

Quidhampton Covid-19 Steering Group

Minutes of the meeting of the steering group 19.00 on Monday 17th May 2021 via Zoom

Present: Ian Day ID, Howard Rowley *HR (chair), Hannah Newnham HN, Jane Taylor JT, Ken Taylor *KT (minutes, zoom facilitator), Bea Tilbrook BT (village communicator)
*parish councillors

Copy to : Zoe Hoare ZH, Jane Morgan JM

Chair HR reported that JC had just resigned from the group. In an email sent to all members JC said that “not for the first time, he and the group do not have confidence in each other”. The recent differences had arisen from his different view of the Celebrating Age musicians visit.

The support group was down to six members but that was thought to be manageable given the lesser needs of recent weeks and possible reduction or elimination of the group’s role due to fewer restrictions in late June.

1. **Apologies for absence** - none.
2. **Approval of minutes** – The minutes for the meeting held on 26th April were approved after correcting mistyping of JC and JT.
3. **Matters Arising**
 - Re Mtg 29/3:
 - 3 ID was still working on a study of masks. To be kept on the agenda for the next meeting . **Action ID**
 - Re Mtg 26/4
 - 5 JT wasn’t aware whether any resident had written. She questioned how appropriate it was to expect very frail people to write letters. The meeting agreed to drop the idea , recognising that thanks had been given by group members during the preparations and the event, and by ZH afterwards.
 - 6 BT on ZH’s continued role as phone contact: BT reported that after the meeting on 26/4, she realised a change in phone contacts would necessitate a correction to the yellow cards. ZH confirmed that she is happy to continue in that role and in any other way she can help. HR agreed that there would therefore be no need to issue a new yellow card to homes, and no further action is required.
4. **Chair**
 - Chair HR gave feedback on PC matters:
 - o The Annual Parish council meeting on Zoom tomorrow 18/5 will form the new parish council and assign responsibilities. It would meet after June to deal with normal business when the meeting could well be face to face.
 - o Two residents were known to be ill, but cared for.
 - o The PC is buying back the phone box as the home for the book swap (already in use owing to various volunteers’ efforts).
5. **Volunteer coordinator’s reports**

JT: One elderly resident was known to be quite seriously unwell, and another has a bad leg but is getting better. JT had made 5 phone calls since the April meeting, received 4 and had 20 face-to-face encounters.
6. **Committee members reports**

KT – He showed a graphical summary of the restrictions from May 17th as issued by Coun. Pauline Church on Facebook. Wiltshire Council had issued an email on the reopening of many facilities.
HN – noted that Wiltshire Council was interested in an archive of images on Covid, responding to a request from the History Centre in Chippenham.

 - BT advised that the History Centre have had copies of the village newsletter since she took over eleven years ago. Recently they had asked for the village emails that were sent during the lockdowns, and they were trying to work out how best to get and store these.

- Group members did not know of photos or videos that would further illustrate activities. However HN thought that there would be some good photos of the 2020 Flower Show. The newsletter photos of the time would be examined (*ref: flier with September 2020 newsletter*)
Action KT

7. **Problems and lessons learned** – Nothing to report.

8. **Consideration of updates from UK government or Wiltshire Council** – noting additional to report

9 **Data Protection** – Nothing to report

10 **Training-** Nothing to report

11 **Any other business**

A discussion about the future of the support group took place:

11.1 Re next meeting: It was decided to carry on until at least June 21st (the planned government end to procedures) and assess then if the group's support is needed beyond that. ID and HR would always be available to answer specific questions about Covid. ID commented that the group structure was in-place and could be reactivated.

11.2 JT wondered about accountability, without the group formally active. Even if there was no group she would have done something as an individual. Thought was needed.
It could be solution to a stay in-place and review the situation a further 4-6 weeks after June 21st.

Action: Keep on agenda

11.3 KT mentioned Wilton Help, which seemed structured and resourced for the future, including three new town councillors. They had received many calls for help. The situation in Quidhampton was very different with neighbour helping neighbour, and little going formally through the volunteer group. Our strength seems to be having a formal structure when needed and very proactive communication and care for the truly vulnerable.

11.4 It was decided to meet on Monday 21st June. Under consideration would be the benefits of the better social networking and support during the pandemic.

Date of next meeting: 19.00 Monday 21st June 2021

10 June 2021