

QUIDHAMPTON PARISH COUNCIL

Parish Clerk: TBA

Email: parishclerk@quidhampton.org.uk
<https://parishcouncil.quidhampton.org.uk>

Cllrs Cripps, Donne, Duncalfe, Rowley, Smith, Taylor, and West.

You are hereby summoned to attend a virtual Meeting of Quidhampton Parish Council to be held on Tuesday 23rd March 2021 at 7.30pm.

If you are unable to attend this meeting please respond to parishclerk@quidhampton.org.uk as soon as possible. Apologies should be sent by 10am on Tuesday 23rd March.

Council are asked to note that in exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to inform via parishclerk@quidhampton.org.uk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA FOR A VIRTUAL MEETING OF QUIDHAMPTON PARISH COUNCIL TO BE HELD ON TUESDAY 23RD JANUARY 2021 AT 7.30pm

This meeting will be held virtually and therefore any members of public wishing to make a statement or raise a question should ensure they are able to access. Zoom Meeting I.D.: 384 268 0752 (no password)

Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise parishclerk@quidhampton.org.uk prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

1. Statement by chair on status of clerk recruitment
 - Appoint minute taker.
 - State who deals with items the clerk would report (various)
2. Report from Wiltshire Councilor Pauline Church
3. Statements from the public

AGENDA

- 0718 Apologies for absence and to consider whether to approve the reasons given.**
Reasons for absence to be provided.
- 0719 Council meeting minutes** – to confirm and sign the minutes of the virtual parish council meeting held on 26th January 2021
- 0720 Exclusion of press and public.** To agree any items to be dealt with after the public, including the press, have been excluded.
- 0721 Interests.**
- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
- (iii) Cllrs to confirm that their register of interests on the WC website is up to date. Cllrs are reminded that it is their responsibility to keep their register up to date.

Localism Act 2011. S 33.

0722 Recreation Ground

- (i) Quidhampton Nature Group representative to provide an update of work or activities that have been or are planned to be completed from the plan agreed at the July 2020 QPC meeting. Resolve to:
 - (a) Support / comment on the plan considering any safety and/or council requirements.
 - (b) Agree future communication flows between QPC and the nature group.
- (ii) Fencing replacement. To receive updates from Cllr West and agree next steps:
 - (a) Public comment sent to clerk.
 - (b) SWWAB grant application.
 - (c) Report from tree surgeon on options for east and south side trees, shrubs, and fencing.
 - (d) Summary of quotes received for fence replacement on west and north sides to include PC required contribution.
- (iii) ROSPA Annual report. To review the suggested follow up items proposals as circulated by Cllrs Smith and West and agree actions to be completed.
- (iv) To note that the weekly visual check of the recreation ground is being undertaken and recorded. Cllrs Smith and West.
- (v) To confirm that the recreation ground will be rolled when current restrictions are lifted. Cllr Rowley.
- (vi) Safety Surfacing. Requires an independent report on condition of surfacing which can be sent to the vendor who installed the surfacing. No progress due to current restrictions.
- (vii) Benches.
 - Remove bench behind the football goal.
 - Replace wooden slats and powder coat metal ends to bench near play equipment.
- (viii) Cleaning of play equipment. Cllrs Smith and West to advise when a date has been set for a cleaning and maintenance day in the Spring with a working party.

0723 To co-opt Cllrs on to Quidhampton PC. There are currently two vacancies which may be filled by co-option having been advertised.
 One parishioner has expressed an interest in standing.
 Please note that a successful candidate will have to sign the Declaration of Acceptance of Office before being able to partake in the meeting.

0724 Highways

To note updates on the following from Cllrs Taylor and Smith.

- (i) Lower Road Traffic calming (report back of CATG meeting sent by email by Cllr Taylor, Metrocount decided on).

- (ii) Determine any specific comments or questions of councillors for Wiltshire council.
- (iii) Resolve:
 1. Note the receipt of the recommendations of Wiltshire Council's highways engineer presented at CATG.
 2. Note remarks of councillors.
 3. Give notice of a special meeting for receipt and discussion of public comment on that report compared with the PC proposal report.
- (iv) A3094 Metrocount the results from the metrocount have yet to be uploaded onto the website along with the explanation about the 85th percentile. Cllr Cripps.
- (v) Cycle Liaison Panel involvement. To consider nominating a representative from QPC.
- (vi) Speed Indicator Device report. Cllr Smith
- (vii) Community Speed Watch update. Cllr Smith

0725 Parish Clerk Vacancy. Cllr Rowley

- (i) Provide a status update on the recruitment campaign.
- (ii) Provide a status update on Clerk handover status and interim cover for clerk's duties.
- (iii) Receive the recommendation of the recruitment panel.

0726 Finance

Year end 31 March 21 (provisional).

- (i) To note the balance of the accounts as at 10th February 2021.
 - Opening balance 15,425.07
 - Total receipts 11,502.89
 - Total payments 10,956.02
 - Closing balance 15,971.94
 - Unpresented cheques 0.00
 - Balance of parish bank accounts 15,971.94. This includes previously authorised funds of 5,774.84 leaving an available balance of 10,197.10.
- (ii) To note the current authorised funds held by Quidhampton PC.
- (iii) To note the current budget.
- (iv) To note payments made since the last meeting.
- (iv) To authorise payments due.
 - a. J Cator 82.50 for Emergency plan update
 - b. B Tilbrook for COVID flyers

0727 Council elections – to receive a report on what is required from the council and individual councillors in preparation for the elections. Cllr Donne

0728 Planning applications – to consider how to respond to any planning applications made after the publication of this agenda.

0729 To receive updates on the Parish Map- Cllr Cripps

0730 Parish Steward. All issues should be reported using MyWiltshire app (anyone can report an issue) as it is then logged onto the system.

0731 To receive updates on actions from the 26th January meeting not handled in main agenda

1. (0689) Mower and Strimmer. To collect the mower and strimmer from Mr Stirman.
2. (0689) Shed. To consider offer to purchase the shed received from Mr Dawson.

0732 Quidhampton PC Website and Councillor emails

- (i) Cllr Emails – to confirm all Cllr emails are now active and in use
- (ii) Cllr ‘pen portraits’ for the website. To confirm that all Cllrs have sent their ‘pen portrait’ to Cllr Cripps for uploading to the website.
- (iii) To note any issues regarding the website.

0733 To receive brief reports from Cllrs. Note that these reports are for information only and no decisions or resolutions may be made on any items not clearly stated on the agenda.

- (i) Flood warden – Cllr Taylor brief feedback ; the increase in runoff problems, steps taken (Locks Lane, Bemerton Farm / footpath)
- (ii) Grass cutting – access blocked at times. New contract about to begin. Cllr West

0734 Clerks’ Report

- (i) To consider request from Book Swap organisers (Bea Tilbrook and Emma Lovell) to use the telephone box as a new and more secure location for book swap.

0735 Next meetings

Determine PC meeting dates:

- (i) Annual Parish Council Meeting 18th May (after election to elect chair and deputy).
- (ii) Annual Parish Meeting date tbc.
- (iii) Propose date for Lower Road traffic calming public meeting.
- (iv) Note dates for eternal meetings: SWWAB 30th June 2021; CATG (not yet known).
- (v) Note further PC meeting dates (unchanged?).

0736 To note agenda items for the next meeting to be held on Tuesday 18th May.

Please note all agenda items should be submitted before 9am on Thursday 13th May to parishclerk@quidhampton.org.uk

<https://us02web.zoom.us/j/3842680752>

Zoom will be opened about 15 minutes before the meeting start time so that attendees can iron out any technical difficulties.

If phoning in, use any of the following lines, but note that national rates apply:

0131 460 1196 0203 051 2874 0203 481 5237 0203 481 5240

Meeting ID: 384 268 0752 (no password)

ENDS – KT FW 16 March