

DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 24th SEPTEMBER 2019 IN THE VILLAGE HALL.

Present; Cllrs Bass, Cripps, Fox-Rennie, Rowley, Smith and Taylor.
In attendance; Mrs C Churchill (Clerk), Wiltshire Cllr Pauline Church and 6 members of the public.
Apologies; Cllr West.
Cllr Mullett has resigned from Quidhampton PC, the vacancy is being advertised.

Questions or Statements

The Treasurer and Caretaker of the village hall committee were both present for the grant application and happy to answer any questions.

Hall bookings have increased but so have utility costs.

The existing lease was permitted to run on by the Diocese but will not be extended fully until the new Vicar has been appointed and in post.

The hall committee will meet to discuss the way forward.

It is hoped the 100 club will start up again soon.

The profits from the fireworks (9th Nov) will be split equally between the village hall and VE fund.

Thank you to W Cllr Church for support at SWWAB.

Resident spoke about rejuvenating the playground with fruit trees and to creating a wildlife area. The wildflower seeds would cost approx. £30-40.

The area by the entrance gate and behind the equipment, possibly along the footpath.

Cars are parking on the pavement and blocking the path by the Lower Rd junction.

Ms Tilbrook will put a notice in the newsletter reminding vehicle owners that they should not obstruct the pavement.

Report from Wiltshire Councillor Pauline Church.

Cllr Church introduced herself to those present.

Reminder that the SWWAB grants must be applied for a month before the meeting.

Money for youth funding, SWWAB currently struggling to spend the youth allocation so any applications for projects for teenagers would be welcome.

WC was successful in the 2nd phase for high street funding and has £150,000 for feasibility work, the grant would be £25million, 300 towns applied for funding.

Planning for the 1st phase of the Maltings regeneration has been approved, work should start soon.

Spent the day in Salisbury with Open Reach, should complete work by the end of 2019, will be the 1st full fibre optic city in the country – parish of Salisbury and SDH.

WC has a Director responsible for preparation for Brexit planning, WC does have a strategy.

Cllr Rowley opened the meeting at 7.49pm

0512. Apologies for absence were received from Cllr West (work).

Quidhampton PC resolved to accept the apology for the reason given.

Local Government Act 1972 s85(1)

0513. Council meeting minutes – to confirm and sign the minutes of the parish council meeting held on 23rd July 2019.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0514. Council meeting minutes – to confirm and sign the minutes of the parish council extraordinary meeting held on 13th August 2019.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0515. Council meeting minutes – to confirm and sign the minutes of the parish council planning meeting held on 13th August 2019.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0516. Council meeting minutes – to confirm and sign the notes of the Lower Rd Working Group meeting held on 13th August 2019.

Quidhampton PC resolved to accept the previously circulated Notes which were taken as read, approved without amendment and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0517. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0518. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

Cllr Taylor declared an interest in the village hall grant as he was involved in the application.

- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

Localism Act 2011. 2011. S 33.

Highways.

0519. Traffic issues on Lower Rd. The working group met on August 13th.

- (i) To note the report circulated with this agenda.

Quidhampton PC noted the report.

It was stated that because the village response was split on road closures, road closures were discounted.

It was resolved that additional information should be included in the report notes from the Working Group meeting and comments from parishioners (previously presented to Quidhampton PC).

Cllr Cripps will insert additional information and recirculate.

Cllr Cripps

Report will be uploaded to the website.

Cllr Cripps

Quidhampton PC resolved that the report should be sent to WC to ascertain which of the recommendations are achievable and which would have the best positive impact.

A question was asked as to whether the noise impact has been considered?

Yes, similar issues with speed bumps and chicanes.

To support the following recommendations

- (ii) Improve the clarity of the marking of the footway throughout the village to make it clear that this is a space for pedestrians and not for cars.
- a. Use a painted colour or hatch pattern
 - b. Use painted walking figures (as used at Wilton Shopping Village)
- (iii) Make the footway clear for pedestrians and buggies by moving the bollards throughout the village
- a. Move the bollards from their current position centrally within the footway to a position at the edge of the footway

- (iv) Reduce speed limit on Skew Road
- (v) Add a speed hump between the Lower Road / Skew Road junction and the 20mph signs at the start of the village.
- (vi) Place a 20mph sign on the post facing the traffic coming out of Lower Road from Bemerton. Driver otherwise have no reminder.
- (vii) Paint a 20mph roundel on the eastern entrance to the pinch point.
- (viii) Painted narrowing on the road following the 20mph signs on each of the eastern entrances to the village (on Lower Road from Churchfields and Skew Road)
- (ix) Move bollards to the edge of the footway through the pinch point (see iv above and R2 of the Lower Rd WG report)
- (x) Add a speed hump at the end of the pinch point near Footshill
- (xi) Add speed cushions or a hump in the section adjacent to the village hall
- (xii) Add two build outs in the vicinity of Lockes Lane to form a chicane (see figure 11 of the Lower Rd WG report)
 - a. Westbound: Place build out and bollard on the south side immediately to the east of Lockes Lane.
 - b. Eastbound: Place build out 30m to the west (distance as recommended minimum for a chicane), on the north side, opposite centre of building.
 - c. In both cases there appears to be a clear 3m for the narrowed carriageway, and no drives or the footway or regular parking are affected. The bus stop to the east is believed far enough away.
 - d. In each case, maintain a gap between the build out and the footway to allow cycles to pass (Lower Road being part of the National Cycle Network; see construction at Churchfields end of Lower End for comparison).
- (xiii) Place a speed table outside the pub where the existing (informal) crossing is located
 - a. See construction of similar outside the Cosy Club for comparison
- (xiv) Investigate the possibility of using the existing parking bay by Rogers close to provide diagonally aligned parking, possibly with build outs, to narrow the road and increase parking capacity
- (xv) Speed hump to be located between Alexandra Cottages (south side) and Wyllye Cottage (north side).
 - a. It is noted the access to Fisherman's Reach would need to be considered in any such development
- (xvi) Place a speed table at the junction of Lower Road, Nadder Lane and the track up to Coronation Square car park (see Fig 12 of the Lower Rd WG report).
 - a. To provide a raised platform covering the junction, as used widely elsewhere across the country
 - b. Note the presence of the drain at the bottom of the track
- (xvii) To agree a proposal to send to Wiltshire Council Highways.
 The recommendations were taken enbloc not voted on separately.
 Quidhampton PC resolved to send the report to WC.
 Cllr Cripps will send final report to Clerk, Cllr Church to be copied in. Cllr Cripps.
 Cllr Church will ask WC to cost the schemes, once costings of each recommendation is received, it will be considered by Quidhampton PC. Ongoing
 Quidhampton PC resolved that WC Cllr Church will send the final report to WC for costing.

0520. Quidhampton Recreation Ground.

- (i) To agree to general maintenance required. A list of issues had been circulated.
 Clerk to get quotes for hedgecutting.
 A working party will address issues in Spring 2020

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Cllr Rowley will remove the rubbish (chairs, old gates) and dispose of correctly. Cllr Rowley

- (ii) To consider a request to create an area within the recreation ground for wildlife
Quidhampton PC resolved to proceed subject to agreement from Insurance and Rospa not raising any issues.
Clerk to write to Insurers stating the wish to create a wild area. Clerk
Clerk to check Rospa regulations. Clerk
The wild area will need to be rotavated, Cllr Cripps will send a map of the area to be rotavated to the Clerk. Cllr Cripps
- (iii) To consider planting some trees along the northern boundary to screen the main road.
Cllr Cripps will discuss this with the resident and report back to QPC.
Ms Tilbrook will put something about this in the newsletter.
- (iv) To consider any issues requiring attention. Nothing further, the inspection report has not yet been received.
- (v) To note that the annual inspection will be completed in September. This was noted.
- (vi) To authorise the purchase of a sign.
Quidhampton PC resolved that the Clerk should purchase a metal sign.
- (vii) To consider any complaints made regarding the use of the recreation ground. None received.

0521. Year ending 31st March 2020.

- (i) To note the balance of the accounts

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|---------------------------------|------------|
| Opening balance | £ 2,287.08 |
| Total receipts | £17,527.09 |
| Total payments | £ 3,259.23 |
| Closing balance | £16,554.94 |
| Unpresented cheques | £30.00 |
| Balance of parish bank accounts | £16,584.94 |

Quidhampton PC resolved to note the financial information.

- (ii) To note ring fenced monies and vire across if required.
Quidhampton PC resolved to vire £300 into recreation ground maintenance from reserves.
- (iii) To note payments made since the last meeting. The invoice for the new gates at the recreation ground has been paid in full.
Quidhampton PC noted the information.
- (iv) To authorise payments due.
Quidhampton PC authorised payments totalling £622.90 for payment.
- (v) To support a grant application for Quidhampton village hall – see attached application.
Quidhampton PC resolved to support the grant application for £500 on the condition that the third grant is obtained.
- (vi) To authorise the Clerk to attend the SLCC regional seminar at Bournemouth.
Quidhampton PC resolved to authorise the Clerk to attend the regional seminar.

0522. To receive an update on the application for a grant to purchase a defibrillator.

The SSEN grant application was successful, Clerk and Cllr Rowley signed and returned the acceptance and now waiting for the funds to be transferred into the account. Once the funds are received the defibrillator can be purchased. Clerk to contact Cllr Bass. Clerk

0523. First Aid Training. To consider providing first aid training. Cllr Smith reported in the absence of Cllr West.

- Family first aid (2-3 hrs)
- Provide a first aid kit for attendees at a cost of £5-10 per person).
- Cost of hall hire and refreshments
- First aid guide

Depending on 0522 above a basic life support / defibrillator session can be held at a later date.

Quidhampton PC resolved to fund the costs of hall hire (£70), refreshments (£30) and a first aid kit of 1 free kit per household @ £4.95 each. Open to children age 10yrs and above. Saturday 19th October.

Clerk to send a flyer to Ms Tilbrook to go into the newsletter. Clerk

0524. Bus shelter for the bus stop opposite the village hall. A request has been made for a shelter to protect those waiting for the bus.

Cllr Smith reported that the resident who requested this has withdrawn the request.

No further action.

0525. Community Speed Watch signs. To support a request from the CSW team to request CSW signs at each end of the village (to be located on the existing 20mph sign). Once the request has the PC support it goes forward to CATG. Cllr Smith to lead.

WC Cllr Church offered to chase these up.

Clerk to email WC Cllr Church the details. Clerk

Planning.

0526. Update on planning application for 600+ dwellings in Netherhampton. There were 260 responses, not all have been checked but of those that have they were objections. In addition there were several articles in the September edition of Valley News. At the time of the meeting no decision had been made.

WC Cllr Church will contact the ward member re calling this application in.

0527. To consider how to respond to any planning applications made after the publication of this agenda. There were none. *Town and Country Planning Act 1990. Sch 1, para 8.*

0528. To note the following planning decisions.

19/07041 The Old Bakery. Approved with conditions.

Quidhampton PC noted the application.

0529. Trees at Egham Place. A resident of Egham Place wishes to fell the trees adjacent to their property. These trees are the ones that QPC have asked to be cut back repeatedly since 2010. Quidhampton PC resolved that it had no objection. It was noted that the work had already taken place.

0530. Update of actions from the Meeting dated.

1. (0476) Clerk has sorted out the co-option paperwork and informed WC.
 2. (0477) The meeting took place on 13th August.
 3. (0480) The notes from the local plan update in Salisbury have been received.
 4. (0482) The objection was submitted to WC for the proposed development in Netherhampton.
- All other actions appear as agenda items.

0531. Co – option of Cllrs. There are currently 2 vacancies on Quidhampton PC.

One has been advertised and may be filled by co-option, the second is being advertised.

There was no one standing for co-option. Ongoing

0532. Parish Steward. To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system. Nothing additional to report.

0533. To receive updates on the following;

(i) Community Speed Indicator Device. Cllr Rowley reported that this is still not working and it will be taken down and returned to the company shortly.

(ii) VE75. A meeting has been arranged for Wednesday 16th October at 7pm in the village hall. An email has been circulated asking people to contact Cllr Rowley.
Quidhampton PC resolved that the meeting should be held on 16th October.
The date will go into the newsletter, contact Cllr Rowley

(iii) Map showing the location of the gullies and drains within the parish. Cllr Taylor reported this was ongoing. Cllr Cripps will assist Cllr Taylor with the map. Ongoing
It was questioned why there is a requirement for this. Clerk explained that if the parish and WC both have the same map showing the same information it will be easier to report issues.

(iv) Parish Map. Cllr Cripps reported this was ongoing. Ongoing

0534. To receive brief reports from Cllrs.

23rd – 29th Sept is recycling week.
Cllr Taylor attended SWWAB

0535. Community Governance review. Wiltshire Council has extended the consultation period for parishes to respond if any changes to the existing governance is required. Since the last meeting there has been one more resignation and no interest in the existing vacancy.
To resolve to request that the number of elected members is reduced from nine to seven. This would take effect from the 2021 election if accepted.
Quidhampton PC resolved not to make any changes to the number of seats on QPC.

0536. New tree at the Recreation Ground. Further to the discussion at the July meeting, no further information is available. This is no longer on offer, to be taken off the agenda.

0537. Quidhampton PC website and Councillor emails – update from Cllr Cripps.

A meeting is required to set Cllr emails up. Cllr Cripps

0538. Clerk's Report.

Email from Cllr Pauline Church from a parishioner. Clerk has met with the parishioner and circulated the email.
Email from parishioner re car parking causing visibility issues – responded and parishioner wishes to take no further action.
Extension to the community governance review.
SWWAB meet on 18th Sept.
Local Plan update on 25th September
SWW CSG meet on 2nd October
CATG meet on 6th November
Quidhampton PC noted the report.

0539. To note agenda items for the next meeting to be held on Tuesday 26th November 2019.

Please note all agenda items should be sent to the Clerk before 9am on 14th November.
This will be the budget setting meeting.

Cllr Rowley closed the meeting at 10.01pm