

# QUIDHAMPTON PARISH COUNCIL

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<http://parishcouncil.quidhampton.org.uk/>

Cllrs Bass, Cripps, Fox-Rennie, Hoare, Rowley, Smith, Taylor, West and Whelan.

**You are hereby summoned to attend a virtual Meeting of  
Quidhampton Parish Council to be held on Tuesday 28<sup>th</sup> July  
2020 at 6.30pm**

*If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 10am on Tuesday 28<sup>th</sup> July.*

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([quidhamptonpc@btinternet.com](mailto:quidhamptonpc@btinternet.com)) at least 24 hours before the meeting so that every effort may be made to provide access.*

*Clare Churchill*

Clerk to Quidhampton Parish Council

Dated; 22<sup>nd</sup> July 2020

# AGENDA FOR A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 28<sup>TH</sup> JULY 2020 6.30PM

**This meeting will be held virtually<sup>1</sup> and therefore any members of public wishing to make a statement or raise a question should ensure they are able to access.**

**Meeting ID: 384 268 0752 ( no password )**

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention prior to the start of the meeting?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

## **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Cllr Pauline Church.

## **AGENDA**

### **0631. Apologies for absence and to consider whether to approve the reasons given.**

Please note that without a reason for absence an apology can not be accepted.

*Local Government Act 1972 s85(1).*

Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

### **0632. Council meeting minutes – to confirm and sign the minutes of the virtual parish council meeting held on 26<sup>th</sup> May 2020.**

*Local Government Act 1972 sch 12 para 41(1)*

### **0633. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.*

### **0634. Interests.**

- (i)** Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii)** In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
- (iii)** Cllrs to confirm that their register of interests on the WC website is up to date. Cllrs are reminded that it is their responsibility to keep their register up to date. *Localism Act 2011. S 33.*

### **0635. Draft Protocol for Remote Meetings of Quidhampton Parish Council.**

To adopt the draft protocol as recommended by WALC.

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**0636. Re-wilding. To create an area(s) within the parish.** To agree to an area(s) for rewilding and the timetable for this project. See map.

**0637. Quidhampton Recreation Ground.** The actions from the last meeting regarding a partial reopening were all completed, daily checks of the fence were undertaken. Guidance changed and the play area was reopened on 4<sup>th</sup> July. A team of volunteers worked to clear the long grass and make the recreation ground fit to use again.

The recreation ground.

(i) Grass cutting. Currently there are issues with the parish mower and it needs considerable maintenance or replacing.

Please see the attached report showing options available.

To confirm the preferred option.

(ii) To receive an update on the following;

- Rolling the recreation ground Cllr Rowley
- Moles Cllr Taylor
- Removal of the rubbish Cllr Rowley
- Fencing issue with farmer. Clerk
- New safety surfacing. Cllr Cripps / Clerk

(iii) Emptying of the litter bin. A contract has been agreed with idVerde to empty the litter bin on a fortnightly basis, if required this may be reduced to one every three weeks.

(iv) To agree to move the litter bin so that it can be accessed by dog walkers without them having to walk into the recreation ground.

(v) Vegetation surrounding the recreation ground. The brambles in the top right corner (by the stile) require cutting back. To agree to when this should be done.

(vi) Benches in the recreation ground. Both benches need a little maintenance. To agree to get quotes.

(vii) Cleaning of the play equipment. All of the equipment would benefit from a thorough clean. To agree to getting this done.

(viii) To consider any complaints made regarding the use of the recreation ground.

**0638. Highways.**

(i) Purchase of a Speed Indicator Device. The current SID does not work, it has been returned to the manufacture. Quidhampton PC is asked to consider purchasing a SID for the parish only.

To confirm the purchase of a SID.

(ii) To receive an update of available on:

- Lower Road – traffic calming scheme
- A3094 – request for a metrocount
- A3094 and lower Rd – request for improved signage for the National Cycle Route.

Council is asked to note that due to the restrictions the SWWAB CATG meetings have been cancelled. The next meeting is scheduled for autumn 2020. Due to this

**0639. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts

Opening balance £ 2,287.08

Total receipts £21,099.39

Total payments £ 7,961.40

Closing balance £15,425.07

Unpresented cheques £334.50

Balance of parish bank accounts £15,795.57

Authorised funds total £5935.84, leaving a balance of £9,489.23

- (ii) To note the report from the Internal Auditor
- (iii) To approve and sign the Annual Governance Statement.
- (iv) To approve and sign the Annual Return.
- (v) As neither the total income or expenditure exceeds £25,000 the council can confirm it is exempt from a limited assurance audit.  
To confirm the exemption.
- (vi) To confirm the Clerk will ensure the relevant papers are submitted to the External Auditor .  
*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

**0640. Year ending 31<sup>st</sup> March 2021.**

- (i) To note the balance of the accounts
 

Opening balance	£15,425.07	
Total receipts	£ 5,751.93	
Total payments	£ 3,979.05	
Closing balance	£17,197.95	
Unpresented cheques	£0.00	
Balance of parish bank accounts	£17,197.95	This includes previously authorised funds of £6929.64
- (ii) To note the current authorised funds held by Quidhampton PC
- (iii) To note the current budget
- (iv) To note payments made since the last meeting.
- (v) Zoom. Currently the parish council meet using zoom. To confirm to pay towards a subscription for future meetings.
- (vi) Grass cutting invoices. One invoice for grasscutting from April to June and one invoice for fuel has been received. To confirm payment.
- (vii) To authorise payments due.

**0642. Quidhampton House Finder.** The original House Finder has been thoroughly reviewed.

- (i) To confirm that the House Finder should include the following properties which are outside of Quidhampton parish boundary but have Quidhampton in the address.
  - Beech Cottage, Penning Road
  - The Daye House, Netherhampton Road
- (ii) To confirm that the attached House Finder should be sent to the Printer for printing.  
Council is asked to note that the original quote was for two minor amendments and that this version may be more expensive to have reprinted.

**0643. To respond to the current consultation on the LGA revised Model Code of Conduct.**

Following consultation a draft revised code of conduct has been drafted and views are invited on the draft.

Please follow this link - [Draft revised model code of conduct](#)

See this link for the questions - [Questions in the response survey](#). Cllrs may respond individually if they wish.

**0644 Safeguarding Policy for Quidhampton PC.** It has been noted that QPC does not have a safeguarding policy. A draft has been circulated with this agenda.

To adopt a Safeguarding Policy

**0645. To consider how to respond to any planning applications** made after the publication of this agenda. *Town and Country Planning Act 1990. Sch 1, para 8.*

**0646. Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

**0647. To receive updates on the following;**

- (i) **Defibrillator.** This has been received.

- (ii) **Community Speed Indicator Device.** Covered in 0638(i)
- (iii) **Parish Map.** Cllr Cripps
- (iv) **Update on planning application (19/05824) for 600+ dwellings in Netherhampton.** This application was approved on 25<sup>th</sup> June 2020.

**0648. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

**0649. Quidhampton PC website and Councillor emails**

- (i) Cllr Emails – Cllr Cripps to update.
- (ii) Website accessibility statement. Cllr Cripps to update.
- (iii) Cllr ‘pen portraits’ for the website. To confirm that Cllrs have sent their ‘pen portrait’ to Cllr Cripps for uploading onto the website.
- (iv) To note any issues regarding the website

**0650. To receive an update of actions from the meeting held on 26<sup>th</sup> May.**

- 2. (0592) Clerk to circulate the policies.
  - 3. (0593.vi) Clerk has received and paid the invoices for the year ending 31<sup>st</sup> March 2020..
- All actions appear as agenda items.

**0651. Clerk’s Report.**

Confirmation of CATG meetings being postponed  
Emails from WC re coronavirus.  
Emails from WALC and NALC  
WC email regarding the reopening of libraries  
Email confirming that Salisbury CC has achieved Gold status in the LCAS – I have sent congratulations to the council and clerk  
Police update – new PC covering the area – circulated. Both PC Holland and PC Barrett and both PCSOs supported CSW in the village.

**0652. Meeting dates for Quidhampton PC.**

The May 2021 meeting needs to be moved as the 4<sup>th</sup> Tuesday falls outside of the 14 day period. The election is on 6<sup>th</sup> May so the meeting must be held on or before Monday 24<sup>th</sup> May.

- (i) To confirm the date for the May 2021 meeting.

**0653. Terms of Reference for the Climate Change Working Group.** Please see the attached Terms of Reference.

To adopt the terms of reference for the climate change working group.

**0654. To note agenda items for the next meeting to be held on Tuesday 22<sup>nd</sup> September 2020.** Please note all agenda items should be sent to the Clerk **before 9am on Thursday 10<sup>th</sup> September 2020.**

<https://us02web.zoom.us/j/3842680752>

Zoom will be opened about 15 minutes before the meeting start time so that attendees can iron out any technical difficulties.

If phoning in, use any of the following lines, but note that national rates apply:

0131 460 1196 0203 051 2874 0203 481 5237 0203 481 5240

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