



Quidhampton Parish Council

Parish Clerk Anisa Doubell

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Dear Councillor,
You are hereby summoned to attend the
Quidhampton Annual Parish Council Meeting
On **Tuesday 18 May 2021** at **7:30pm** to be held **by Video Conference**

Notwithstanding the court ruling that Local Council meetings may not be held virtually after 06 May, as physical meetings will result in both a health risk (given the current pandemic) and significant additional costs in securing suitable venues which allow social distancing and other safety measures, this meeting will take place by video conference. Joining instructions will be provided by the Parish Clerk.

If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 14 May 2021.

For security reasons, joining instructions must not be published or distributed to any other party without the express permission of the Parish Council.

AGENDA

01/21 Councillor Acceptance of Office: signed Declarations

02/21 Election of the Chair for 2021/22

03/21 Election of the Vice-chair for 2021/22

04/21 Apologies for absence

05/21 Minutes: to consider approval of the Planning Meeting held on Tuesday 20th April 2021

06/21 Scheme of delegation:

- i) To consider and adopt the Scheme of Delegation Policy which sets out the Terms of Reference by which the discharge of Council functions (under Section 101 of the Local Government Act 1972) to the Clerk (who is the Proper Officer and Responsible Financial Officer) will operate
- ii) To consider Activation of the Policy

07/21 Allocate Councillor areas of responsibility

08/21 To Sign off end of year accounts 2020/21

09/21 To approve payments:

- i) WALC Subscription £168.49
- ii) Clerk salary April £159.75
- iii) Clerk mobile phone £25.48
- iv) Invoice for delivery of services by locum Clerk/RFO £1095.00
- v) Charles Stirman invoice for grass cutting and mower storage £260.00
- vi) Mr Barney putting in chain link fencing to the play area £3,090.00

10/21 Highways:

- i) Consideration to a Highways safety 'line of sight' issue raised by a resident on Hampton Court, caused by vehicles parking on the grass behind the pavement (which is privately owned land).
- ii) ii) Lower Road Traffic calming: Cllr Ken Taylor to deliver a report after a site visit by highways technician Paul Shaddock

11/21 Next Parish Council Meeting: If agreed, the date of the next **Quidhampton Parish Council** to be held on **27th July 2021**. Venue to be determined.