

DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 26th MARCH 2019 IN THE VILLAGE

Present; Cllrs Mrs Bass, Cripps, Fox-Rennie, Mullet and Taylor
In attendance; Mrs C Churchill (Clerk) and 5 members of the public.
Apologies; Cllrs Frank, Rowley and West.

Questions or statements from members of the public.

Village hall now has wifi thanks to Cllr Taylor for enabling this and thanks to SWWAB for the grant.

A3094 and speeding. Contacted the police who need a copy of the 2017 metrocount.

Clerk asked if they needed the summary letter or the detailed breakdown?

The full breakdown. Clerk has previously explained she doesn't have this so Cllr Cripps will check his files.

Clerk to send letter (summary) to Rodger Fooks at CSW.

30mph is not an issue, need to enforce the 40mph, perhaps ask for another metrocount?

Thank you for the new equipment in the playground but the monkey bars are too low and it is possible to increase the height.

Clerk explained that altering the height would negate the insurance as it would no longer be installed as per the spec of the manufacturer.

Please can we have some new equipment – a picnic bench, a new bench and a basket swing?

Speed Indicator Device – is the one for Quidhampton the same one that is in Wilton.

Yes

Report from Wiltshire Council. No report received.

Cllr Cripps opened the meeting at 7.50pm

0414. Apologies for absence were received from Cllrs Frank (family reasons), Rowley (work) and West (work).

Quidhampton PC resolved to accept the apologies for the reasons given.

Local Government Act 1972 s85(1)

0415. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 22nd January 2019.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0416. Council meeting minutes – to confirm and sign the minutes of the parish council planning meeting held on 11th February 2019.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0417. Council meeting minutes – to confirm and sign the minutes of the parish council planning meeting held on 4th March 2019.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0418. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0419. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

Localism Act 2011. 2011. S 33.

0420. Co – option of Cllrs. There is currently 1 vacancy on Quidhampton PC, which has been advertised and may now be filled by co-option.
There was no one present to co-opt a Cllr onto Quidhampton PC.

Finance.

0421. Year ending 31st March 2019.

(i) To note the balance of the accounts

Opening balance	£14,460.87
Total receipts	£12,720.05
Total payments	£13,678.56
Closing balance	£13,502.36
Unpresented cheques	£0
Balance of parish bank accounts	£13,502.36
Total of ringfenced money	£4,237.74 (inc £1480.45 for the recreation ground)
Leaving a balance of	£9,264.62

Quidhampton PC resolved to note the financial information.

- (ii) To note payments made since the last meeting. None
 - (iii) To authorise payments due.
- Quidhampton PC resolved to authorise payments totalling £11,215.28

(iv) To confirm the order for gates at the recreation ground – the quote agreed at the last meeting was for metal rather than wood.

Quidhampton PC resolved to order wooden gates at a cost of £800 for the large gate and the pedestrian gate.

(v) To authorise a standing order for the recreation ground rent to commence Sept 2019.

Quidhampton PC resolved to authorise the standing order to Barford Settled Estate for £50 in September and March.

(vi) To monitor the finance for the recreation ground project.

The play equipment has been installed at a total cost of £16,153.44 inc the safety surfacing.

The groundwork has been completed and came in slightly under budget at £894.00

(vii) Update re grant for defibrillator. The SSE Resilience Communities Fund has reopened and the Clerk is currently completing the application.

Local Government Act 1972 s150 (5)

Local Audit and Accountability Act 2014.

Local Audit (smaller authorities) regulations 2015. SI2015 / 184.

Accounts and Audit Regulations 2015. SI2015 / 234.

0422. Update of actions from the Meeting dated 22nd January 2019.

1. (0389) Clerk confirmed the co-option with WC
 2. (0390.i) Clerk confirmed the order for the safety surfacing under the slide.
 3. (0390.vi) The bank signatory paperwork is ready to be signed
 4. (0392) The advice from Public Health England remains that if you didn't drop it you shouldn't pick it up so the planned litter pick did not go ahead. The advice has since changed (see agenda item 0427)
 5. (0394) Clerk emailed Cllr Cripps re cllr emails.
 6. (0395.iii) Clerk did not arrange the opening as planned due to delays with the project.
 7. (0396.v) The new speed roundels have been painted on Lower Rd.
 8. (0396.vi) The yellow lines have been repainted.
 9. (0396.ix) Clerk invited Ms Drewett to attend the meeting re the A3094.
 10. (0396.x) Clerk collated the cllr responses and submitted the top ten issues to highways.
- All other actions appear as agenda items.

0423. Parish notice board.

A discussion was had on the 2nd noticeboard. This had been offered to the village hall but declined, it was then proposed that the 2nd noticeboard was put up at the hall for the parish council and the existing noticeboard given to community use.

A resident felt that the village deserved a new smarter noticeboard in the central location (by the phone box).

If the community wishes to fundraise / seek grants to purchase a new noticeboard then they are welcome and Quidhampton PC would support this.

It was clarified that a larger noticeboard would require a highways search as an additional post would be required (or one moved).

For the foreseeable future the current noticeboard will remain a parish council noticeboard only.

0424. Parish Map. Cllr Cripps is unsure as to the size of the map.

Permission from the village hall would be required, Cllr Cripps to liaise with the village hall. Cllr Cripps

0425. Quidhampton Recreation Ground.

- (i) To receive an update on the groundwork. This has been completed after a delayed start.
- (ii) To receive an update on the new equipment. Installation commenced on 20th March and has been completed
- (iii) To arrange a working party to tidy up the surrounding area not already attended to. Quidhampton PC discussed this but felt it wasn't required at this time.
Cllr Mullet will trim the edges by the fence. Cllr Mullet
- (iv) To consider other issues requiring attention. None.
- (v) To agree a date for the official opening of the improved recreation ground. It was agreed to wait until the gates and signs are up.
- (vi) To consider any complaints made regarding the use of the recreation ground. None.

0426. Councillor emails.

Cllrs will get together and sort this out.

All Cllrs

0427. Highways.

- (i) **Traffic issues on Lower Rd.** The documents are online and a few responses have been received. The deadline for responses is 31st March, responses will be collated and circulated for consideration at the May meeting.
A notice is on the notice board.
A village email has been circulated.
A hard copy of the paperwork is in the village hall.
The next QPC meeting is on 1st May, the next CATG meeting is on 8th May.

Quidhampton PC resolved to circulate a questionnaire asking for responses by 12th April.
The questionnaire previously circulated to be used.
Clerk to send questionnaire to Ms Tilbrook for printing and inclusion in the newsletter.

Clerk

- (ii) **Community Speed Watch.** This continues to be active, still waiting for a new site to be risk assessed. Speeding continues to be an issue.
Request for Quidhampton PC to cover the cost of hall hire and refreshments for a meeting of CSW.
Quidhampton PC resolved to cover the cost of light refreshments and hall hire.
- (iii) **Vehicles parking at Lower Rd / Skew Rd junction.** This seems to have reduced.
- (iv) **Community Speed Indicator Device.** No report available, Clerk has asked about meeting dates but yet to receive any dates. Ongoing
- (v) **A3094.** Cllr Taylor. In 2010 a speed limit review of all A and B Roads was carried out, the recommendation was to reduce the speed limit on the A3094 from 60 to 50 which was later reduced to 40mph. In 2018, Quidhampton PC requested that the speed limit is reduced from 40 to 30, this issue was closed with no further action as reported in September 2018. Cllrs should read the DfT circular on setting local speed limits.
Cllr Cripps will look for the detailed data and send to Mr Fooks. Ongoing
- (vi) **Yellow lines (box markings) outside of the village hall.** To support the village hall committee in an application to request that the footway outside of the village hall is marked with yellow box junction lines to stop cars parking there which causes an issue for both pedestrians and hall users.
The hall committee has recently put up signs asking people not to park outside either door.
For the foreseeable future, no further action is required.
- (vii) **Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

0428. Litter Pick. WC has confirmed that communities may organise litter picks.

(i) To confirm whether to organise a community litter pick

Quidhampton PC resolved to hold a litter pick.

(ii) To confirm the date for the litter pick, if arranging one.

Quidhampton PC resolved to hold a litter pick on 7th April, meeting at the hall at 10am.

Planning.

0429. To respond to Wiltshire Council on the following planning applications.

Please note that plans are only available online and should be looked at prior to attending the meeting.

19/02259. Melrose Cottage, Lower Rd. Erection of a detached single storey garage

Quidhampton PC resolved to make no comment.

0430. To consider how to respond to any planning applications made after the publication of this agenda. There were none. *Town and Country Planning Act 1990. Sch 1, para 8.*

0431. Annual Parish Meeting.

The hall has been booked for Saturday 11th May.

Invitations are ready to send requesting reports.

Quidhampton PC noted this information.

0432. Quidhampton PC website. A recent issue has been resolved and the website is now working properly again.

0433. To receive brief reports from Cllrs. Cllr Taylor reported that whilst he didn't attend the SWWAB meeting he did view the slides on the highways item. The housing discussion was reported as interesting.

0434. Clerk's Report.

Attended an exhibition of plans for the proposed development at Netherhampton of 640 dwellings. The plans focussed on south of the A3094 but they still plan to apply for permission north of the A3094 at a later date (approx. 100 dwellings). The application for 80+ dwellings in front of cash and carry (18/04067/OUT) has yet to be determined by WC.

Email requesting a litter bin due to excessive litter. I did respond and asked for more information but nothing has been sent despite a follow up email which confirmed a response had been sent but was addressed to Pauline. I have monitored the litter and there is an issue with someone dumping tied black bags along the road but a litter bin would not resolve this.

SWWAB met on 20th March

WC / SLCC networking day on 9th May – 2 cllrs may attend, details have been circulated.

SWWAB met on 30th January

SWW CSG met on 13th February (rearranged from 9th January)

CATG met on 27th February

Planning 2020. Raynsford Review of Planning in England. The report has been published.

Consultation on the Specification for the Reinstatement of Openings in Highways.

Attended the first study day for the community governance course.

Attended Practitioners Conference

Cllr Taylor enquired about notification for the inspection scheduled to be held in Trowbridge which a lady in Bemerton had alerted him to. Clerk explained that this was the information detailed in item 0437.

0435. Wiltshire Boundary Review. The Boundary Commission has published the draft recommendations for Wiltshire Council wards. The proposal for Quidhampton is it remains within Wilton ward but that South Newton moves to another ward.

Quidhampton PC noted this information.

0436. Polling District and Places review. Wiltshire Council is currently undertaking a review of all polling places.

To respond on the current provision for the parish of Quidhampton.

Wiltshire Council would welcome comments from the Parish Councils if they already are aware of any problems electors encounter with their current polling stations. For example:

- Do electors have problems accessing the polling station?
- Has there been new build which means electors are having to travel large distances to vote at their polling station?
- Is there an alternative venue that is more convenient?

Quidhampton PC resolved that the existing arrangements are adequate.

0437. Wiltshire Council Site Allocations Plan. Notification has been received that the Secretary of State has appointed an Inspector to undertake an Examination into the soundness and legal compliance of the Plan.

Quidhampton PC noted this information.

0438. Delegated Powers. The Clerk has not used any delegated powers since the last meeting.

Quidhampton PC noted this information.

0439. To note agenda items for the next meeting to be held on Wednesday 1st May 2019. Please note all agenda items should be sent to the Clerk by 9am on 17th April.

Please note this meeting is on a Wednesday as agreed by QPC on 25th September 2018 (0350).

Cllr Cripps closed the meeting at 9.36pm