

Quidhampton Covid-19 Steering Group

Minutes of the meeting of the steering group 19.00 on Monday 26th April 2021 via Zoom

Present: John Cater JC, Ian Day ID, Howard Rowley *HR (chair), Hannah Newnham HN, Jane Taylor JT, Ken Taylor *KT (minutes, zoom facilitator), Bea Tilbrook BT (village communicator)

*parish councillors

Copy to : Zoe Hoare ZH, Jane Morgan JM

HR reported that ZH has resigned from the group because she no longer lives in the village. He expressed everyone's thanks for what she did during the pandemic, and especially the tremendous support given by The White Horse providing a greatly used shop and takeaway food service in the village.

1. **Apologies for absence** - none

2. **Approval of minutes** – The minutes for the meeting held on Monday 29th March were approved after correction of mistyped initials.

3. **Matters Arising**

3 ID was still working on a study of masks. To be kept on the agenda for the next meeting . **Action ID**

5 JT reported that twelve Silver Salisbury teas were delivered to the elderly and isolating and much appreciated. She also wished to record thanks to BT, Maureen Goff and KT who were involved.

6 HN advised that the food boxes scheme she had mentioned was not for our area of Wiltshire.

4. **Chair**

- Chair HR reported the new parish clerk Anisa Doubell was in-place. A mobile phone was being provided by the PC for contact, in addition to email. A postal address has not yet been finalised.
- JC asked about the PC's selection process for the clerk, and it was explained that a recruitment panel was appointed by the PC in January resulting in the appointment in April, together with some months support for Anisa from an experienced clerk.

5. **Volunteer coordinator's reports**

JC: reported that he had hosted the musicians visit organised by the Wiltshire Music Centre but at some venues there were very few people . HR noted that he and organiser Rebecca Seymour found it went well at Albion Bungalows. The musicians had been excellent. BT emphasised that leaflets had been delivered only to the homes of the elderly and housebound near to the six venues, in line with the aims of the event. It was intended and funded for people who are housebound, and some may have listened from inside their homes. JT added that she had called people in advance to reinforce the leaflet. It was agreed that letters of thanks should be encouraged, preferably coming from residents themselves and an address would be given to some residents. **Action :JT and BT**

JT: reported on a death of an elderly villager in the hospice following non Covid ill-health, and also the continued hospitalisation of another elderly resident because of a case of Covid on his ward. In the past four weeks, she had made 29 calls, received two and had several email exchanges. The village turnout for the cortege of a recently deceased elderly resident had been much appreciated by relatives. She remarked on volunteer Kate Lush's frequent support, in taking people for vaccinations and medical appointments and also making pharmacy visits. Contact with Kate was now being made directly by villagers, not through this group, in the way that another villager helped several families with shopping.

6. **Committee members reports**

BT- asked who is to replace ZH as one of the two points of contact for villagers needing shopping, prescriptions, lift to vaccination. **Action HN**

ID – 1. he advised of an elderly resident having hurt his knee, however he was known to have supportive relatives nearby

- **2.** Beirut offered lessons learned. A family broke procedure after a careful year. All were contaminated, with some deaths occurring.

BT- had learned from the village hall booking manager that bookings are being taken from 17 May, with Yoga taking place in June. Numbers are limited to 15, with extensive procedures being issued to hirers and posted at the hall. The hall was being sanitised prior to the election on 6 May.

7. **Problems and lessons learned** - Nothing more to report (see 6 ID – 2 above)
8. **Consideration of updates from UK government or Wiltshire Council**
Wiltshire Council's regular updates noted.
- 9 **Data Protection** – JC returned to the subject of access as community emergency volunteer to the electoral register which is not permitted.
- 10 **Training**- nothing to report
- 11 **Any other business** – It was decided to meet in 3 weeks time, rather than 4, by when the government changes scheduled for 17 May would be firmed up.

Date of next meeting: 19.00 Monday 17th May 2021

18 May 2021