

# QUIDHAMPTON PARISH COUNCIL

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Cllrs Bass, Cripps, Fox-Rennie, Frank, Mullett, Rowley and Taylor.

**You are hereby summoned to a Meeting of Quidhampton Parish  
Council on Tuesday 26<sup>th</sup> March 2019 at 7.30pm  
At Quidhampton Village Hall.**

*If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 12pm on Tuesday 26<sup>th</sup> March.*

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([quidhamptonpc@btinternet.com](mailto:quidhamptonpc@btinternet.com)) at least 24 hours before the meeting so that every effort may be made to provide access.*

***Clare Churchill***

Clerk to Quidhampton Parish Council

Dated; 20<sup>th</sup> March 2019

## AGENDA FOR A MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 26<sup>th</sup> MARCH 2019 IN THE VILLAGE AT 7.30PM

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

### **Report from Wiltshire Council**

To receive a report from Wiltshire Councillor Pauline Church.

## **AGENDA**

### **0414. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

### **0415. Council meeting minutes** – to confirm and sign the minutes of the parish council meeting held on 22<sup>nd</sup> January 2019.

*Local Government Act 1972 sch 12 para 41(1)*

### **0416. Council meeting minutes** – to confirm and sign the minutes of the parish council planning meeting held on 11<sup>th</sup> February 2019.

*Local Government Act 1972 sch 12 para 41(1)*

### **0417. Council meeting minutes** – to confirm and sign the minutes of the parish council planning meeting held on 4<sup>th</sup> March 2019.

*Local Government Act 1972 sch 12 para 41(1)*

### **0418. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

### **0419. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

*Localism Act 2011. 2011. S 33.*

### **0420. Co – option of Cllrs.** There is currently 1 vacancy on Quidhampton PC, which has been advertised and may now be filled by co-option.

To co-opt a Cllr onto Quidhampton PC.

### **Finance.**

#### **0421. Year ending 31<sup>st</sup> March 2019.**

(i) To note the balance of the accounts

Opening balance      £14,460.87

Total receipts	£12,720.05
Total payments	£13,678.56
Closing balance	£13,502.36
Unpresented cheques	£0
Balance of parish bank accounts	£13,502.36
Total of ringfenced money	£4,237.74 (inc £1480.45 for the recreation ground)
Leaving a balance of	£9,264.62

- (ii) To note payments made since the last meeting.
- (iii) To authorise payments due.
- (iv) To confirm the order for gates at the recreation ground – the quote agreed at the last meeting was for metal rather than wood.
- (v) To authorise a standing order for the recreation ground rent to commence Sept 2019.
- (vi) To monitor the finance for the recreation ground project.
- (vii) Update re grant for defibrillator. The SSE Resilience Communities Fund has reopened and the Clerk is currently completing the application.

*Local Government Act 1972 s150 (5)*

*Local Audit and Accountability Act 2014.*

*Local Audit (smaller authorities) regulations 2015. SI2015 / 184.*

*Accounts and Audit Regulations 2015. SI2015 / 234.*

#### **0422. Update of actions from the Meeting dated 22<sup>nd</sup> January 2019.**

1. (0389) Clerk confirmed the co-option with WC
  2. (0390.i) Clerk confirmed the order for the safety surfacing under the slide.
  3. (0390.vi) Clerk to sort the bank signatory paperwork with Cllr Fox-Rennie
  4. (0392) The advice from Public Health England remains that if you didn't drop it you shouldn't pick it up so the planned litter pick did not go ahead. The advice has since changed (see agenda item 0427)
  5. (0394) Clerk emailed Cllr Cripps re cllr emails.
  6. (0395.iii) Clerk did not arrange the opening as planned due to delays with the project).
  7. (0396.v) The new speed roundels have been painted on Lower Rd.
  8. (0396.vi) The yellow lines have been repainted.
  9. (0396.ix) Clerk invited Ms Drewett to attend the meeting re the A3094.
  10. (0396.x) Clerk collated the cllr responses and submitted the top ten issues to highways.
- All other actions appear as agenda items.

#### **0423. Parish notice board.**

At the last meeting this was requested as an agenda item.

#### **0424. Parish Map.** To receive an update from Cllr Cripps

#### **0425. Quidhampton Recreation Ground.**

- (i) To receive an update on the groundwork. This has been completed after a delayed start.
- (ii) To receive an update on the new equipment. Installation commenced on 20<sup>th</sup> March and should be completed within 4 working days.
- (iii) To arrange a working party to tidy up the surrounding area not already attended to.
- (iv) To consider other issues requiring attention.
- (v) To agree a date for the official opening of the improved recreation ground.
- (vi) To consider any complaints made regarding the use of the recreation ground.

#### **0426. Councillor emails – update from Cllr Cripps.**

#### **0427. Highways.**

- (i) **Traffic issues on Lower Rd.** The documents are online and a few responses have been received. The deadline for responses is 31<sup>st</sup> March, responses will be collated and circulated for consideration at the May meeting.  
A notice is on the notice board.

A village email has been circulated.

A hard copy of the paperwork is in the village hall.

The next QPC meeting is on 1<sup>st</sup> May, the next CATG meeting is on 8<sup>th</sup> May.

- (ii) **Community Speed Watch.** This continues to be active, still waiting for a new site to be risk assessed. Speeding continues to be an issue.  
Request for Quidhampton PC to cover the cost of hall hire and refreshments for a meeting of CSW
- (iii) **Vehicles parking at Lower Rd / Skew Rd junction.**
- (iv) **Community Speed Indicator Device. To receive an update from Cllr Rowley.**
- (v) **A3094.** Cllr Taylor. In 2010 a speed limit review of all A and B Roads was carried out, the recommendation was to reduce the speed limit on the A3094 from 60 to 50 which was later reduced to 40mph. In 2018, Quidhampton PC requested that the speed limit is reduced from 40 to 30, this issue was closed with no further action as reported in September 2018. Cllrs should read the DfT circular on setting local speed limits.  
[DfT 01/2013 Setting local speed limits](#)
- (vi) **Yellow lines (box markings) outside of the village hall.** To support the village hall committee in an application to request that the footway outside of the village hall is marked with yellow box junction lines to stop cars parking there which causes an issue for both pedestrians and hall users.
- (vii) **Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

**0428. Litter Pick.** WC has confirmed that communities may organise litter picks.

- (i) To confirm whether to organise a community litter pick
- (ii) To confirm the date for the litter pick, if arranging one.

### **Planning.**

**0429. To respond to Wiltshire Council on the following planning applications.**

Please note that plans are only available online and should be looked at prior to attending the meeting.

**19/02259. Melrose Cottage, Lower Rd.** Erection of a detached single storey garage

**0430. To consider how to respond to any planning applications** made after the publication of this agenda. *Town and Country Planning Act 1990. Sch 1, para 8.*

**0431. Annual Parish Meeting.**

The hall has been booked for Saturday 11<sup>th</sup> May.

Invitations are ready to send requesting reports.

**0432. Quidhampton PC website.** To receive an update from Cllr Cripps.

**0433. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

*Local Government Act 1972 Sch 12 para 10(2)(b)*

**0434. Clerk's Report.**

Attended an exhibition of plans for the proposed development at Netherhampton of 640 dwellings. The plans focussed on south of the A3094 but they still plan to apply for permission north of the A3094 at a later date (approx. 100 dwellings). The application for 80+ dwellings in front of cash and carry (18/04067/OUT) has yet to be determined by WC.

Email requesting a litter bin due to excessive litter. I did respond and asked for more information but nothing has been sent despite a follow up email which confirmed a response had been sent but was

addressed to Pauline. I have monitored the litter and there is an issue with someone dumping tied black bags along the road but a litter bin would not resolve this.

SWWAB meets on 20<sup>th</sup> March

WC / SLCC networking day on 9<sup>th</sup> May – 2 cllrs may attend, details have been circulated.

SWWAB met on 30<sup>th</sup> January

SWW CSG met on 13<sup>th</sup> February (rearranged from 9<sup>th</sup> January)

CATG met on 27<sup>th</sup> February

**Planning 2020. Raynsford Review of Planning in England.** The report has been published and can be viewed following this link; [Full report](#)

**Consultation on the Specification for the Reinstatement of Openings in Highways.** The consultation can be found here. [Consultation - street works](#)

Attended the first study day for the community governance course.

Attended Practitioners Conference

**0435. Wiltshire Boundary Review.** The Boundary Commission has published the draft recommendations for Wiltshire Council wards. The proposal for Quidhampton is it remains within Wilton ward but that South Newton moves to another ward. Please see the documents by following these links; [Full report](#). Pages 49-50 cover Southern Wiltshire which is the current South West Wilts area.

[Map](#)

To respond to the Boundary Commission on the proposal.

Note – Quidhampton may comment on other wards as well as its own ward.

The consultation is a public one so parishioners may respond as individuals.

**0436. Polling District and Places review.** Wiltshire Council is currently undertaking a review of all polling places.

[Briefing note - Polling places.](#)

To respond on the current provision for the parish of Quidhampton see pages 24 – 30 of the briefing paper although these questions are to be completed by the Local Authority and Returning Officer.

Wiltshire Council would welcome comments from the Parish Councils if they already are aware of any problems electors encounter with their current polling stations. For example:

- Do electors have problems accessing the polling station?
- Has there been new build which means electors are having to travel large distances to vote at their polling station?
- Is there an alternative venue that is more convenient?

**0437. Wiltshire Council Site Allocations Plan.** Notification has been received that the Secretary of State has appointed an Inspector to undertake an Examination into the soundness and legal compliance of the Plan.

The deadline for submissions has passed (8<sup>th</sup> March).

[Matters / issues](#)

[Programme](#)

[Guidance](#)

To note the information.

**0438. Delegated Powers.** The Clerk has not used any delegated powers since the last meeting.

To note this information.

**0439. To note agenda items for the next meeting to be held on Wednesday 1<sup>st</sup> May 2019.** Please note all agenda items should be sent to the Clerk by 9am on 17<sup>th</sup> April.

Please note this meeting is on a Wednesday as agreed by QPC on 25<sup>th</sup> September 2018 (0350).