

QUIDHAMPTON PARISH COUNCIL

Parish Clerk: Clare Churchill. 1 Tower Farm Cottages, Quidhampton,
Salisbury, SP2 9AA. Telephone 01722 743027
quidhamptonpc@btinternet.com
<http://parishcouncil.quidhampton.org.uk/>

Cllrs Bass, Cripps, Fox-Rennie, Frank, Mullett, Rowley and Taylor.

**You are hereby summoned to the Annual Meeting of
Quidhampton Parish Council on Wednesday 1st May 2019 at
7.30pm
At Quidhampton Village Hall.**

If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 12pm on Wednesday 1st May.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or (quidhamptonpc@btinternet.com) at least 24 hours before the meeting so that every effort may be made to provide access.

Clare Churchill

Clerk to Quidhampton Parish Council

Dated; 25th April 2019

AGENDA FOR THE ANNUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON WEDNESDAY 1ST MAY 2019 IN THE VILLAGE AT 7.30PM

Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Council

To receive a report from Wiltshire Councillor Pauline Church.

AGENDA

0440. Election of a Chairman for the council year 2019 – 2020.

0441. Signing of the Acceptance of Office. The newly elected Chairman to sign the Declaration of Acceptance of Office of Chairman.

0442. Apologies for absence and to consider whether to approve the reasons given.

Local Government Act 1972 s85(1)

0443. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 26th March 2019.

Local Government Act 1972 sch 12 para 41(1)

0444. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0445. Interests.

(i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

Localism Act 2011. 2011. S 33.

0446. Co – option of Cllrs. There is currently 1 vacancy on Quidhampton PC, which has been advertised and may now be filled by co-option.

To co-opt a Cllr onto Quidhampton PC.

0447. Election of a Vice - Chairman for the council year 2019 – 2020.

0448. Signing of the Acceptance of Office. The newly elected Vice - Chairman to sign the Declaration of Acceptance of Office of Vice - Chairman.

0449. To appoint representatives for the forthcoming year.

Highways inc liaising with Parish Steward

Dementia Champion
Website
Village Hall
Flood Warden
Civil Emergency Volunteer
South West Wiltshire Area Board
Community Area Transport Group (meetings held at 2pm in Tisbury)
Recreation Ground (visual weekly check)
Marquee

0450. To confirm the dates for Quidhampton Parish Council meetings for the forthcoming year.

23rd July 2019

24th September 2019

26th November 2019

28th January 2020

25th March 2020

26th May 2020

All meetings are held on a Tuesday.

Finance.

0451. Year ending 31st March 2019.

(i) To note the balance of the accounts

| | |
|---------------------------------|------------|
| Opening balance | £14,460.87 |
| Total receipts | £12,720.05 |
| Total payments | £24,893.84 |
| Closing balance | £ 2,287.08 |
| Unpresented cheques | £11,215.28 |
| Balance of parish bank accounts | £13,502.36 |

(ii) To note the report from the Internal Auditor

(iii) To approve the Annual Governance Statement.

(iv) To approve and sign the Annual Governance and Accountability Return.

(v) To resolve to certify that the council is exempt from a limited assurance review by the external auditor and that it meets the qualifying criteria. To qualify the total receipts / payments must not exceed £25,000.

0452. Year ending 31st March 2020.

(i) To note the balance of the accounts

| | |
|---------------------------------|----------|
| Opening balance | £2287.08 |
| Total receipts | £ 0.17 |
| Total payments | £ 10.00 |
| Closing balance | £2277.25 |
| Unpresented cheques | £35.00 |
| Balance of parish bank accounts | £2312.25 |

The Precept is due to be paid at the end of April.

(ii) To note payments made since the last meeting.

(iii) To authorise payments due.

(iv) Update re grant for defibrillator. The SSE Resilience Communities Fund has reopened and the Clerk has completed and submitted the application.

Local Government Act 1972 s150 (5)

Local Audit and Accountability Act 2014.

Local Audit (smaller authorities) regulations 2015. SI2015 / 184.

Accounts and Audit Regulations 2015. SI2015 / 234.

0453. Update of actions from the Meeting dated 26th March 2019.

1. (0421.v) Clerk has yet to set up the recreation ground standing order.
2. (0422.3) The bank signatory paperwork has been passed to Cllr Fox-Rennie to take to the bank.
3. (0423) The additional notice board has been put up at the White Horse. The existing one will remain as the parish council notice board and the one at the White Horse will be the community notice board.
4. (0427.i) The date of CATG changed to 1st May so the questionnaire was not circulated.
5. (0427.v) Clerk confirmed with Mr Fooks that he needed the cover letter rather than the detailed data, this has been sent and both Cllr Cripps and Ms Drewett informed.
6. (0428) The litter pick was held on 7th April, the rubbish was collected later that week. Thank you to Cllr Fox-Rennie for organising the event.
7. (0431) The invitations for the APM have been sent.
8. (0437) The proposed planning at Netherhampton was to be discussed on 10th April, Clerk is unaware of the outcome.

All other actions appear as agenda items.

0454. Parish Map. To receive an update from Cllr Cripps

0455. Quidhampton Recreation Ground.

- (i) To consider other issues requiring attention.
- (ii) To agree a date for the official opening of the improved recreation ground.
- (iii) To consider any complaints made regarding the use of the recreation ground.

0456. Quidhampton PC website and Councillor emails – update from Cllr Cripps.

0457. Highways.

- (i) **Traffic issues on Lower Rd.** The documents are online and a few responses have been received. The deadline for responses was 31st March, responses have been collated and circulated for consideration with the agenda. As stated above the questionnaire was not circulated as the CATG meeting was moved forward. The topic could be discussed at the Annual Parish Meeting on 11th May.
- (ii) **Community Speed Watch.** This continues to be active, still waiting for a new site to be risk assessed. Speeding continues to be an issue.
- (iii) **Community Speed Indicator Device. To receive an update from Cllr Rowley.**
- (iv) **Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

Planning.

0458. To consider how to respond to any planning applications made after the publication of this agenda. *Town and Country Planning Act 1990. Sch 1, para 8.*

0459. Annual Parish Meeting.

The hall has been booked for Saturday 11th May.

Invitations have been sent requesting reports.

To consider whether traffic on Lower Rd should be an agenda item.

0460. Map showing the location of the gullies and drains within the parish. It is suggested that a map showing this information is sent to WC for use in reporting blocked drains / gullies or other issues.

0461. To receive brief reports from Cllrs. Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

Local Government Act 1972 Sch 12 para 10(2)(b)

0462. Clerk's Report.

The application for 80+ dwellings in front of cash and carry, Netherhampton (18/04067/OUT) has been approved by WC.

Clerk attended the recent OFWG and raised the issue raised by Cllr Taylor re flooding on Lower Rd, as additional funds are available for gully emptying it is possible this may be sorted out.
SWWAB meeting has been moved to Tuesday 4th June (previously 23rd May) – focus on drug and alcohol misuse

WC / SLCC networking day on 9th May – Cllr Fox-Rennie is attending

SWW CSG meet on 5th June

CATG meet on 1st May

OFWG will meet on 12th June

Email asking for thoughts on having a future SWWAB meeting with a focus on rights of way.

0463. General Power of Competence. In 2017 the parish council met the qualifying criteria as the Clerk held her CiLCA and 2/3 of the Council had stood for election. Since then some Cllrs have resigned and now less than 2/3 of the Cllrs stood for election therefore QPC does not meet the qualifying criteria. To note this information.

0464. Delegated Powers. The Clerk has not used any delegated powers since the last meeting. To note this information.

0465. To note agenda items for the next meeting to be held on Tuesday 23rd July 2019. Please note all agenda items should be sent to the Clerk by 9am on 11th July.