

QUIDHAMPTON PARISH COUNCIL

Parish Clerk: Clare Churchill. 1 Tower Farm Cottages, Quidhampton,
Salisbury, SP2 9AA. Telephone 01722 743027

quidhamptonpc@btinternet.com

<http://parishcouncil.quidhampton.org.uk/>

Cllrs Cripps, Hoare, Rowley, Smith, Taylor and West.

**You are hereby summoned to attend a virtual Meeting of
Quidhampton Parish Council to be held on Tuesday 24th
November 2020 at 7.30pm**

If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 10am on Tuesday 24th November.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or (quidhamptonpc@btinternet.com) at least 24 hours before the meeting so that every effort may be made to provide access.

Clare Churchill

Clerk to Quidhampton Parish Council

Dated; 18th November 2020

AGENDA FOR A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 24th NOVEMBER 2020 at 7.30PM

This meeting will be held virtually¹ and therefore any members of public wishing to make a statement or raise a question should ensure they are able to access.

Meeting ID: 384 268 0752 (no password)

Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention prior to the start of the meeting?

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Cllr Pauline Church.

AGENDA

0679. Apologies for absence and to consider whether to approve the reasons given.

Cllrs are asked to note that since the last meetings Mrs Bass and Ms Whelan have both resigned from Quidhampton PC.

Please note that without a reason for absence an apology can not be accepted.

Local Government Act 1972 s85(1).

Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

0680. Council meeting minutes – to confirm and sign the minutes of the virtual parish council meeting held on 22nd September 2020.

Local Government Act 1972 sch 12 para 41(1)

0681. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

0682. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
- (iii) Cllrs to confirm that their register of interests on the WC website is up to date. Cllrs are reminded that it is their responsibility to keep their register up to date. *Localism Act 2011. S 33.*

0683. Climate Change Working Group.

- (i) To adopt the draft Terms of Reference, see attached.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

- (ii) To confirm the Cllrs on the Climate Change WG.

0684. Safeguarding Policy for Quidhampton PC.

To adopt the Safeguarding Policy

0685. Quidhampton Recreation Ground.

- (i) To note that the weekly visual check of the recreation ground is being undertaken and recorded.
One new issued was reported regarding the wild area, concern emailed to Cllr Rowley.
- (ii) To receive an update on rolling the recreation ground Cllr Rowley
- (iii) Fence. The old gates have been removed and no longer rest against the fence. The fence is damaged in several places and quotes to repair this damage have been requested. The Clerk contacted the Estate who replied and copied in the farmer, the clerk also emailed the farmer but to date there has been no contact from the farmer.
- (iv) Safety Surfacing. The company that installed the surfacing will not visit without charging, Clerk has contacted two independent persons who have agreed to look at the issue however this has been delayed due to Lockdown2.
- (v) Trees at the recreation ground. To consider a report regarding maintenance of the existing trees which require pruning.
- (vi) Vegetation surrounding the recreation ground. The brambles in the top right corner (by the stile) require cutting back. To agree to when this should be done.
- (vii) Benches in the recreation ground. Both benches need a little maintenance. To consider quotes.
Bench 1 – the metal ends and support could be prepared and powder coated and the wooden slats replaced.
Bench 2 – this is situated behind the football goal. It is a concrete and wood bench, the concrete supports are damaged.
To replace and resite the bench.
- (viii) Cleaning of the play equipment. Cllr West and Mr West have tidied up the edges to the safety surfacing which is a great improvement. To receive an update on the cleaning.
- (ix) The annual inspection has not yet been received, it will be circulated once received.
- (x) To consider any complaints made regarding the use of the recreation ground.

0686. Highways.

To note the following updates on:

- (i) Lower Road – traffic calming scheme.
- (ii) A3094 – request for a metrocount, this has been completed and the results received and circulated.

	7 day average speed	7 day 85%	% travelling over PSL	% travelling 10% over PSL (46mph)	% travelling 15% over PSL (55mph)	Average traffic weekday	7 day ave traffic	Weekly totals
Northbound	34.2	40	14.9%	3.1%	0.3%	5647	5276	36931
Southbound	34.9	40.5	16.8%	3.4%	0.3%	5877	5462	38233
Combined	34.6	40.3	15.9%	3.2%	0.3%	11524	10768	75164

PSL – posted speed limit

The traffic consisted of;

Bicycles	0.31%
Motorbikes	0.74%
Cars	77.94%
Vans	14.22%
Lorries	4.05%
HGVs	2.26%
Buses	0.47%

As the 85% does not meet the criteria the recommendation is no further action.

To note the results and recommendation.

- (iii) Speed Indicator Device. This has been ordered and should be received before the end of 2020. The NAL sockets have been requested and are on the list but unlikely to be installed until the end of the financial year.

0687. Parish Steward. To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

0688. Policy Review. Cllr West has reviewed the following policies;
Standing Orders - adapt and adopt the new model SOs
Financial Regulations – adapt and adopt the new model financial regs.
Complaints Policy

It is recommended these policies are updated to show the date reviewed and date of next review and uploaded to the parish council website.

Code of Conduct – no change required.

GDPR policies

0689. Year ending 31st March 2021.

(i) To note the balance of the accounts

Opening balance £15,425.07

Total receipts £11,502.61

Total payments £ 6,200.15

Closing balance £20,727.53

Unpresented cheques £60.00

Balance of parish bank accounts £20,787.53. This includes previously authorised funds of £6687.34 leaving an available balance of £14,040.19

(ii) To note the current authorised funds held by Quidhampton PC

(iii) To note the current budget

(iv) To note payments made since the last meeting.

(v) To authorise payments due.

0690. To set a Budget for the financial year ending 31st March 2022.

Please see additional papers

In order to request a Precept the council must set a budget for the next financial year

0691. To request a Precept. To confirm the Precept requirement for the year ending 31st March 2022.

0692. To consider how to respond to any planning applications made after the publication of this agenda. *Town and Country Planning Act 1990. Sch 1, para 8.*

0693. To receive updates on the Parish Map. Cllr Cripps

0694. To receive an update of actions from the meeting held on 22nd September

1. (0664.i). Cllr Whelan confirmed the contract with the successful contractor, she also spoke to Mr Stirman and has passed the quotes to the Clerk for filing.
 2. (0664.iii) Cllrs Smith and West are completing the weekly recreation ground visual check.
 3. (0665.i) No date has been received for the next CATG meeting, it maybe in December.
 4. (0675) Taking down of the marquee frame – Cllr Hoare to report.
 5. (0675) The cars parking on the pavement outside the Old School House remains an issue.
- All other actions appear as agenda items.

0695. Quidhampton PC website and Councillor emails

- (i) Dates of meetings. To ensure the date of the next meeting is displayed as soon as possible after the previous meeting.
- (ii) Uploading of policies. To upload existing policies.
- (iii) Cllr Emails – Cllr Cripps to update.
- (iv) Cllr 'pen portraits' for the website. To confirm that all Cllrs have sent their 'pen portrait'" to Cllr Cripps for uploading onto the website.
- (v) To note any issues regarding the website

0696. To receive brief reports from Cllrs. Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda

0697. Clerk's Report.

Resignation received from Mrs Bass.

Resignation received from Ms Whelan.

Email from parishioner regarding metrocount for the A3094, advised it had been requested and everything had been delayed due to COVID-19. Metrocount since put down.

Email from Cllr Rowley re neighbourhood watch – advised information is available online.

Question from Cllr Rowley asking about police presence at meetings – explained the police attend SWWAB and CSG rather than each parish.

Information regarding council tax base – there was a delay issuing this but since received.

Emails from a parishioner re hedge and verge cutting along Lower Rd, advised this was Wiltshire Council.

Report of parishioner brushing leaves from their property onto the highway.

Attended SWWAB

Attended Clerk's briefing with WC.

0698. Meeting dates for Quidhampton PC. To confirm the date for the May 2021 meeting as .

0699. To note agenda items for the next meeting to be held on Tuesday 26th January 2021.

Please note all agenda items should be sent to the Clerk **before 9am on Thursday 14th January 2021.**

<https://us02web.zoom.us/j/3842680752>

Zoom will be opened about 15 minutes before the meeting start time so that attendees can iron out any technical difficulties.

If phoning in, use any of the following lines, but note that national rates apply:

0131 460 1196 0203 051 2874 0203 481 5237 0203 481 5240

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