

**DRAFT MINUTES OF A MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON  
28<sup>th</sup> JANUARY 2020 IN THE VILLAGE HALL.**

Present; Cllrs Bass, Fox-Rennie, Hoare, Rowley, Smith, Taylor and West.  
In attendance; Mrs C Churchill (Clerk). Wiltshire Cllr Pauline Church. 6 members of the public.  
Apologies; Cllrs Cripps and Whelan.

**Questions or statements from the public.**

With regards to the marked footway along Lower Road, it seems the problem is due to it being on the wrong side of the road. Is it too late to move it?

**Report from Wiltshire Councillor Pauline Church;**

- Update on the damaged chain link fence along the Lower Rd footpath (eastern end), it has been confirmed it is a WC responsibility and highways are looking into it.
- Change of structure at the top of WC, now two Chief Executive Officers following Carlton Brand's departure. Terrance will be responsible for people and Alistair Cunningham is responsible for place.
- WC needs to recruit foster carers, 20 per year for the next three years. Please contact Pauline if you are interested.
- SWWAB meeting tomorrow – focus on young peoples mental health.

Cllr Rowley commented that Lower Rd was in a poor state.

Cllr Taylor reported that the flood at Lower Bemerton had been reported and WC responded that it is the landowner's responsibility to maintain the drain.

Cllr Rowley opened the meeting at 7.40pm

**0558. Apologies for absence** were received from Cllrs Cripps and Whelan who were both working. Quidhampton PC resolved to accept the apology for the reason given.  
*Local Government Act 1972 s85(1).*

**0559. Council meeting minutes** – to confirm and sign the minutes of the parish council meeting held on 26<sup>th</sup> November 2019.  
Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and signed by the Chairman.  
*Local Government Act 1972 sch 12 para 41(1)*

**0560. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.  
*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.*

**0561. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.  
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.  
*Localism Act 2011. S 33.*

**Highways.**

**0562. Traffic issues on Lower Rd.**

The Lower Road Working Group (LRWG) has finalised the report on recommended options based on community consultation and information provided by Wiltshire Council as to possibilities. This now needs to be progressed to develop a list of fully costed items to seek funding for, in collaboration with WC.

The report has been sent to WC.

The LRWG proposes:

- (i) QPC notes the wider dissemination of the report via the QPC website with any feedback from parishioners to be discussed at a subsequent QPC meeting.

Quidhampton PC resolved to note the report and noted that no comments had been received since the last meeting.

- (ii) QPC endorses the LRWG working with WC to produce a fully costed list of viable requirements against which funding can be sought, this list to represent the combined view of the LRWG and WC with regard to a) achieving the objectives of improved road safety and b) representing a feasible set of requirements given engineering and budgetary constraints; The list to be approved by QPC at a subsequent QPC meeting.

Quidhampton PC resolved that all Cllrs should submit their comments to the Lower Road WG by 2nd February, the WG will then meet to produce a recommendation that will be recommended to Quidhampton PC. LRWG

Quidhampton PC resolved to hold an extraordinary meeting on Wednesday 12th February (subject to hall availability) to approve the recommendation which will then be sent to the SWWAB CATG group. Clerk

Wiltshire Cllr Church requested that Cllr Taylor keeps her updated on this. Cllr Taylor

Cllr Smith reported that the recent CSW sessions covered 4 hours of operation and recorded 70 speeders (25mph and above) of which 20 were excessive (30mph and over).

- (iii) QPC approves a revised version of the report (v3.2) which removes the requirement to hold a public meeting.

Quidhampton PC resolved not to hold a public meeting, the recommendation will be considered at a parish council meeting which members of the public are welcome to attend.

- (iv) Clarification regarding cars being parked on the marked footway between Withy Hse and the Bullnose. Clerk has contacted WC and the Police and been informed that if a car obstructs the footway then the Police have the power to ticket or remove the vehicle. WC confirmed that the white line marks the official footway. It must be noted that it is only an offence if someone reports that they are unable to pass, the Police will not act on a vehicle that is parked but not causing an obstruction to users of the footway.

Quidhampton noted the information.

- (v) Approval of the notice to be placed on cars parking on the marked footway.

Quidhampton deferred this item to the next ordinary meeting. Clerk to recirculate the draft notice. Clerk

- (vi) To note the date of the next CATG meeting as 26th February 2020

Quidhampton PC noted the date of the CATG meeting. Cllrs Smith and Taylor will attend.

### **0563. Quidhampton Recreation Ground.**

- (i) To note the play inspection report circulated via email on 2<sup>nd</sup> October and in hard copy. Quidhampton PC resolved to note the report.

- (ii) To receive an update on the creation of an area within the recreation ground for wildlife. No update available. Ongoing

- (iii) To approve the Risk Assessment for the wild area. Cllr Rowley is currently drafting this risk assessment. Cllr Rowley

- (iv) To approve the map for the wild area. Not discussed due to the absence of Cllr Cripps. Ongoing

- (v) To receive an update on the following;
- Rolling the recreation ground. Cllr Rowley reported this is in hand. Ongoing
  - Moles. Cllr Taylor reported this is in hand. Ongoing
  - Removal of the self seeded bush. Cllr Fox Rennie reported she had removed this.
  - Removal of the rubbish. Cllr Fox Rennie reported that she had removed some of the rubbish but there was still some heavier items that needed to be removed. Ongoing
- (vi) To consider any complaints made regarding the use of the recreation ground. None received.

**0564. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts

Opening balance	£ 2,287.08
Total receipts	£21,098.28
Total payments	£ 5,641.24
Closing balance	£17,744.12
Unpresented cheques	£0.00
Balance of parish bank accounts	£17,744.12

Quidhampton PC resolved to note the information.

Question on the sum left in the Highways budget, currently £505.00.

Quidhampton PC resolved that this amount should be moved into the Highways ring fenced monies at the end of the financial year.

Cllr Taylor thanked the Clerk for the financial information

(ii) To note ring fenced monies and vire across if required.

Quidhampton PC noted the ring fenced monies totalling £2,904.56.

Question raised on the new mower fund, it was explained that to build up a fund for a replacement mower a small amount is set aside each year.

Question raised re centenary monies – this was money that had been set aside for the 1914 – 1918 project and was spent funding the booklets as agreed at the last meeting.

Quidhampton PC resolved that the £419.25 left in the recreation ground budget should be ring fenced for future recreation ground projects. Clerk

(iii) To note the receipt of the final payment from CLF for the recreation ground project.

Quidhampton PC noted this information.

(iv) To note the current authorised funds held by Quidhampton PC.

Quidhampton PC resolved to note the authorised funds.

(v) To note payments made since the last meeting.

No payments have been made.

(vi) To authorise payments due.

Quidhampton PC resolved to authorise payments totalling £714.90

(vii) To note the SWWAB request regarding a Real Madrid football programme to be held in summer 2020 at Tisbury. Cllrs were requested to note that Quidhampton PC does not hold the General Power of Competence and therefore does not have the power to contribute to this project.

Quidhampton PC resolved to note this information.

**0565. To receive an update on the purchase of a defibrillator.** Cllrs Bass, Whelan and West had met, a summary of the information was distributed at the meeting.

It was confirmed that Community Heartbeat Trust had adopted the phone box from BT. It is not known if this can be transferred to QPC.

The working group will report back at the next meeting with a recommendation to purchase.

Clerk requested that the information is sent by the date stated so it can be put on the agenda. Ongoing

**0566. Great British Spring Clean.**

Quidhampton PC resolved to hold a litter pick on Sunday 29<sup>th</sup> March at 10am, meeting at the village hall (subject to availability).

Clerk to book the village hall.

Clerk to request WC collect the rubbish.

Cllr Rowley will provide bacon sandwiches for volunteers.

Clerk  
Clerk  
Cllr Rowley

**0567. Annual Parish Meeting.**

(i) To set a date for this meeting which is a meeting of the electors not a parish council meeting. The meeting must be held between the 1<sup>st</sup> March and 1<sup>st</sup> June, it is chaired by the Chairman of the parish council.

Quidhampton PC resolved to hold the APM on Saturday 16<sup>th</sup> May at 4pm.

Clerk to arrange for refreshments.

Clerk to book the hall.

Clerk to write to village groups requesting reports for the meeting.

(ii) To agree a theme is wished.

Quidhampton PC resolved that the theme is "It is your village".

Clerk  
Clerk  
Clerk

**0568. To consider how to respond to any planning applications** made after the publication of this agenda. There were none. *Town and Country Planning Act 1990. Sch 1, para 8.*

**0569. Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

No issues were reported.

Cllr Taylor has reported the flood at Lower Bemerton and this is being investigated by WC.

Cllr West raised that a resident was at risk of flooding.

Quidhampton PC resolved that a note should go into the newsletter asking anyone at risk of residential property flooding should contact the Flood Warden.

Cllrs reported potholes and confirmed that the system works, the reported potholes had been repaired.

Cllr Taylor

**0570. To receive updates on the following;**

**(i) Community Speed Indicator Device.** This has being returned to the manufacturer and is now ready for collection. It will be collected and put up in the village to ensure it works as they state.

Quidhampton PC resolved that if the device doesn't work then it should be returned to the manufacturer and a refund obtained so a more reliable device can be purchased.

Cllr Hoare offered the services of Mr Hoare to help erect the device.

Quidhampton PC resolved that the most suitable location would be on top of the bus shelter (owned by QPC) as it could be turned to work for both directions of traffic.

Clerk to email Wiltshire Cllr Church re issues.

**(ii) VE75.** To note the date of the next meeting. This is to be arranged. It was clarified that the event on Friday 8<sup>th</sup> May is a village organised event whereas the 15<sup>th</sup> August involves the White Horse.

Date of meeting will be sent to Ms Tilbook for the newsletter.

Cllr Rowley

**(iii) Parish Map.** Cllr Cripps

Ongoing

**(iv) Update on planning application (19/05824) for 600+ dwellings in Netherhampton.** WC

delegated the decision to the Planning Officer at a meeting held in December. In addition to this application there is already permission for 20 dwellings in Netherhampton village (18/00510) and 82 dwellings at Harnham Park (18/04067). Whilst no final decision has been made the Secretary of State has confirmed that this application can be determined by the LPA. Issues with Harnham Gyratory and Park Wall traffic lights were raised and improvements are planned (no details available).

Clerk attended the Strategic Planning meeting and reiterated the objections regarding the traffic and Lower Rd and requested that the road is included when deciding on highway improvements / traffic calming.

Quidhampton PC resolved to note this information.

Cllrs reported an additional 800 homes near the hospital which may also impact the A3094.

Quidhampton PC resolved that Cllr Rowley should write to the WC Cabinet member for Planning reiterating the concerns of Quidhampton with the planned and potential developments. These objections were agreed by QPC with regard to the Harnham / Netherhampton application. Cllr Rowley

**0571. To receive brief reports from Cllrs.**

Potholes throughout the village.

Wiltshire Cllr Church reminded Cllrs that these should be reported via the MyWiltshire app. Anyone can report and WC is aware of the issues regarding the number of potholes and recently prioritised Parish Stewards to concentrate on potholes.

**0572. Quidhampton PC website and Councillor emails**

- (i) Cllr Emails – Cllr Cripps emailed the Clerk stating all that is required is for Cllrs to get together. Cllr Taylor offered to test the email system. Cllr Taylor and Cripps to liaise. Cllrs Cripps / Taylor
- (ii) Website accessibility statements. No report available. Ongoing
- (iii) To note any issues regarding the website. None known.

**0573. To receive an update of actions from the meeting held on 26<sup>th</sup> November.**

1. (0549) The Precept request has been sent to WC.
  2. (0551) Clerk has done the paperwork for Cllr Hoare and informed WC of the two co-options.
- All other actions appear as agenda items.

**0574. Clerk's Report.**

Election notifications – notices were displayed.

Highways newsletter circulated

SWWAB make a friend meetings – email circulated

The CSG meeting was held on 15<sup>th</sup> January. Clerk attended – see report

SWWAB meets on 29<sup>th</sup> January – focus on mental health (young people).

CATG meets on 26<sup>th</sup> February

OFWG met on 15<sup>th</sup> January. There were a couple of reports of flooded property but none had been officially reported to WC or the EA. Groundwater levels are high.

Quidhampton PC noted the information.

**0575. To note agenda items for the next meeting to be held on Tuesday 24<sup>th</sup> March 2020.** Please note all agenda items should be sent to the Clerk before 9am on 12<sup>th</sup> March 2020.

Cllr Rowley closed the meeting at 9.40pm