

DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 27th March 2018 IN THE VILLAGE HALL.

Present; Cllrs Bass, Cripps, Davies, Frank, Rowley and Taylor
In attendance; Mrs C Churchill (Clerk) and 4 members of the public.
Apologies; Wilts Cllr Pauline Church. CPT South.
Not present; Cllr Mullet.

Questions or statements from members of the public on any matter concerning the village.

What is happening re CSW?

Clerk confirmed that she had (that afternoon) received the risk assessments and confirmation that the scheme could now operate. Waiting for confirmation of when the equipment will be made available to the parish.

What is happening re the playground?

Cllr Taylor explained that this was on the agenda for this meeting.

Can a bridge be put in the wood?

It was explained that this is private land and there were no public rights of way in Boyes Withybed.

Report from the Wilton Rural Community Police Team. Not present, reports are sent via community messaging.

- Report from Wiltshire Councillor Ms Pauline Church.
In light of the nerve agent attack and reduction in footfall, Wiltshire Council are offering free parking in Salisbury until further notice.
- Final reiteration of the Wilton Parkway feasibility study is scheduled for presentation in April. The first draft report indicated that the station is economically viable and we look forward to this final report which will include details around infrastructure, signalling, station design etc. There are however many more hoops to jump through to get the station to a "shovel ready" position not least additional funding requirements.
- SID consortia is progressing and funds approved by SWWAB councillors
- SWWAB on 21st March – police to do speed checks in Quidhampton as requested

Cllr Rowley opened the meeting at 7.47pm.

0276. There were no apologies for absence.

Cllr Mullet was not present.

Local Government Act 1972 s85(1)

0277. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 23rd January 2018.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read and approved without amendment and signed by the Chairman.

0278. Council meeting minutes – to confirm and sign the minutes of the parish council planning meeting held on 4th March 2018.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read and approved without amendment and signed by the Chairman.

0279. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0280. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
Cllr Frank declared an interest in 0293 as he is the applicant. This property appears on Cllr Frank's register of interests.

- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0281. Co – option of Cllrs. Following the uncontested Election there is 1 vacancy on Quidhampton PC that may be filled by co-option.

No one present to co-opt.

Finance.

0282. Year ending 31st March 2018.

(i) To note the balance of the accounts

Opening balance	£11,463.94
Total receipts	£ 9,832.48
Total payments	£ 6,835.55
Closing balance	£14,460.87

Unpresented cheques	£1097.13
Balance of parish bank accounts	£15,558.00
Authorised and ringfenced monies	£6,505.51
Leaving a balance of	£7,955.36

Quidhampton PC resolved to note the balance of the accounts.
Clerk was asked to circulate a breakdown of the ringfenced monies.

(ii) To note payments totalling £1153.13 made since the last meeting.
Quidhampton PC resolved to note the payments made since the last meeting.

(iii) To review and approve terms of expenditure as detailed in schedule of payments. None

(iv) To consider if any money needs to be ultra vired within the budget. None required.
Quidhampton PC resolved that;

- Money from new equipment to be rolled into recreation ground fund.
- Petrol, oil surplus to be rolled into new mower fund.
- Centenary surplus to be rolled into Centenary fund.

Local Government Act 1972 s150(5). Account and Audit Regulations 2008

0283. Parish Map for the Noticeboard.

(i) To consider the cost of a large map of the parish

Cllr Cripps has sourced a map printed on weatherproof, rip proof and fade resistant material which will cost £20.

Quidhampton PC resolved to purchase a map of the village.

Cllr Rowley will measure the notice board and send to Cllr Cripps.

Cllr Rowley

Cllr Cripps will purchase the map and invoice QPC the total amount.

Cllr Cripps

0284. Grant Application Policy. To adopt the policy for all future grant applications over £100. The policy was circulated with the January agenda.

Quidhampton PC resolved to adopt the Grant Application policy.

0285. Mower and Shed storage. This is currently stored by Mr Dawson for a small fee. Mr Dawson would like the shed removed and another person to cut the grass.

(i) To consider alternative storage sites for the shed.

(ii) To consider who may cut the grass.

No update available.

0286. Website

(i) Roles, responsibilities and delegation for website and social media

Cllr Cripps reported that the website has flicker, facebook and twitter.

It was suggested that Cllr Taylor is added to the facebook page.

Cllr Cripps

Cllr Cripps is happy to continue maintaining the website.

(ii) Creation and use of official email accounts to replace use of personal/work accounts

It was resolved that all Cllrs should use cllr emails rather than personal ones. Cllr Cripps will set these up.

Cllr Cripps

(iii) Short "about your councillors" texts for website

Quidhampton PC resolved that all Cllrs should write a short pen portrait and email this to Cllr Cripps.

All Cllrs

(iv) Uploading documents onto the website. To give the Clerk access to upload the documents.

Cllr Cripps will sort out access for the Clerk.

Cllr Cripps

0287. SSE Resilient Communities Fund. This fund is now open for applications which;

- Protect the welfare of vulnerable community members through enhancing their resilience and improving community participation and effectiveness.
- Enhance community facilities, services and communication specifically to support the local response in the event of a significant emergency event.

To consider whether to apply for funds.

Quidhampton PC resolved to apply for a grant to cover the cost of a defibrillator, full first aid training for 12 people and a first aid kit.

0288. Defibrillator. To consider purchasing a defibrillator for the parish. Cllr Bass has looked at three suppliers.

British Heart Foundation

Community Heartbeat Trust

South West Ambulance Service Trust

It was agreed to opt for the CHT option.

Cllr Bass will liaise with Cllr Rowley and get full cost details inc;

Cllrs Mrs Bass and Rowley

- Initial cost of defibrillator
- Cabinet
- Replacement items eg pads
- Battery
- Insurance

Cllr Bass will find out about adopting the phonebox to house the defibrillator.

Clerk requires quotes to progress SSE grant.

0289. Quidhampton Recreation Ground.

(i) To note the annual inspection report and address matters to be attended to. The report has been circulated via email. Cllr Mullet to update on the actions required.

No update available.

(ii) To consider any complaints made regarding the use of the recreation ground.

None received.

0290. Grant application for new equipment for the recreation ground. Cllr Taylor to report

- (i) Cllrs feedback on views of local play areas.. None received.
- (ii) Cllr Taylor to confirm definition for the application.
Cllr Taylor has circulated this by email;
3 quotes received
Need a statement from parents about what is wanted
- (iv) Clerk has requested new / revised quotes. Three received.

Clerk will circulate quotes.

Clerk

Cllr Cripps will put pictures of the proposed equipment on the website asking for feedback.

Ms Tilbrook will send a village email asking people to look at the options on the website and make comments.

0291. Highways.

- (i) **Speed on Lower Rd / Community Speed Watch.** The March training was postponed because of the snow.
Clerk attended the community safety group and one of the priorities agreed was police enforcement on Lower Rd. Clerk also raised issues re the CSW scheme as there has been confusion on security clearance following some volunteers receiving a second email.
Clerk has chased CSW badges as some have been received but many haven't.
Risk assessments have been completed and 5 locations identified.
- (ii) **Traffic on the A3094.** To receive an update, if available, on the request to reduce the speed limit on the A3094 from 40mph to 30mph. Nothing to report.
- (iii) **Yellow Line repainting.** Cllrs were requested to look at the yellow lines at the western end of the village and confirm whether the lines were repainted. Clerk has reported that the repainting was poor and they need to be redone within 6 months.
Cllrs confirmed that the yellow lines had been painted in the autumn.
- (iv) **Community Speed Indicator Device.** To receive an update if available. Nothing to report.
- (v) **Parish Steward.** To note items to be added to the list. None put forward.

0292. To receive an update on the following;

- (i) First aid. Nothing to report.

(ii) Dementia Awareness – a session was held on 31st January with approx. 35 attendees. It was deemed worthwhile and another session maybe run in the future.

(iii) Coronation Square car park. Nothing to report.

(iv) 2018 Commemoration of the Centenary

The Poppy Project is progressing well with over 2000 poppies cut out.

The poppies will be displayed from 4th – 18th November.

Ms Tilbrook had emailed a report suggesting that a service / ceremony is held in the village hall rather than at the Lych Gate, the Lych Gate was not there in 1918 so it seemed more appropriate to have a service in the hall which was then the Mission Room.

Quidhampton PC agreed with this suggestion.

The email is attached to the filed copy of the Minutes.

(v) Village Hall lease. Nothing to report re the lease.

Cllr Taylor advised the Council that the village hall marketing group had met and some Wiltshire College students were working on the project and they will speak to 2Quiddy club in April.

0293. Planning. To respond to the following application for Listed Building Works. Please note all details are online and no hard copies are supplied.

18/01747. Almeric, Lower Rd. Conversion of a small cellar into a habitable space.

Quidhampton PC resolved to support the application.

0294. Planning. To consider how to respond to any planning applications made after the publication of this agenda. There were none.

0295. To receive brief reports from Cllrs. There were none.

0296. Clerk's Report.

SWWAB meeting was on 21st March.

Salisbury transport meeting. The long list is still fairly long and a shortlist is due in April. One of the actions is to improve the Park Wall junction.

Salisbury cycle network meeting on 17th April – can anyone attend.

Attended conference, report attached

Meeting on GDPR – awaiting further information

Attended SWW CSG – speed checks in Quidhampton agreed to be a priority for the police.

CATG on 18th April

SWOFWG on 18th April

SWWAB on 30th May and 18th July

0297. To note agenda items for the next meeting to be held on Tuesday 22nd May 2018, this will be the annual parish council meeting. Please note all agenda items should be sent to the Clerk by 9am on 11th May

This meeting will follow the Annual Parish Meeting.

Cllr Rowley closed the meeting at 9.23pm