

**DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON
TUESDAY 22ND JANUARY 2019 IN THE VILLAGE HALL**

Present; Cllrs Mrs Bass, Fox-Rennie, Mullet, Rowley and Taylor
In attendance; Mrs C Churchill (Clerk) and 4 members of the public.
Apologies; Cllrs Cripps and Frank. Wilts Cllr Pauline Church

There were no questions or statements from members of the public.

Report from Wiltshire Council. No report available.

Wilts Cllr Church had forwarded information to the Clerk to changes in opening hours at Wilton Medical practise.

Cllr Rowley opened the meeting at 7.35pm

0385. Apologies for absence were received from Cllrs Cripps and Frank (both work).

Quidhampton PC resolved to accept the apologies for the reason given.

Local Government Act 1972 s85(1)

0386. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 27th November 2018.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0387. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0388. Interests.

(i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

None declared.

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

Localism Act 2011. 2011. S 33.

0389. Co – option of Cllrs. There are currently 2 vacancies on Quidhampton PC, both are currently being advertised.. One vacancy may be filled by co-option, the second vacancy is still being advertised.

To co-opt a Cllr onto Quidhampton PC.

Ms Fiona West stood for co-option.

Quidhampton PC resolved to co-opt Ms West onto Quidhampton Parish Council.

Cllr West signed the declaration and joined the council.

Clerk to inform WC.

Clerk

Finance.

0390. Year ending 31st March 2019.

(i) To note the balance of the accounts

Opening balance £14,460.87

Total receipts £12,719.34

Total payments £ 6,206.44

Closing balance	£20,973.77
Unpresented cheques	£1004.00
Balance of parish bank accounts	£21,977.77
Total of ringfenced money	£11,129.34 (inc £8372.05 for the recreation ground)
Leaving a balance of	£9,844.43

Quidhampton PC resolved to note the financial information.

(ii) To note payments made since the last meeting. No payments have been made.

(iii) To authorise payments due

Quidhampton PC resolved to authorise payments totalling £7452.12

(iv) To consider quotes for the gates at the recreation ground (see 0376.(iv))

One quote has been received.

Quidhampton PC resolved to accept the quote for a main gate (9 feet wide), a pedestrian gate and a new post from James Hill fencing.

(v) To consider the quote to upgrade the safety surfacing under the slide.

Quidhampton PC resolved to accept the quote to upgrade the safety surfacing.

Clerk

(vi) New signatory for the parish bank account.

Quidhampton PC resolved that Cllr Fox-Rennie should be added to the bank signatories.

Clerk to sort out the paperwork.

Clerk

(vii) Update re grant for defibrillator. The SSE Resilience Communities Fund will reopen in 2019, currently there is no information on the deadline for applications.

Ongoing

Local Government Act 1972 s150 (5)

Local Audit and Accountability Act 2014.

Local Audit (smaller authorities) regulations 2015. SI2015 / 184.

Accounts and Audit Regulations 2015. SI2015 / 234.

0391. Phone Box. It is hoped that this will be used to site the defibrillator once funding has been obtained. A request has been made to turn the phone box into a library.

To consider the request.

Fovant PC resolved to reconsider this request once the defibrillator has been purchased.

Ongoing

Please note the Clerk has yet to receive any documentation re the ownership of this phone box.

0392. Community Litter Pick. In recent years this has been held in early March and supported by Wiltshire Council (who collect the rubbish collected).

To agree whether to hold a community litter pick in March 2019.

It is not known if WC will support a community litter pick or which dates are preferred if they do support one.

Quidhampton PC resolved to hold a litter pick in March 2019. A provisional date of 17th March was agreed.

Clerk to book hall

Clerk

Cllr Rowley will arrange for refreshments after the litter pick.

Cllr Rowley.

0393. Parish notice board.

At the last meeting this was requested as an agenda item. To remain as an agenda item.

Ongoing.

0394. Parish Map. To be discussed at the next meeting.

Ongoing

Clerk was asked to remind Cllr Cripps about Cllr emails.

Clerk

0395. Quidhampton Recreation Ground.

(i) To receive an update on the matters to be attended to.

The bench is now chained to the fence.
No other issues.

- (ii) To receive an update on the groundwork.
Clerk reported the groundwork was due to start on Monday 28th January.
- (iii) To receive an update on the new equipment.
Clerk reported the new equipment is ready and will be installed once the groundwork has been completed.
The opening of the recreation ground will be 11am on Saturday 16th March.
Clerk to invite Cllr Church, , SWWAB Cllrs, CLF, Quidditch club and Salisbury Journal.
Clerk to arrange ribbon and scissors. Clerk
- (iv) To consider any complaints made regarding the use of the recreation ground. None received.

0396. Highways.

- (i) **Traffic issues on Lower Rd including a report on the meeting with the Highways Engineer.** A report had been circulated with the agenda. An additional report received from WC Highways had also been circulated.
Clerk advised that the next meeting of CATG will be held on 27th February, the date of the next meeting was as yet unknown.
Quidhampton PC resolved that all three documents received from WC should be published on the website. Clerk
Quidhampton PC resolved that a hard copy should be placed on the village hall noticeboard (inside the hall). Clerk
Quidhampton PC resolved that with the Landlord's permission a hard copy should be placed in the White Horse. Cllr Rowley will request permission. Cllr Rowley
All responses should be sent to the Parish Clerk no later than 31st March, Clerk will collate and all responses will be considered at the QPC May meeting. Clerk
Clerk to place a notice on the noticeboard. Clerk
- (ii) **To consider calling a public meeting regarding traffic issues on Lower Rd.** This will be discussed at the May meeting.
- (iii) **Community Speed Watch.** This continues to be active with 13 volunteers, still waiting for a new site to be risk assessed.
- (iv) **Vehicles parking at Lower Rd / Skew Rd junction.** A resident was aware that some of the owners had been spoken to but the issue remains.
Clerk to contact Police and request feedback on the previous report and confirm the issue remains a problem. Clerk
- (v) **20mph Speed limit signage.** This has been agreed and should be completed when the weather improves.
- (vi) **Yellow Line repainting.** The request is in the system and will be completed but it is not known when.
- (vii) **Community Speed Indicator Device.** Cllr Rowley will contact Wilton Town Councillor Peter Edge for an update. Cllr Rowley
- (viii) **White lines in the parish.** To confirm any white lines (stop and give way) that need repainting in the parish.
Footshill junction with A36
Skew Rd junction with A36
White lines along centre of Lower Rd.

- (ix) **A3094.** Cllr Taylor has requested this is looked at again. In 2010 a speed limit review of all A and B Roads was carried out, the recommendation was to reduce the speed limit on the A3094 from 60 to 50 which was later reduced to 40mph. In 2018, Quidhampton PC requested that the speed limit is reduced from 40 to 30, this issue was closed with no further action as reported in September 2018. If wishing to reopen this topic it can go on the March agenda as Standing Orders state no rediscussion within 6 months (Standing Order 11).
Cllrs had been advised to read the DfT circular on setting local speed limits.
Quidhampton PC resolved that this should be an item for the March meeting.
Clerk to invite Ms Drewett to attend. Clerk

- (x) **Parish Steward.** To note items to be added to the list. The PS will be in the parish on the following dates;
12th February and 12th March.
All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.
Restore width of footpath to Bemerton Farm (overgrown shrubs etc) Clerk
Overgrown shrubs opposite Footshill – Clerk to contact landowner. Clerk
Obscured 40mph sign on A3094 when approaching from Netherhampton. Clerk to contact landowner. Clerk
Replace verge marker posts on Skew Rd by Triangle. Clerk

A list of previously reported issues had been circulated with the agenda.

Quidhampton PC was asked to prioritise then into the Top Ten (1 being highest priority) so Clerk can submit the list to WC Highways.

Clerk to recirculate list and all Cllrs to respond listing their Top Ten, Clerk will collate and submit Top Ten to WC Highways. Clerk

List of items previously reported to Highways that Cllrs need to prioritise.

- a) Yellow lines - these were painted so badly that within months they required redoing.
- b) White lines - David Button authorised the repainting of all the white lines and roundels on Lower Rd inc the footway, sadly the contractor chose not to do as asked and some were not repainted
- c) The Give Way sign at the western end pinch point on Lower Rd. The sign disappeared after the accident a few months ago but is still missing. This means there is no sign instructing drivers to give way.
- d) Lower Rd - the centre of the road is splitting (it is where the tarmac joins) and creating a valley along the centre of the road.
- e) Skew Rd - the verge overrun caused by the volume of traffic inc buses has created a considerable gully along the edge, This needs filling in with something substantial (concrete) which won't wash down the road in the first heavy storm.
- f) The footpath from Lower Rd to the A36 along the A3094 needs attention as the muck shovelled onto the bank slips down onto the path in wet weather.
- g) The park wall needs sweeping to remove all the detritus that has built up again.
- h) The island at the park wall junction requires the leaf mulch removed.
- i) The trees along the north side of the A36 west of the quarry need to be cut back - currently anyone waiting for a bus has to stand right on the edge of the carriageway to see the bus approaching.

0397. Update of actions from the Meeting dated 27th November 2018.

1. (0369) The vacancy has been advertised.
2. (0373) Clerk informed WC of the co-option.
3. (0379) The Precept of £9210 has been requested.

0398. Planning. To consider how to respond to any planning applications made after the publication of this agenda. There were none. *Town and Country Planning Act 1990. Sch 1, para 8.*

0399. Annual Parish Meeting. In previous years this has been held on the same night as the Annual Parish Council Meeting but following its success in recent years it was suggested to hold it on a separate evening and make it a more social occasion.

The APM must be held between 1st March and 1st June, it is not a parish council meeting but is organised by the PC and chaired by the Chairman (if available).

The APCM will be held on Wednesday 1st May 2019.

To confirm the date of the APM for 2019.

Quidhampton PC resolved to hold this meeting on Saturday 11th May at 4pm (if hall is available).

Clerk to book hall.

Clerk

Clerk to invite groups

Clerk

0400. To receive brief reports from Cllrs.

Cllr Bass reported the state of the road between Nadder Lane and Wylde Close. It was not clear if the highway was requiring attention or is the land in question was privately owned.

Cllr Bass was advised to report the issue to WC.

Cllr Bass

Local Government Act 1972 Sch 12 para 10(2)(b)

0401. Clerk's Report.

The CEM, Stephen Harris is leaving WC. In future two area boards will be covered by one CEM.

Email from WC Cllr Church for highway issues – response sent of all issues that have been reported in the past and still require attention.

Review of polling districts and places, no details available but it is on the SWWAB agenda.

Request submitted for the Register of Electors – new system this year.

Attended WC Focussing on the Future – report attached

Request to complete a village hall booking form for QPC meetings - completed

SLCC branch meeting on 18th January

SWWAB meet on 30th January

SWW CSG meet on 13th February (rearranged from 9th January)

CATG meet on 27th February

SW OFWG met on 19th December

0402. Delegated Powers. The Clerk has not used any delegated powers since the last meeting.

To note this information.

0403. To note agenda items for the next meeting to be held on Tuesday 26th March 2019. Please note all agenda items should be sent to the Clerk by 9am on 13th March.

Cllr Rowley closed the meeting at 9.18pm.