

DRAFT MINUTES OF AN EXTRAORDINARY MEETING OF QUIDHAMPTON PARISH COUNCIL HELD ON 25TH AUGUST 2020

This meeting was held virtually, hosted by Cllr Taylor.

Present; Cllrs Bass, Cripps, Hoare, Rowley, Smith, Taylor, West and Whelan.
In attendance; Mrs C Churchill (Clerk). 1 member of the public.

Questions or Statements

As a member of the Community Speed Watch (CSW) team a parishioner wished to state their support for the purchase of a Speed Indicator Device (SID).

Another parishioner who was unable to attend wished to state that the location was important. The recent location of the SID was unsuitable, the device must be as drivers enter the village.

Thank you to the Parish Council for supporting the CSW team.

Cllr Rowley opened the meeting at 6.38pm.

0655. There were no apologies for absence.

Local Government Act 1972 s85(1)

0656. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

Localism Act 2011. 2011. S 33.

0657. Purchase of a Speed Indicator Device. Following the request at the last meeting, Cllr Smith has circulated the detailed information regarding two Speed Indicator Devices (SID).

- (i) To confirm which SID, Quidhampton PC will purchase – see Annex A.
Cllr Smith gave some background to the report, the Evolis is currently used in a number of local parishes. Cllr Smith has completed the online training for moving and putting up the SID.
Quidhampton PC resolved to order the Evolis.
- (ii) To confirm who will be responsible for the SID and that they will complete the WC online training.
Quidhampton PC resolved that Cllr Smith will be responsible for the SID.
It was confirmed that the SID will be an asset of the Parish Council and volunteers will be insured under the QPC insurance.
- (iii) To adopt the Risk Assessment for the moving of the SID – see Annex B.
Quidhampton PC resolved to adopt the risk assessment.
- (iv) To confirm the volunteers to move the SID and that they will complete the WC online training.
Quidhampton PC resolved that volunteers will be confirmed at a later date.
Cllr Smith will ensure that all volunteers complete the online training provided by Wiltshire Council.
- (v) To confirm the locations to site the SID will be agreed by Wiltshire Council Highways.
Quidhampton PC resolved that the locations will be agreed by Wiltshire Council.

Cllr Smith and the Clerk walked the village and marked suitable locations, this information has been sent to WC Highways and also to WC Street Lighting.

(vi) To confirm the purchase of required PPE for volunteers moving the SID – see Annex C
Quidhampton PC resolved to allocate a budget of £100 for PPE for the volunteers (hi viz, gloves and hard hat)

It was noted that the volunteers could not use the CSW jackets as these are for CSW only.

(vii) To confirm the data requirements from the device.

Quidhampton PC discussed the data that could be obtained.

It was agreed that the device gives the data required and that detailed data would be used.

(viii) To confirm how the data will be made available to Cllrs eg Dropbox.

Cllr Cripps confirmed that the website already has google drive which could be used.

(ix) To confirm whether the data should be published on the Quidhampton PC website.

Quidhampton PC resolved that the data should be published on the QPC website.

0658. To note agenda items for the next meeting to be held on Tuesday 22nd September 2020.

Please note all agenda items should be sent to the Clerk **before 9am on Thursday 10th September 2020.**

Cllr Smith thanked the Clerk for her help in this project.

Cllr Rowley closed the meeting at 7.09pm