

QUIDHAMPTON PARISH COUNCIL

Parish Clerk: Clare Churchill. 1 Tower Farm Cottages, Quidhampton,
Salisbury, SP2 9AA. Telephone 01722 743027

quidhamptonpc@btinternet.com

<http://parishcouncil.quidhampton.org.uk/>

Cllrs Cripps, Hoare, Rowley, Smith, Taylor and West.

**You are hereby summoned to attend a virtual Meeting of
Quidhampton Parish Council to be held on Tuesday 26th
January 2021 at 7.30pm**

If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 10am on Tuesday 26th January.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or (quidhamptonpc@btinternet.com) at least 24 hours before the meeting so that every effort may be made to provide access.

Clare Churchill

Clerk to Quidhampton Parish Council

Dated; 20th January 2021

AGENDA FOR A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 26th JANUARY 2021 at 7.30PM

This meeting will be held virtually¹ and therefore any members of public wishing to make a statement or raise a question should ensure they are able to access.

Meeting ID: 384 268 0752 (no password)

Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention prior to the start of the meeting?

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Cllr Pauline Church.

AGENDA

0700. Apologies for absence and to consider whether to approve the reasons given.

Please note that without a reason for absence an apology can not be accepted.

0701. Council meeting minutes – to confirm and sign the minutes of the virtual parish council meeting held on 24th November 2020.

0702. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under.

0703. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
- (iii) Cllrs to confirm that their register of interests on the WC website is up to date. Cllrs are reminded that it is their responsibility to keep their register up to date. *Localism Act 2011. S 33.*

0704. To co-opt Cllrs onto Quidhampton PC. There are currently four vacancies which may be filled by co-option having been advertised.

Three parishioners have expressed an interest in standing with one having confirmed he is eligible to stand.

To co-opt up to four people onto Quidhampton PC.

Please note that a successful candidate will have to sign the Declaration of Acceptance of Office before being able to partake in the meeting.

0705. Safeguarding Policy for Quidhampton PC.

To adopt the Safeguarding Policy

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

0706. Quidhampton Recreation Ground.

- (i) To note that the weekly visual check of the recreation ground is being undertaken and recorded.
- (ii) To receive an update on rolling the recreation ground Cllr Rowley
- (iii) Fence. To receive a report from Cllr West regarding quotes and the stock fence.
- (iv) Safety Surfacing. There has been no progress on this due to the current Coronavirus restrictions.
- (v) Trees at the recreation ground. To consider a report regarding maintenance of the existing trees which require pruning.
- (vi) Vegetation surrounding the recreation ground. To include maintenance to the trees and brambles.
- (vii) Benches in the recreation ground. Both benches need a little maintenance. To consider quotes.
Bench 1 – the metal ends and support could be prepared and powder coated and the wooden slats replaced.
Bench 2 – this is situated behind the football goal. It is a concrete and wood bench, the concrete supports are damaged.
To replace and resite the bench.
- (viii) Cleaning of the play equipment. To receive an update on the cleaning.
- (ix) The annual inspection has been received, to note the report as circulated with the agenda.
- (x) To consider any complaints made regarding the use of the recreation ground.

0707. Highways.

To note the following updates on:

- (i) Lower Road – traffic calming scheme. Cllrs Smith and Taylor attended a virtual CATG meeting on 16th December. The scheme was not placed in the Top % but after a little last minute pleading, it was agreed that Ms Watts from Highways would look at the scheme in preparation for a substantial highways bid.
- (ii) A3094 – the results from the metrocount has yet to be uploaded onto the website along with the explanation about the 85th percentile.
- (iii) Speed Indicator Device. This has been delivered and is currently up. The NAL sockets have been requested and are on the list but unlikely to be installed until the end of the financial year, the current location is the only permitted location until the NAL sockets are installed. Three NAL sockets have been requested for;
 - A3094
 - Lower Rd between the White Horse and Sovereign Close
 - Lower Road at the bottom of Foots Hill

0708. Parish Steward. To note items to be added to the list. All issues should be reported using MyWiltshire (anyone can report an issue) as it is then logged onto the system.

0709. Vacancy for Parish Clerk. The Parish Clerk has resigned and finishes at the end of January.

- (i) To agree a Staffing Panel to recruit a new Parish Clerk
- (ii) To agree to advertise for a new Parish Clerk
- (iii) To confirm the contact address for Quidhampton PC
- (iv) To confirm the contact email for Quidhampton PC

- (v) To confirm that the current Clerk will handover all documents to the Chairman.

0710. Year ending 31st March 2021.

- (i) To note the balance of the accounts

Opening balance £15,425.07

Total receipts £11,502.80

Total payments £ 9,991.10

Closing balance £16,936.77

Unpresented cheques £2,300.42

Balance of parish bank accounts £19,237.19. This includes previously authorised funds of £6687.34 leaving an available balance of £10,249.43

- (ii) To note the current authorised funds held by Quidhampton PC

- (iii) To note the current budget

- (iv) To note payments made since the last meeting.

- (v) To authorise payments due.

0711. To consider how to respond to any planning applications made after the publication of this agenda.

0712. To receive updates on the Parish Map. Cllr Cripps

0713. To receive an update of actions from the meeting held on 24th November.

1. (0688) The Policies have been uploaded to the parish council website.

The Code of Conduct was adopted on 24th July 2012 (minute ref 12/075)

2. (0689) Clerk has not yet spoken to Mr Dawson re the shed.

3. (0691) The Precept of £11,500 has been requested.

4. (0696) Defibrillator and spares – Cllrs Rowley and West to update.

5. (0696) Cllr Rowley wrote an article for the village newsletter regarding Cllr vacancies.

All other actions appear as agenda items.

0714. Quidhampton PC website and Councillor emails

- (i) Cllr Emails – to confirm all Cllr emails are now active and in use.

- (ii) Cllr 'pen portraits' for the website. To confirm that all Cllrs have sent their 'pen portrait' to Cllr Cripps for uploading onto the website.

- (iii) To note any issues regarding the website

0715. To receive brief reports from Cllrs. Please note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda

0716. Clerk's Report.

Census information – this is taking place on 21st March and will be completed online. Those unable to complete online can contact the Census office for a paper copy but this has to be requested by the individual rather than a third party.

Notification from WC that it will be considering charging parishes for a proportion of election costs, no details regarding how much this will be has been received but the parishes will not be invoiced until 2022 for the 2021 election.

Local Plan review – email has been circulated.

Phone call re Coronation Sq car park – advised they contact WC Cllr Church as this is a WC matter.

Attended SWWAB

Attended Clerk's branch meeting, discussion on elections.

Will attend briefing on census and elections.

0717. To note agenda items for the next meeting to be held on Tuesday 23rd March 2021. Please note all agenda items should be submitted **before 9am on Thursday 11th March 2021.**

May meeting date to be confirmed.

<https://us02web.zoom.us/j/3842680752>

Zoom will be opened about 15 minutes before the meeting start time so that attendees can iron out any technical difficulties.

If phoning in, use any of the following lines, but note that national rates apply:

0131 460 1196 0203 051 2874 0203 481 5237 0203 481 5240

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