

There are people in the village who have expertise and may be able to help.

Agenda for next meeting – Village Hall update on new lease.

The hall committee is desperate for a secretary.

The wi-fi grant application to SWWAB was successful and this should be installed by Christmas.

Report from the Wilton Rural Community Police Team. Apologies received.

Report from Wiltshire Councillor Ms Pauline Church. Apologies received and the following report was read out by Cllr Rowley.

Wilton Parkway Station

Well attended public meeting last month. TransWilts chairman, Paul Johnson presented the latest news and developments including aspirational public spaces. We're now awaiting Wiltshire Council's draft report from Aitkins which should be available at the end of the year/beginning of next.

Local Government Boundary Review

A consultation is taking place to look at councillor numbers and the appropriate ward boundaries. Town and parish councils together with members of the public will be encouraged to make their representations. The review will be completed well before the local elections in 2021.

Speed Indicator Devices

The area board is now collating applications – our joint application with Wilton is in the process of being submitted to the CEM Steve Harris for funding release.

Firework Danger Education

At the last Community Safety Partnership in Tisbury, PC Matt Holland shared concerns around children playing with fireworks after a number of dangerous incidents, one involving a grit bin being blown up in Wilton. As suggested by PC Holland, Wiltshire Police and Wilts & Dorset Fire and Rescue will deliver a joint educational initiative to schools in the area around firework safety.

Child Poverty

I chaired Wiltshire's first Child Poverty Summit last week which featured a presentation by Dr Ceri Brown from Bath University around the "Binds of Poverty" and its impact on a child's ability to learn and feel included in our schools and communities. Although relatively affluent, Wiltshire has extreme pockets of deprivation and our large and rural local authority presents challenges for families in accessing work and local services. Using the startling outcomes of our recent Child Wellbeing report, where 10,000 school aged Wiltshire children were surveyed, I and my cabinet colleagues shall continue to find ways of improving outcomes for our children living in poverty.

Christmas Lights Switch On

Christmas starts in Wilton on Monday 4th December. Now and all day event – Craft Market from midday in the market square and lights switch on at 6:30pm – all welcome!

Cllr Rowley opened the meeting at 8.01pm.

0226. Apologies for absence were received from Cllrs Davies (conflicting social engagement and Frank (family commitments).

Quidhampton PC resolved to accept the apologies for the reasons given.

Local Government Act 1972 s85(1)

0227. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 26th September 2017.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read and approved without amendment and signed by the Chairman.

0228. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0229. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0230. Co – option of Cllrs. Following the uncontested Election there is 1 vacancy on Quidhampton PC that may be filled by co-option.

The second vacancy needs to be advertised.

To co-opt a Cllr onto Quidhampton PC.

There was no one to co-opt.

Finance.

0231. Year ending 31st March 2018.

(i) To note the balance of the accounts

Opening balance £11,463.94

Total receipts £ 9,831.42

Total payments £,,3,746.65

Closing balance £17,549.71

Unpresented cheques £47.00

Balance of parish bank accounts £17,596.71

Authorised and ringfenced monies £7,005.51

Leaving a balance of £10,544.20

CIL funds totalling £1074.92 from the development on land at Pennard have been received and are in the Special projects account (part of ringfenced money above).

Quidhampton PC resolved to note the information.

(ii) To note payments totalling £222.80 made since the last meeting.

Quidhampton PC resolved to note the payments made.

(iii) To review and approve terms of expenditure as detailed in schedule of payments.

Quidhampton PC resolved to authorise payments totalling £644.26

(iv) To confirm bank signatories.

The bank mandate has been processed. Cllrs Davies and Frank are now bank signatories.

(v) To authorise the Clerk to attend the SLCC Practitioners Conference in February 2018.

Quidhampton PC resolved to authorise the Clerk to attend this conference.

(vi) To authorise the purchase of a laptop for the Clerk. Funds ringfenced from transparency grant.

Quidhampton PC resolved that the Clerk should purchase a laptop costing £350 plus VAT or less.

Local Government Act 1972 s150(5). Account and Audit Regulations 2008

0232. Parish Noticeboard.

(i) To consider quotes for a new noticeboard.

Cllr Mullet has looked at the old noticeboards and feels they are repairable. No new noticeboard required.

As there are two noticeboards it was considered to place a second noticeboard on the village hall for village hall use.

Quidhampton PC thanked Cllr Mullet for working on the noticeboards.

(ii) To consider the cost of a large map of the parish.

Cllr Cripps will look at the cost of printing onto aluminium or wood.

Cllr Cripps

(iii) To authorise the purchase of a new noticeboard. Not required.

0233. Community Speed Indicator Device. The Wilton SID group has met twice and having looked at eight potential suppliers agreed to purchase one from a local company. The company attended the second meeting so members were able to see the size of the device and what it could do.

The device will be shared equally between the 5 parishes and change parishes every fortnight.

The cost of the device will be shared equally between the 5 parishes.

Wilton TC will purchase the device and invoice the remaining parishes their share of the cost.

To resolve which Cllr will lead on this project and manage the erecting and taking down of the device.

Quidhampton PC resolved that Cllrs Mullet and Rowley will lead on this project.

0234. Defibrillator. To consider purchasing a defibrillator for the parish.

It was felt this would be a good thing to have in the village.

Cllr Rowley will circulate details on adopting BT phone box as a location to house the defibrillator.

Various packages available, Cllr Bass has been advised that the defib is locked and a code given via 999.

Cllr Bass will circulate details.

Ongoing

0235. Quidhampton Recreation Ground.

- (i) To note the annual inspection report and address matters to be attended to. The report has been circulated via email.

Cllr Taylor asked the Clerk to recirculate the report.

Clerk

Cllr Mullet will get quotes for the work required.

Cllr Mullet

Cllr Taylor reported that quotes for the grant are required by March. Clerk confirmed she will request new quotes for late February so they are valid at the time of application.

Cllr Taylor requested the quotes are valid for several months rather than the standard 30 days.

Need to speak to parishioners to confirm what the children want.

Cllr Taylor will confirm what is required.

Cllr Taylor

- (ii) To receive an update on the fence and gate repairs. The fence and stile repairs are complete. The gate requires attention. This item is on hold until the grant application is decided.

- (iii) To consider any complaints made regarding the use of the recreation ground. None received.

0236. Highways.

- (i) **Speed on Lower Rd / Community Speed Watch.** The results of the metrocount confirmed that Lower Rd is eligible for CSW. A flyer was distributed with the November newsletter. So far there have been three confirmed volunteers and six potential volunteers. Training will be held before Christmas.

- (ii) **Traffic on the A3094.** To receive an update from Cllr Cripps following the metrocount data.

Cllr Cripps confirmed the data had been sent to Ms Drewett.

The report has not been circulated.

Quidhampton PC resolved to support the report, Cllr Cripps will finalise and check the report prior to circulation.

Cllr Cripps

Once available a copy will be sent to Wilton TC.

Clerk

The Parish Steward to be requested to clear the footpath from the village to the A36.

Cllr Rowley.

- (iii) **Yellow Line repainting.** This was completed in October 2017 however residents have confirmed that the lines were not fully repainted. Clerk has raised this with Highways who will look into the issue.

- (iv) **Parish Steward.** To note items to be added to the list.

0237. To receive an update on the following;

(i) First aid. No update available.

(ii) Coronation Square car park. Nothing to report.

(iii) 2018 Commemoration of the Centenary

Two parishioners gave the following report;

It is hoped to have a row of poppies throughout the village and on houses so lots will be needed. Need lots and lots of plastic bottles. Intend to push the project after Christmas.

Hope to hire the village hall on a Tuesday (when QPC meet in January) to paint and allow the poppies to dry inside.

Please could Quidhampton PC fund paint costs of £50?

Bemerton also wish to get involved.

The playground at Bemerton is a memorial from the First World War.

Cllr Rowley will speak to Bemerton re joining up.

Quidhampton PC thanked the parishioners for the report and confirmed funds were available for the purchase of paint.

0238. To set a Budget for the year ending 31st March 2018.

Quidhampton PC considered the draft budget.

Quidhampton PC resolved to set a budget of £

0239. To request a Precept for the year ending 31st March 2018.

Quidhampton PC resolved to request a Precept of £9210 which equates to a Band D of £59.36.

0240. Website. To receive an update.

To consider placing a simple version of the Emergency Plan on the website – please note this would not contain personal data.

Cllr Taylor stated uploading docs onto the website is not easy.

Agenda item for January.

Clerk

0241. Update of actions from the Meeting dated 26th September 2017.

1. (Public questions). Clerk has asked Cllr Cripps to forward the data re the A3094 metrocount.
 2. (0209) Clerk informed WC of Cllr Mullet's co-option.
 3. (0210.v) Clerk attended the Regional seminar.
 4. (0215) Expression of Interest for the recreation ground grant is still pending.
 5. (0218) Clerk delivered the wreath to Cllr Rowley
- All other actions appear as agenda items.

0242. Planning. To consider how to respond to any planning applications made after the publication of this agenda. There were none.

0243. To receive brief reports from Cllrs. There were none.

0244. Clerk's Report.

SWWAB on 6th December at Tisbury

Transportation meeting on 7th December

Highways briefing on 1st May 2018

Wilton Parkway update meeting on 25th October – progressing well. Further info on transwilts website

Collected and delivered poppy wreath

Financial info received re precept

Attended

WC / SLCC meeting (see report)

CATG on 8th November (see report)

SW Flood Working Group. Raised te concern re potential flooding should the Netherhampton development proceed and was advised to take photos showing the land when flooded and that Netherhampton need to complete a flood plan to highlight this. Information has been passed to Netherhampton PC.

Changes in May 2018 regarding data protection, still nothing definite re charges and DPOs.

0245. To note agenda items for the next meeting to be held on Tuesday 23rd January 2018. Please note all agenda items should be sent to the Clerk by 9am on 11th January

Cllr Rowley closed the meeting at 10.10pm