

# QUIDHAMPTON PARISH COUNCIL

Parish Clerk: Clare Churchill. 1 Tower Farm Cottages, Quidhampton,  
Salisbury, SP2 9AA. Telephone 01722 743027

[quidhamptonpc@btinternet.com](mailto:quidhamptonpc@btinternet.com)

<http://parishcouncil.quidhampton.org.uk/>

Cllrs Bass, Cripps, Fox-Rennie, Hoare, Rowley, Smith, Taylor, West and Whelan.

**You are hereby summoned to attend a virtual Meeting of  
Quidhampton Parish Council to be held on Tuesday 26<sup>th</sup>  
May 2020 at 6.30pm**

*If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 10am on Tuesday 26<sup>th</sup> May.*

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([quidhamptonpc@btinternet.com](mailto:quidhamptonpc@btinternet.com)) at least 24 hours before the meeting so that every effort may be made to provide access.*

***Clare Churchill***

Clerk to Quidhampton Parish Council

Dated; 20<sup>th</sup> May 2020

# AGENDA FOR A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 26TH MAY 2020 6.30PM

**This meeting will be held virtually<sup>1</sup> and therefore any members of public wishing to make a statement or raise a question should ensure they are able to access.**

## **MEETING ID 384 2680 752**

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention prior to the start of the meeting?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

## **AGENDA**

**0609. Confirmation of Quidhampton PC appointments.** Under the legislation that came into force on 4<sup>th</sup> April, the appointments made in May 2019 may continue to May 2021. This includes the role of Chairman.

To confirm that these appointments will continue until May 2021.

**0610. Apologies for absence and to consider whether to approve the reasons given.**

Please note that without a reason for absence an apology can not be accepted.

*Local Government Act 1972 s85(1).*

Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

**0611. Council meeting minutes** – to confirm and sign the minutes of the virtual parish council meeting held on 7<sup>th</sup> April 2020.

*Local Government Act 1972 sch 12 para 41(1)*

**0612. Council meeting minutes** – to confirm and sign the minutes of the virtual extraordinary parish council meeting held on 5<sup>th</sup> May 2020.

*Local Government Act 1972 sch 12 para 41(1)*

**0613. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.*

**0614. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

- (iii) Cllrs to confirm that their register of interests on the WC website is up to date. *Localism Act 2011. S 33.*

## **Highways.**

### **0615. Traffic issues on Lower Rd.**

- (i) To confirm the process for the Lower Rd traffic calming feasibility study as authorised at the meeting on 7<sup>th</sup> April;
- (ii) Lower Rd traffic calming proposal. Highway Officers are currently reassigned to other highway matters. The Clerk did check the process regarding the Lower Rd project and it is as follows;
- *The £4k is to have a Topographical survey so that I can do some detailed design for your and provide better idea about whether it is feasible and how much everything will cost.*
  - *Any vertical deflections (i.e. speed bumps/ramps/tables/cushions) have to go through a statutory consultation similar to the speed limits or yellow lines so that offers a formal opportunity to comment.*
  - *Horizontal deflections (build outs etc, road narrowing's) don't have a formal statutory consultation but it is good practise to do some kind of consultation.*
  - *Nothing has funding for construction at this stage.*
  - *Once the design work has been completed then QPC will have the opportunity to do some further consultation/make comment etc. There will then be a question about how the scheme is funded. This maybe a substantive bid.*

When the report is completed it will be an agenda item as QPC needs to agree to the report and also agree to the funding contribution.

That has to be agreed at a full council meeting although the LRWG can discuss it in full and report back to the PC, this proposal MUST be clearly stated on the agenda.

To note the information.

- (iii) To confirm the next CATG meeting has been cancelled.

### **0616. Traffic on the A3094.**

Following the correspondence received regarding traffic on the A3094. To agree to a request for a metrocount to be sited near the junction with Lower Rd.

If agreed, to request that the traffic count is separated into north and southbound.

### **0617. Cycle routes and footpaths.**

Following Govt advice WC has asked parishes to consider all footpaths and cycle routes within the parish. Currently ;

- Lower Rd is part of the National Cycle route.
- There is a scheme to create a cycle route from the Park Wall to Lower Rd avoiding the A3094.
- There is only one right of way within the parish which is the path from Edgam Place to the bus stop opposite the village hall

### **0618. Quidhampton Coronavirus Group.**

To confirm that the committee agreed at a meeting on 7<sup>th</sup> April has never met and that the requirement for this committee no longer exists.

In accordance with Standing Order 11d. (Fresh information becomes available which, in the opinion of the majority of the Parish Councillors present, justifies further consideration of the matter).

The reason for this is that the committee does not need to be a committee of the parish council as previously thought.

### **0619. Quidhampton Recreation Ground.**

- (i) Currently the recreation ground remains closed in line with Govt advice. The notices and tape were removed by an unknown person but the site has been made secure again.
- (ii) To consider reopening the recreation ground but cordon off all the equipment. Council must consider the following;

- The current Govt advice<sup>2</sup> is to close play areas.
  - If the recreation ground is reopened there would need to be a daily check (as a minimum) to ensure the cordon remains in place. This check must be recorded in writing.
  - The access gate needs to be considered, if it is fixed open dogs will be able to access.
- (iii) To receive an update on the creation of an area within the recreation ground for wildlife.
- (iv) To approve the Risk Assessment for the wild area. Cllr Rowley
- (v) To approve the map for the wild area Cllr Cripps
- (vi) To receive an update on the following;
- Rolling the recreation ground Cllr Rowley
  - Moles Cllr Taylor
  - Removal of the rubbish Cllr Rowley
- (vii) To consider any complaints made regarding the use of the recreation ground.

**0620. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts

Opening balance	£ 2,287.08	
Total receipts	£21,099.39	
Total payments	£ 7,961.40	
Closing balance	£15,425.07	
Unpresented cheques		£334.50
Balance of parish bank accounts		£15,795.57

Authorised funds total £5935.84, leaving a balance of £9,489.23

(ii) To note the final budget and ringfence monies for specific projects.

**0621. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts

Opening balance	£15,425.07	
Total receipts	£ 5,751.00	
Total payments	£ 15.50	
Closing balance	£21,160.57	
Unpresented cheques		£0.00
Balance of parish bank accounts		£21,160.57

Council is asked to note that as the Precept exceeds £10,000 it is paid in two tranches, currently the first payment has been received. The second payment will be received in late September.

- (ii) To note the current authorised funds held by Quidhampton PC
- (iii) To note the current budget
- (iv) To note payments made since the last meeting.
- (v) To authorise payments due.

**0622. To consider how to respond to any planning applications** made after the publication of this agenda. *Town and Country Planning Act 1990. Sch 1, para 8.*

**0623. Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

**0624. To receive updates on the following;**

- (i) **Defibrillator.**
- (ii) **Community Speed Indicator Device.**

<sup>2</sup> As at 19<sup>th</sup> May 2020

(iii) **Parish Map.** Cllr Cripps

(iv) **Update on planning application (19/05824) for 600+ dwellings in Netherhampton.** Currently this application has not been determined.

**0625. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

**0626. Quidhampton PC website and Councillor emails**

(i) Cllr Emails – Cllr Cripps to update.

(ii) Website accessibility statement. Cllr Cripps to update.

(iii) Cllr 'pen portraits' for the website. To confirm that Cllrs have sent their 'pen portrait' to Cllr Cripps for uploading onto the website.

(iv) To note any issues regarding the website

**0627. To receive an update of actions from the meeting held on 7<sup>th</sup> April and 5<sup>th</sup> May.**

1. The coronavirus flyer is currently displayed on the parish council notice board.

2. (0592) Clerk to circulate the policies.

3. (0593.vi) Clerk is still waiting on invoices.

4. (0597) Clerk asked WC to remove Mr Edge from the contact list.

5. (0597) Clerk reported the mud on the path between Quidhampton and Netherhampton.

6. (0599) This is no longer a matter for Quidhampton PC.

All actions appear as agenda items.

**0628. Clerk's Report.**

Confirmation from Cllr Rowley that the Coronavirus steering committee has nothing to do with Quidhampton PC.

Email from WC Highways re cycle routes and footpaths – circulated.

Notification that the HRC at Churchfields will reopen on 18<sup>th</sup> May – changes made to opening hours.

Confirmation of CATG meetings being postponed

**0629. Meeting dates for Quidhampton PC.**

28<sup>th</sup> July, 22<sup>nd</sup> September, 24<sup>th</sup> November, 26<sup>th</sup> January and 23<sup>rd</sup> March.

The May 2021 meeting needs to be moved as the 4<sup>th</sup> Tuesday falls outside of the 14 day period. The election is on 6<sup>th</sup> May so the meeting must be held on or before Monday 24<sup>th</sup> May.

(i) To confirm that Quidhampton PC will meet on the dates listed.

(ii) To confirm the date for the May 2021 meeting.

**0630. To note agenda items for the next meeting to be held on Tuesday 28<sup>th</sup> July 2020.** Please note all agenda items should be sent to the Clerk before 9am on 15<sup>th</sup> July 2020.

<https://us02web.zoom.us/j/3842680752>

Zoom will be opened about 15 minutes before the meeting start time so that attendees can iron out any technical difficulties.

If phoning in, use any of the following lines, but note that national rates apply:

0131 460 1196 0203 051 2874 0203 481 5237 0203 481 5240

Meeting ID: 384 268 0752 ( no password )