

**DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 24th
JULY 2018 IN THE VILLAGE.**

Present; Cllrs Mrs Bass, Cripps (from 8pm), Davies, Mullet, Rowley and Taylor
In attendance; Mrs C Churchill (Clerk) and 2 members of the public.
Apologies; Cllrs Cripps (will be late), Wilts Cllr Pauline Church.
Not present; Cllr Frank

There were no questions or statements from members of the public on any matter concerning the village.

Cllr Rowley opened the meeting at 7.35pm

0324. Apologies for absence were received from Cllr Cripps (work).
Quidhampton PC resolved to accept the apology for the reason given.
Local Government Act 1972 s85(1)

0325. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 22nd May 2018 .
Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

0326. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0327. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0328. Co – option of Cllrs. Following the uncontested Election there 2 vacancies on Quidhampton PC that may be filled by co-option.
There was no one present to co-opt.

0329. To confirm the date for the May 2019 meeting of Quidhampton Parish Council. At the last meeting it was agreed not to meet on the fourth Tuesday as this falls within half term and immediately after a bank holiday.

Wednesday 1st May was put forward, Cllrs to confirm availability.

All Cllrs

Finance.

0330. Year ending 31st March 2019.

(i) To note the balance of the accounts

Opening balance	£14,460.87
Total receipts	£ 9,215.83
Total payments	£ 1,795.19
Closing balance	£21,881.15

Unpresented cheques	£18.00
Balance of parish bank accounts	£21,899.51

Authorised and ringfenced monies £ 7,707.36
Leaving a balance of £ 7,689.36
Quidhampton PC resolved to note the balance of the accounts.

(ii) To note payments totalling £20 made since the last meeting.
Quidhampton PC resolved to note the payments made.

(iii) To authorise payments due.
Quidhampton PC resolved to authorise expenditure totalling £ for payment.

(iv) To consider if any money needs to be vired within the budget.
Quidhampton PC resolved to note that no viring of money was required.

(v) To consider opening a 32 day notice interest account.
Quidhampton PC resolved to open a 32 notice interest account. Clerk
Local Government Act 1972 s150(5).

0331. Parish Map for the Noticeboard.

(i) To receive an update
Cllr Cripps reported a map would cost approx. £20 printed on waterproof anti fade material.
Discussion as to location – should it go on the back of the noticeboard.
Clerk to write to Miss Tyler and enquire if it may go on the village hall wall (outside). If so this would allow a larger map but would be more expensive.
Quidhampton PC resolved to proceed with the purchase to a maximum cost of £250.
Cllr Taylor voted against this proposal.

0332. Mower and Shed storage. This is currently stored by Mr Dawson for a small fee. Mr Dawson would like the shed removed and another person to cut the grass.

(i) To consider alternative storage sites for the shed. Nothing to consider. Ongoing

(ii) To consider who may cut the grass. Ongoing. Ongoing
Clerk to do a flyer to be delivered to houses in the vicinity. Clerk

0333. Defibrillator. To consider purchasing a defibrillator for the parish. Cllr Bass to lead.

(i) Costs of a defibrillator. The cost is £1895 plus VAT, this includes the cabinet, training, insurance and consumables. The installation of the cabinet is approx. £200.
Clerk to apply for an SSE grant for £2571 to cover the costs above plus £300 for first aid training and £176 for cleaning and a sign. Clerk

(ii) Adoption of the telephone kiosk
The telephone kiosk has been adopted by the community heartbeat trust.

0334. Quidhampton Recreation Ground.

- (i) To receive an update on the matters to be attended to. Cllr Mullet to update on the actions required.
A wasps nest was recently reported on the path near the recreation ground, this has now been dealt with.
The path is overgrown – Cllr Mullet will trim the path. Cllr Mullet
Cllr Mullet will measure the bench and replace damaged wood. Cllr Mullet
- (ii) Grant application for new equipment for the recreation ground. Cllr Taylor to update on the status of the grant application.
Cllr Taylor has circulated the proposal.
Cllr Taylor will prepare the documents and send to the Clerk Cllr Taylor
Clerk to sign and submit to Community First. Clerk
Clerk will then apply for SWWAB grant. Clerk

Quidhampton PC resolved to authorise that £950 will be sent with the grant application which is one of the T&Cs.

Clerk to invite parents to the next meeting.

Clerk

- (iii) To consider any complaints made regarding the use of the recreation ground.
None received.
Positive comments from users were noted.

0335. Registration of Community Assets.

The village hall has recently been registered.

The White Horse registration needs to be renewed.

Quidhampton PC resolved to reregister the White Horse.

Cllr Taylor will make contact and inform the Clerk of the process.

Cllr Taylor

0336. Highways.

- (i) **Speed on Lower Rd / Community Speed Watch.** This is now active.
Clerk has now received all the CSW badges.
A suggestion has been made to request speed humps.
Quidhampton PC resolved to see if the Speed Indicator Device has any impact before considering speed humps.
Quidhampton PC resolved not to request speed humps at this time.
A recent incident witnessed by CSW volunteers highlighted the safety issues for pedestrians. A pedestrian was forced to walk into the path of oncoming traffic at the eastern end pinch point as the footway was obstructed by a wheelie bin. The bin had been emptied but then left obstructing the footway. Photos had been sent to WC Highways to highlight the issue.
Clerk will try and raise this at CATG tomorrow.
- (ii) **Traffic on the A3094.** To receive an update, if available, on the request to reduce the speed limit on the A3094 from 40mph to 30mph. No update available. Ongoing
Clerk was informed by a parishioner that reducing the speed was not the solution.
Clerk has asked to enforce the speed limit as they support CSW areas.
- (iii) **Yellow Line repainting.** Clerk has reported that the repainting was poor and they needed to be redone within 6 months. Nothing to report. Ongoing
WC Cllr Mrs Church has asked if debris still needs to be removed.
- (iv) **White road markings on Lower Rd** – Clerk has reported the lack of white paint particularly at the eastern end pinch point and this is now in the system and will be done when the machine is in the area. Ongoing
- (v) **Community Speed Indicator Device.** This has now arrived. A meeting is required with the other parishes to finalise details inc sharing of the device. Ongoing
- (vi) **Parish Steward.** To note items to be added to the list. The following has already been added;
Cutting back of vegetation on the path from Quidhampton to Bemerton
Greenery at Skew Rd and Foots Hill.

0337. The Poppy Project and Centenary of the end of the First World War. Clerk has spoken to Highways and they agreed in principle for poppies to be placed along the highway but they must not cause a visibility issue and if they do they will be removed.

It was reported that about 4000 poppies have been cut and painted.

The Clerk and Mrs Smith have prepared a map (see 0337(ii)) which Highways require.

The Royal British Legion has Union flag bunting.

- (i) To agree that the PC insurance will cover the liability for the project
Clerk has written confirmation that the insurance policy covers the project and there is no extra cost but

(ii) To approve the map showing the locations of the poppies.
Quidhampton PC approve the map (1st Draft) and Clerk will send this to Highways for agreement. Clerk
Clerk advised that any poppies not on the approved map risk removal by WC but there is a possibility
that poppies shown on the map could also be removed in error.
Quidhampton PC resolved to approve the map – Clerk to send to Highways. Clerk
Quidhampton PC resolved to cover the insurance for this project. Clerk

(iii) To receive an update on the event at the village hall on 11th November.
Ms Tilbrook informed the Council that there had been no development since the last meeting.
10.45am start
Wreaths on houses where the men lived, with photo if available.
A total of 11 men died from Quidhampton.
Quidhampton PC resolved to allocate £200 to cover the cost of flyers and service sheets.

0338. To receive an update on the following;

- (i) First aid. Nothing to update.
- (ii) Dementia Awareness. Nothing to update.
- (iii) Coronation Square car park. Nothing to update.
- (iv) Village Hall lease. Clerk reported that a discussion with the WALC Officer confirmed that as the hall has been a hall for more than 20 years a precedent has been set – WVHA aims to keep village halls open and active.

0339. Update of actions from the Meeting dated 22nd May 2018.

1. (0307). Cllr Cripps signed the declaration of acceptance
2. (0308) on agenda (dates for May)
3. (0309(v)) Audit cert of exemption sent
4. (0311) map for noticeboard on agenda
5. (0312) mower and shed storage on agenda
6. (0313) defib on agenda
7. (0315) grant for recreation ground project
8. (0316) audit of 20mph signs requested
Speed on A3094 reported via issue system
9. (0321) hole in pavement reported

0340. Planning. There were no applications to respond to.

0341. To receive brief reports from Cllrs.

Cllr Taylor attended the recent SWWAB meeting and noted the following points;

- Do not pick up any litter unless you have dropped it
- Reports from groups that have received grants in the past 12-18 months
- 7 grants awarded to local groups including £5000 to Ch4like mobile, the other grants were smaller

0342. Data Protection and Cllr emails.

(i) To consider setting up cllr emails. Cllr Cripps informed Cllrs that cllr emails are all set up

(ii) Reminder of data protection and circulating personal data. Cllrs were reminded that they must not email out any documents that contain personal data.
Quidhampton PC noted the reminder.

(iii) Cllr registration with ICO. Cllrs were informed that if they wish to register with the ICO they may but the cost would fall to them.

0343. Clerk's Report.

Advice from Wiltshire Council re litter picking. Only pick up litter you have dropped.
SWWAB met on 18th July

CATG meets on 25th July

SWW CSG meets on 5th September

The closure on the A3094 happened, a notice was displayed on the noticeboard however there was a distinct lack of information on the WC website and the road closure signs were put in the wrong place giving the impression the road was open from the A36 to Lower Rd.

Attended WC / SLCC Networking day – very informative.

Attended SWW CSG meeting – advised that Police would be doing speed checks within the CSW area so requested these are expanded to cover the A3094.

Highways England checked the drains on the A36 on 19th July.

0344. To note agenda items for the next meeting to be held on Tuesday 25th September 2018.

Please note all agenda items should be sent to the Clerk by 9am on 13th September.

Ward boundary review – there will be a consultation in September and October on proposed new ward boundaries – this will not affect parish boundaries.

Cllr Rowley closed the meeting at 9.24pm.