

DRAFT MINUTES OF A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 26TH MAY 2020

Present; Cllrs Bass, Cripps, Fox-Rennie, Hoare, Rowley, Smith, Taylor, West and Whelan.
In attendance; Mrs C Churchill (Clerk). 3 members of the public.
Apologies; Wiltshire Cllr Pauline Church

Cllr Rowley welcomed everyone to this virtual meeting of Quidhampton PC. This meeting was being held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.
The meeting was held using ZOOM and the meeting was hosted by Cllr Taylor.

Questions or Statements

It was noted that an Officer from Highways was recently completing a survey in the village.

The following had been received (and circulated) from Wiltshire Cllr Mrs Church. General CV19 work continues to help prevent harm to our communities. Will continue to share relevant updates with councillors as requested.

Cllr Rowley opened the meeting at 6.36pm

0609. Confirmation of Quidhampton PC appointments. Under the legislation that came into force on 4th April, the appointments made in May 2019 may continue to May 2021. This includes the role of Chairman.

Quidhampton PC resolved that these appointments will continue until May 2021.

0610. Apologies for absence. None to consider
Local Government Act 1972 s85(1).

0611. Council meeting minutes – to confirm and sign the minutes of the virtual parish council meeting held on 7th April 2020.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and will be signed by the Chairman when possible.

Local Government Act 1972 sch 12 para 41(1)

0612. Council meeting minutes – to confirm and sign the minutes of the virtual extraordinary parish council meeting held on 5th May 2020.

Quidhampton PC resolved to accept the previously circulated Minutes which were taken as read, approved without amendment and will be signed by the Chairman when possible.

Local Government Act 1972 sch 12 para 41(1)

0613. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

0614. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received

- (iii) Cllrs to confirm that their register of interests on the WC website is up to date. Clerk to recirculate the details of how to complete / update registers.
Cllrs were reminded this is a legal requirement.
Localism Act 2011. S 33.

Highways.

0615. Traffic issues on Lower Rd.

(i) To confirm the process for the Lower Rd traffic calming feasibility study as authorised at the meeting on 7th April;

Lower Rd traffic calming proposal. Highway Officers are currently reassigned to other highway matters. The Clerk did check the process regarding the Lower Rd project and it is as follows;

- *The £4k is to have a Topographical survey so that I can do some detailed design for your and provide better idea about whether it is feasible and how much everything will cost.*
- *Any vertical deflections (i.e. speed bumps/ramps/tables/cushions) have to go through a statutory consultation similar to the speed limits or yellow lines so that offers a formal opportunity to comment.*
- *Horizontal deflections (build outs etc, road narrowing's) don't have a formal statutory consultation but it is good practise to do some kind of consultation.*
- *Nothing has funding for construction at this stage.*
- *Once the design work has been completed then QPC will have the opportunity to do some further consultation/make comment etc. There will then be a question about how the scheme is funded. This maybe a substantive bid.*

When the report is completed it will be an agenda item as QPC needs to agree to the report and also agree to the funding contribution.

That has to be agreed at a full council meeting although the LRWG can discuss it in full and report back to the PC, this proposal MUST be clearly stated on the agenda.

To note the information.

Quidhampton PC resolved to note the information.

(ii) To confirm the next CATG meeting has been cancelled.

Quidhampton PC resolved to note the information, Clerk will inform Cllrs of the next date once received.

0616. Traffic on the A3094.

Following the correspondence received regarding traffic on the A3094. To agree to a request for a metrocount to be sited near the junction with Lower Rd.

If agreed, to request that the traffic count is separated into north and southbound.

A discussion too place on whether or not this was a sensible suggestion.

Quidhampton PC resolved to request a metrocount to be sited near the Lower Rd junction. Clerk

Quidhampton PC resolved to request the data is separated into north and southbound traffic – both sets are required. Clerk

Quidhampton PC resolved to request the raw data not just a summary. Clerk

0617. Cycle routes and footpaths.

Following Govt advice WC has asked parishes to consider all footpaths and cycle routes within the parish. Currently ;

- Lower Rd is part of the National Cycle route.
- There is a scheme to create a cycle route from the Park Wall to Lower Rd avoiding the A3094.
- There is only one right of way within the parish which is the path from Edgam Place to the bus stop opposite the village hall

Quidhampton PC resolved to request the following;

- Complete the cycle route from Park Wall junction to Lower Rd
- Improve national cycleway signage
- Complete a path from Lower Rd to Netherhampton running alongside the A3094
- Raised footway near Bemerton Farm where the path floods.

- Pedestrian walkway to be put in Foots Hill and Skew Rd – similar to the one in Church Lane, Lower Bemerton.

Clerk to ask Salisbury CC to raise the request for a raised footway opposite Bemerton Farm as it is in the parish of Salisbury.

0618. Quidhampton Coronavirus Group.

To confirm that the committee agreed at a meeting on 7th April has never met and that the requirement for this committee no longer exists.

In accordance with Standing Order 11d. (Fresh information becomes available which, in the opinion of the majority of the Parish Councillors present, justifies further consideration of the matter).

The reason for this is that the committee does not need to be a committee of the parish council as previously thought.

Quidhampton PC resolved that the Quidhampton Coronavirus Group is not a committee of Quidhampton PC and that it has never met as a committee of Quidhampton PC.

0619. Quidhampton Recreation Ground.

- (i) Currently the recreation ground remains closed in line with Govt advice. The notices and tape were removed by an unknown person but the site has been made secure again.
- (ii) To consider reopening the recreation ground but cordon off all the equipment.
Council must consider the following;
 - The current Govt advice is to close play areas.
 - If the recreation ground is reopened there would need to be a daily check (as a minimum) to ensure the cordon remains in place. This check must be recorded in writing.
 - The access gate needs to be considered, if it is fixed open dogs will be able to access.

Quidhampton PC resolved that the recreation part will be open but the play equipment will be cordoned off.

Cllrs Hoare, West and Whelan will undertake a daily check to ensure the play equipment remains fenced off.

Quidhampton PC will fence off the play area with the orange fencing used for the firework display.

Cllr Rowley

The gate will be secured open to reduce contact.

Cllr Rowley

Cllr Cripps will make contact to get the grass cut.

Cllr Cripps

Cllr Cripps reported that vegetation was growing through the new safety surface.

Clerk to contact contractors and request a site visit.

Clerk

Cllr Cripps will send photos.

Cllr Cripps

Clerk to request a resident expert for informal advice re trees.

Clerk

- (iii) To receive an update on the creation of an area within the recreation ground for wildlife.
No update on this project. Ongoing
- (iv) To approve the Risk Assessment for the wild area. This remains outstanding, next agenda.
Cllr Rowley
- (v) To approve the map for the wild area. This remains outstanding, next agenda.
Cllr Cripps
- (vi) To receive an update on the following;
 - Rolling the recreation ground. Unable to access during lockdown. Cllr Rowley
 - Moles. Cllr Taylor reported that there were no issues.
 - Removal of the rubbish. The neighbouring farmer is using the old gates to prevent his animals accessing the recreation ground. The recreation ground fence was in good order but has been damaged by the animals as there is no stock fence – the recreation fence is not a stock fence.

Clerk to write to the farmer and cc Wilton Estate requesting there is a stock fence in place and he removes the old gates from the recreation fence. Clerk

- (vii) To consider any complaints made regarding the use of the recreation ground. None.

0620. Year ending 31st March 2020.

- (i) To note the balance of the accounts

Opening balance £ 2,287.08

Total receipts £21,099.39

Total payments £ 7,961.40

Closing balance £15,425.07

Unpresented cheques £334.50

Balance of parish bank accounts £15,795.57

Authorised funds total £5935.84, leaving a balance of £9,489.23

Quidhampton PC noted the financial information, there were no questions.

- (ii) To note the final budget and ringfence monies for specific projects.

0621. Year ending 31st March 2021.

- (i) To note the balance of the accounts

Opening balance £15,425.07

Total receipts £ 5,751.00

Total payments £ 15.50

Closing balance £21,160.57

Unpresented cheques £0.00

Balance of parish bank accounts £21,160.57

Council is asked to note that as the Precept exceeds £10,000 it is paid in two tranches, currently the first payment has been received. The second payment will be received in late September.

Quidhampton PC noted the financial information, there were no questions.

- (ii) To note the current authorised funds held by Quidhampton PC.

Quidhampton PC noted the current authorised funds held by Quidhampton PC.

- (iii) To note the current budget

Quidhampton PC noted the current budget spend.

- (iv) To note payments made since the last meeting.

- (v) To authorise payments due.

Quidhampton PC resolved to authorise payments totalling £1,407.55

0622. To consider how to respond to any planning applications made after the publication of this agenda. There were none. *Town and Country Planning Act 1990. Sch 1, para 8.*

0623. Parish Steward. To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

It was reported that a contractor had been seen spraying the verges and kerbs. Clerk to ask WC for Highway policy to maintain highways and verges.

Increase of litter in Boyeswood. It was explained that as this is private land the litter is the responsibility of the landowner but volunteers collecting and putting it in bins is welcomed.

The path along Lower Rd from Bemerton Farm to Salisbury is very overgrown – Clerk advised this is reported on the mywiltshire app as this is in Salisbury parish.

0624. To receive updates on the following;

- (i) **Defibrillator.** There has been no change regarding the ownership of the phone box. The defibrillator will be ordered and installed at the rear of the White Horse where the security is better.

Quidhampton PC resolved to order the defibrillator.

Cllr Hoare abstained from voting.

(ii) Community Speed Indicator Device. The existing one will be going up soon as it has been tested and works.

It was agreed to liaise with Julie at WC re locations.

CSW was shut down before lockdown.

Cllr Smith will collate reports of speeding and dangerous driving.

Cllr Smith

(iii) Parish Map. Cllr Cripps reported no update.

Ongoing

(iv) Update on planning application (19/05824) for 600+ dwellings in Netherhampton. Currently this application has not been determined.

Ongoing

0625. To receive brief reports from Cllrs. Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

0626. Quidhampton PC website and Councillor emails

(i) Cllr Emails – Cllr Taylor is acting as a guinea pig for the cllr email.

(ii) Website accessibility statement. Cllr Cripps has run some tests.

(iii) Cllr 'pen portraits' for the website. Cllr Cripps thanked those Cllrs who had supplied a "pen portrait" and asked those that haven't done so to send them as soon as possible.

All Cllrs

(iv) To note any issues regarding the website. Cllrs Cripps and Taylor will discuss sharing documents.

Cllrs Cripps & Taylor

0627. To receive an update of actions from the meeting held on 7th April and 5th May.

1. The coronavirus flyer is currently displayed on the parish council notice board.

2. (0592) Clerk to circulate the policies.

3. (0593.vi) Clerk is still waiting on invoices.

4. (0597) Clerk asked WC to remove Mr Edge from the contact list.

5. (0597) Clerk reported the mud on the path between Quidhampton and Lower Bemerton.

6. (0599) This is no longer a matter for Quidhampton PC.

Quidhampton PC resolved to note the update.

0628. Clerk's Report.

Confirmation from Cllr Rowley that the Coronavirus steering committee has nothing to do with Quidhampton PC.

Email from WC Highways re cycle routes and footpaths – circulated.

Notification that the HRC at Churchfields will reopen on 18th May – changes made to opening hours.

Confirmation of CATG meetings being postponed

Quidhampton PC resolved to note the report.

0629. Meeting dates for Quidhampton PC.

28th July, 22nd September, 24th November, 26th January and 23rd March.

The May 2021 meeting needs to be moved as the 4th Tuesday falls outside of the 14 day period. The election is on 6th May so the meeting must be held on or before Monday 24th May.

(i) To confirm that Quidhampton PC will meet on the dates listed.

Quidhampton PC resolved to meet on the dates listed.

(ii) To confirm the date for the May 2021 meeting.

Quidhampton PC resolved the May date should be moved to within the 14 day period, Clerk to circulate possible dates.

Clerk

0630. To note agenda items for the next meeting to be held on Tuesday 28th July 2020. Please note all agenda items should be sent to the Clerk before 9am on 15th July 2020.

Cllr Rowley closed the meeting at 8.34