

Quidhampton Covid-19 Steering Group

Minutes of the meeting of the steering group 19.00 on Monday 29th March 2021 via Zoom

Present: John Cater JC (acting chair), , Zoe Hoare ZH, Hannah Newnham HN, Jane Taylor JT, Ken Taylor *KT (minutes, zoom facilitator), Bea Tilbrook BT (village communicator)

*parish councillors

Copy to : Jane Morgan JM

1. **Apologies for absence** - (work) Howard Rowley *HR, Ian Day ID
2. **Approval of minutes** – The minutes for the meeting held on Monday 15th March were approved.
3. **Matters Arising** – ID was still working on a study and advisory note on the use of masks. To be kept on the agenda for the next meeting . **Action ID**
4. **Chair** – HR reported by email that a parish clerk had been recruited. He also suggested for consideration that meetings be held monthly.
5. **Volunteer coordinator's reports**

ZH: emphasised that the musical event, now deferred to after 12th April, was designed for people near to where it is performed and not to create a gathering. Three sites were discussed with final decision left to ZH.

JT: reported having made nine phone calls and received three. She had eighteen face to face conversations. **Silver Salisbury teas:** JT had asked for twelve teas from Salisbury to be delivered on Saturday 10th April. BT and JT will collect and deliver them in the village. This is a repeat of what happened last year. JT approached villagers who live alone or in couples and who are housebound or find it difficult to get out . **Action JT & BT**

Two non Covid matters were mentioned - An elderly resident who had visited hospital had returned but not well. There was concern for an older female resident who lives alone. Various villagers had encountered her in the street or at their door and found her to be confused. It became known that her family are aware and have a designated member to look after her.
6. **Committee members reports**

BT- asked views on a draft she planned to put in the April village newsletter listing the change to the government rules coming in on 29th March. It was agreed that it was good to tell people what was next, and not confuse people with further planned changes in April because they may not take place, depending on progress. It was not considered the job of the committee to keep villagers informed of all the government plans and restrictions but on this occasion (29 March) it was felt appropriate to give the summary written by BT.

JC – asked the status of the phone box. It was advised that the parish council is establishing ownership so that the book swap can move into it.

HN – informed the meeting that she knows of three families with children under 5 who may benefit from food boxes, and will follow-up. **Action HN**
7. **Problems and lessons learned** - Nothing to report
8. **Consideration of updates from UK government or Wiltshire Council**

Wiltshire Council's regular updates noted.
9. **Data Protection**

As civil emergency volunteer, JC informed that he had unsuccessfully asked Wiltshire Council for a copy of the electoral register of the village. Access to the electoral register was understood to be very strictly limited by law.
10. **Training-** Nothing to report
11. **Any other business** – Meeting were agreed to be monthly, though steering group members would instigate an earlier meeting if circumstances were considered to require it.

Date of next meeting: 19.00 Monday 26th April 2021

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