

# QUIDHAMPTON PARISH COUNCIL

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<http://parishcouncil.quidhampton.org.uk/>

Cllrs Bass, Cripps, Hoare, Rowley, Smith, Taylor, West and Whelan.

**You are hereby summoned to attend a virtual Meeting of  
Quidhampton Parish Council to be held on Tuesday 22<sup>nd</sup>  
September 2020 at 7.30pm**

*If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 10am on Tuesday 22<sup>nd</sup> September.*

*Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or ([quidhamptonpc@btinternet.com](mailto:quidhamptonpc@btinternet.com)) at least 24 hours before the meeting so that every effort may be made to provide access.*

***Clare Churchill***

Clerk to Quidhampton Parish Council

Dated; 16<sup>th</sup> September 2020

# AGENDA FOR A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 22<sup>ND</sup> SEPTEMBER 2020 7.30PM

**This meeting will be held virtually<sup>1</sup> and therefore any members of public wishing to make a statement or raise a question should ensure they are able to access.**

**Meeting ID: 384 268 0752 ( no password )**

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention prior to the start of the meeting?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

## **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Cllr Pauline Church.

## **AGENDA**

### **0659. Apologies for absence and to consider whether to approve the reasons given.**

Please note that without a reason for absence an apology can not be accepted.

*Local Government Act 1972 s85(1).*

Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

### **0660. Council meeting minutes – to confirm and sign the minutes of the virtual parish council meeting held on 28<sup>th</sup> July 2020.**

*Local Government Act 1972 sch 12 para 41(1)*

### **0661. Council meeting minutes – to confirm and sign the minutes of the virtual parish council meeting held on 25<sup>th</sup> August 2020.**

*Local Government Act 1972 sch 12 para 41(1)*

### **0662. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.*

### **0663. Interests.**

- (i)** Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii)** In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
- (iii)** Cllrs to confirm that their register of interests on the WC website is up to date. Cllrs are reminded that it is their responsibility to keep their register up to date. *Localism Act 2011. S 33.*

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

#### 0664. Quidhampton Recreation Ground.

- (i) Grass cutting. Please see the attached report showing options available.  
To confirm the preferred option.
- (ii) To agree the draft grass cutting contract as circulated with this agenda.
- (iii) To confirm who will undertake a weekly visual check of the recreation ground.
  
- (iv) To receive an update on the following;
  - Rolling the recreation ground Cllr Rowley
  - Moles Cllr Taylor
  - Removal of the rubbish Cllr Rowley
  - Fencing issue with farmer. Clerk
  - New safety surfacing. Cllr Cripps / Clerk
  
- (v) Fence. The Clerk has contacted the farmer and the landowner regarding the fence. The landowner also emailed the farmer but as yet no response.
- (vi) Trees at the recreation ground. To receive a report from Cllr Rowley on the existing trees.
- (vii) Vegetation surrounding the recreation ground. The brambles in the top right corner (by the stile) require cutting back. To agree to when this should be done.
- (viii) Benches in the recreation ground. Both benches need a little maintenance. To consider quotes.
- (ix) Cleaning of the play equipment. All of the equipment would benefit from a thorough clean. To agree to getting this done.
- (x) The annual inspection will be carried out by RoSPA in September or October, once the report is received this will be circulated electronically.
- (xi) To consider any complaints made regarding the use of the recreation ground.

#### 0665. Highways.

To receive an update of available on:

- (i) Lower Road – traffic calming scheme. This was discussed at the Community Area Transport Group meeting held on 9<sup>th</sup> September. Cllrs Smith and Taylor attended. Wiltshire Cllr Pauline Church has discussed funding from the Netherhampton development and whilst there is a possibility it will not be before 2024 and will face “stiff competition”.  
The scheme did not get into the Top 5 priority list. If the scheme is put into the Top 5 priority list then more detailed design work can be carried out with a view to making a substantive bid in 2021 (it is assumed there will not be any substantive bids in 2020).  
The date of the next CATG meeting has yet to be confirmed.  
Quidhampton PC is advised to review the scheme and confirm it wishes the whole scheme to be put forward. The scheme currently consists of;
  - Speed table at the bottom of Skew Rd
  - Build out by Lock’s Lane
  - Speed table by the White Horse
  - Speed table by Nadder Lane

To confirm the scheme to be put forward.

- (ii) A3094 – request for a metrocount, this request is in the system but there is a backlog due to covid-19 delays.
- (iii) Requests made by Quidhampton PC re

##### **Complete the cycle route from Park Wall junction to Lower Rd.**

WC Highways is currently working on this route and negotiations continue with the land owners, Wilton Estate. The latest scheme drawings for the northern and southern ends are attached for information.

##### **Improve national cycleway signage**

This would be done once the scheme is completed.

**Complete a path from Lower Rd to Netherhampton running alongside the A3094**

This is a scheme on the Salisbury Town Cycle Network and will be included in the forthcoming Salisbury Local Cycling and Walking Implementation Plan. WC Highways is focussing on the higher priority paths right now (like the Quidhampton route), but also the Wilton Hill to Fugglestone path, Minster St (Wilton) path, Devizes Road cycle facilities, and Cow Lane/London Road link.

**Raised footway near Bemerton Farm where the path floods.**

As this is in the Salisbury CATG area it would be a good idea to raise it as a CATG issue for them to discuss.

**Pedestrian walkway to be put in Foots Hill and Skew Rd – similar to the one in Church Lane, Lower Bemerton.**

This can be looked at this as part of the Lower Road scheme that is being put together but unsure that there is the carriageway space without limiting the direction of travel or closing it off.

- (iv) Update on planned improvements to the Park Wall traffic lights. Funding has been earmarked from the Netherhampton (640 houses) development to improve the junction. The planned improvements will be rephasing of the traffic lights.
- (v) The pedestrianisation of Salisbury is due to start in October.

0666. **Parish Steward.** To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

**0667. Year ending 31<sup>st</sup> March 2021.**

(i) To note the balance of the accounts

Opening balance       £15,425.07

Total receipts       £ 5,752.42

Total payments       £ 5,509.06

Closing balance       £15,668.43

Unpresented cheques       £0.00

Balance of parish bank accounts       £15,668.43. This includes previously authorised funds of £6687.34 leaving an available balance of £8,981.09

(ii) To note the current authorised funds held by Quidhampton PC

(iii) To note the current budget

(iv) To note payments made since the last meeting.

(v) To authorise payments due.

**0668 Safeguarding Policy for Quidhampton PC.** Cllr Whelan has drafted a Safeguarding Policy which was circulated with this agenda.

To adopt the Safeguarding Policy

**0669. Planning for the Future consultation.** There is currently a consultation on proposed changes to the Planning System.

To confirm if Quidhampton PC wishes to make a response.

Details of the planning consultation are available from

<https://www.gov.uk/government/consultations/planning-for-the-future>

[A single page](#)

[ACRE rural analysis](#)

There are also consultations on;

Changes to the current planning system - [changes to the current planning system](#)

Transparency and competition - [transparency and competition](#)

Cllrs and members of the public are welcome to respond as individuals.

**0670. To consider how to respond to any planning applications** made after the publication of this agenda. *Town and Country Planning Act 1990. Sch 1, para 8.*

**0671. To receive updates on the following;**

- (i) **Defibrillator.** The cabinet has been put up and the contractor paid.
- (ii) **Speed Indicator Device.** This has been ordered, delivery expected mid to end October. The locations for siting the SID are being discussed with WC Highways and Street Lighting.
- (iii) **Parish Map.** Cllr Cripps

**0672. To receive an update of actions from the meeting held on 28<sup>th</sup> July and 25<sup>th</sup> August.**

1. Wiltshire Council Cllr Church circulated information on the walking scheme.
  2. (0637.iv) The litter bin has been moved.
  3. (0638) The extraordinary meeting took place on 25<sup>th</sup> August.
  4. (0639.ii) The asset register has been updated to inc the keyholder for the marquee.
  5. (0639.vi) The audit papers were signed and the certificate sent off. The notice is currently on display on the parish council notice board.
  6. (0640.vi) Clerk has paid the grass cutting invoices as agreed and no further invoices have been received.
  7. (0642) The House Finder has been sent to the printer for printing.
  8. (0647) The defibrillator cabinet has been installed and the defibrillator is now in place. Training is ongoing due to current restrictions regarding covid-19.
  9. (0657) The speed indicator device has been ordered.
- All other actions appear as agenda items.

**0673. Quidhampton PC website and Councillor emails**

- (i) Cllr Emails – Cllr Cripps to update.
- (ii) Cllr 'pen portraits' for the website. To confirm that Cllrs have sent their 'pen portrait' to Cllr Cripps for uploading onto the website.
- (iii) To note any issues regarding the website

**0674. Climate Change Working Group.** To establish a climate change working group<sup>2</sup> for the parish.

**0675. To receive brief reports from Cllrs.** Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda

**0676. Clerk's Report.**

CATG virtual meeting – details sent to Cllrs Smith and Taylor.

South West Wilts Area Board virtual meeting – details circulated.

Email from Wilton Estate regarding the trees at Netherhampton corner – notice sent to the newsletter editor.

Attending a planning webinar

Attended an online climate discussion with Frome TC

Attended study days (virtual) for community governance course

Press release issued for the defibrillator, this was published on the New Valley News website and also the community matters for SWW weekly newsletter. It was also published in the village newsletter.

**0677. Meeting dates for Quidhampton PC.** To confirm the date for the May 2021 meeting.

**0678. To note agenda items for the next meeting to be held on Tuesday 24<sup>th</sup> November 2020.** Please note all agenda items should be sent to the Clerk **before 9am on Thursday 12<sup>th</sup> November 2020.**

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<sup>2</sup> A working group may consist of both Cllrs and non cllrs, it may meet in private but is unable to make any decisions. A working group makes recommendations to the Council. All recommendations must be clearly stated on the agenda.

<https://us02web.zoom.us/j/3842680752>

Zoom will be opened about 15 minutes before the meeting start time so that attendees can iron out any technical difficulties.

If phoning in, use any of the following lines, but note that national rates apply:

0131 460 1196 0203 051 2874 0203 481 5237 0203 481 5240

Meeting ID: 384 268 0752 ( no password )