



Quidhampton Parish Council

Minutes of the Parish Council Meeting held on
Tuesday 27 July 2021 at 7:00pm
at the Quidhampton Village Hall, Lower Road, SP2 9AR

Present: Cllrs Rowley, Taylor, Cripps, West, Donne, and Cllr Pauline Church (Wiltshire Council)

Plus: Two member of the public.

20/21 **Apologies for Absence:** Councillor Duncalfe (due to work).

21/21 **Minutes:** The Minutes of the **Parish Council Meeting** held on **Tuesday 29 June 2021** were approved.

22/21 **To receive a report from Cllr Pauline Church (Wiltshire Council)**

- Covid cases in Wiltshire now at 432.6 per 100,000. Highest growth in 20-24 year olds. Hospital Trusts under strain in A&E departments.
- Traffic lights at Park Wall will be fixed 4th August. Send any visibility issues at junctions to Highways or report via the MyWilts app.
- Cllr Church supporting the QPC Substantive bid for Lower Road traffic calming. New traffic crossing on A36 opposite the garden centre likely to be installed in August / September time period.
- Cllr Church to provide a briefing at next meeting on status of planning conditions relating to the quarry adjoining the A36 and in particular a new traffic crossing in that area.
- QPC to submit comments to WCC Planning Officer Adam Madge re new planning application for 100 houses on the A3094 Netherhampton Road, Harnham and cc Cllr Church [Planning Application: PL/2021/06594 \(wiltshire.gov.uk\)](https://www.wiltshire.gov.uk/planning-application/PL/2021/06594)

23/21 **Recreation Ground**

- i) Safety Inspections:-
 - a. RoSPA annual inspection Report:
 - Action 5. Agreed to ask the contractor installing the new fencing if he could also remove the concrete ends of the old bench which remain in the recreation ground.
 - Action 11. Agreed to identify the contractor who installed the safety surfacing re the weed growth and use the Ockenden report to follow up with that contractor.
 - b. Weekly visual checks by Cllrs West and Donne: Ongoing and recorded in excel spreadsheet.
- ii) Fence replacement project: Contractor will start work on Monday 2nd August. Community email to be sent out to inform of work commencing, plus flier to be posted through letterboxes for Edgam Place and Coronation Square residences to request that access to path is kept clear next week. Cllr West to action.
- iii) Ockenden Tree Services Report for east and south sides: Report reviewed and proposals accepted. Cllr West to seek quotes for Eastern boundary area shown by the red line on the picture to a) remove dead Elms and cut back to source or

remove any tree or shrub touching, growing through or nearly touching the fence to allow for removal of the old fence and installation of a new fence, and b) removal of the old fence and installation of a new fence.

- iv) Ockenden Safety Surfacing Report on weeds: See a. ROSPA item above.
- v) Grass cutting service (covering the path from Edgam Place to the bus stop, and from the back of the pub up to the A36): The sit on mower is now 12 years old and very well used. The battery has all but failed and the cutter deck (where the blades are housed) is rusty and close to needing replacement / refurbishment. Cllr Cripps to contact Mr Stirman with a view to selling the sit on mower. For this year, it was agreed to request Bawdens to complete another cut along the path based on quotation received. The council will further consider offer of local parishioner to cut the grass as cost of a new self-propelled petrol rotary mower, where to store it and someone to maintain it need to be investigated.

Additional points:-

- A resident had commented to Cllr Taylor about the severity of the recent cut along the path from Edgam Place to the corner of the recreation ground and requested that some foliage is left where space allows for wildlife. Cllr West to follow up before next cut is planned.
- The state of shrubs and bushes growing along the path was also discussed as in places they are quite overgrown. It was suggested to have a volunteer day to cut back where needed. Cllr Rowley to write to the newsletter editor with this proposal. Also to inform the residents of Alexandra Cottages where their gardens back on to the path.

24/21

Highways

- i) Lower Road traffic calming scheme: CATG and Highways consultation. Cllr Cripps outlined the presentation he will make at the public consultation on 31st July to describe the updated traffic calming measures proposed for Lower Road, including the other measure implemented in recent years (20mph, Community Speedwatch and the recently added Speed Indicator Device). Some comments were made, eg for useful photos.

Subject to the nature of additional public feedback, it was resolved that the parish council will inform Wiltshire Council (WC) of the outcome so that the project could be put forward for to the Community Area Transport Group (CATG) for consideration for funding and implementation. This was required ahead of the CATG meeting on 25th August, and if endorsed, put forward by WC for a substantive bid submission by the deadline of 17th September.

- ii) Salisbury Junctions Improvements scheme: Cllr Taylor reported that the parish council's response to the recent engagement exercise, commented on by councillors by email, had been submitted to WC's major highways projects on 14 July. Whilst noting that traffic studies for the Park Wall junction had not yet been done and any beneficial effects on traffic flows demonstrated, the response welcomed improvements to cycling and pedestrian safety, and to the parking behind Coronation Square, and to Edgam Place.

The response drew attention to the peak high traffic flow in Lower Road not accounted for in recent traffic modelling for the additional 640 homes planned for Harnham/Netherhampton and the parish council's previously advised objection of safety grounds. Studies only of the traffic lights sequencing at Park Wall based on traffic flows from this recent modelling would therefore be inaccurate.

Consideration of more radical solutions for pedestrian and cyclists' safety was also recommended, by for example investigating a cycle way through the closed gate in the Park Wall and so altogether avoiding the dangerous and polluted corridor of the A36 from Park Wall to Wilton.

- iii) Speed Indicator Device: NAL sockets installation and campaign status. It has been in location outside the White Horse for 5 weeks now. Cllr Taylor understood that it is to be moved in the next couple of weeks. Cllr Duncalfe will be downloading the data when it does and provide to CSW and to Paul. While this is happening, he will change the data recording methodology so it records individual vehicles instead of the current methodology where it bundles the data into 30 minute periods. This has been requested by Paul to allow more sophisticated data integration.
- iv) Cycle Liaison Panel: no report made in Cllr Duncalfe did not attend.
- v) Consideration on a highways safety 'line of sight' issue raised by a resident on Hampton Court: involving vehicles parking on privately owned grassland behind the pavement. Cllr Rowley reported that the Freehold owner of the flats has volunteered to erect bollards to prevent parking on the pavement.

25/21 Purchase of Telephone Box

- i) Cllr Donne Purchase completed from Community Heartbeat who originally purchased the box from BT. Cllr Donne to check contract provided by Community Heartbeat for any obligations passed to QPC – electricity etc.

26/21 Finance

- i) Account Balances:-
 - Lloyds Marquee Account (40811668): £360.00
 - Lloyds Special Projects Account (00069453): £127.05
 - Lloyds Business Bank Instant (07391415): 09 June 2021 £11,486.90
 - Lloyds Treasurers Account (00419152): 01 July 2021 £12,395.78

The following replacement cheques were approved under the Scheme of Delegation:-

Payee	Detail	Amount £ (incl vat)	Method (Cheque)
Came & Co	Insurance renewal	680.52	000877 (replacement cheque to 000866)
Mr Barney	Deposit for new chain link fence Rec Grd	£1,300.00	000878 (replacement cheque to 000870)

The following payments were unanimously approved:-

Payee	Detail	Amount £ (incl vat)	Method (Cheque)
Bawdens	Grass Cutting	£65.80	879
Fiona West	Chain and padlock for recreation ground bin, and cleaning materials for recreation ground clean up	£13.03	880
Pauline Donne	Payment for Telephone Box	£30.00	881
Quidhampton Village Hall	Hall Hire	£16.00	882
TOTAL PAYMENTS		£124.83	

- i) Audit 2020/21 Action Plan: All actions completed or are ongoing with the exception of the Risk Assessments. It was agreed to ask acting Clerk M Camilleri to prepare draft versions for QPC keeping them relevant to the size and nature of the parish.

27/21

Clerk/RFO

- i) The resignation of the Clerk/RFO Anisa Doubell was noted. It was unanimously agreed that Melanie Camilleri continue operating as QPC's locum Clerk/RFO for the period 19 July 2021 to 31 March 2022 on National Joint Council pay point SCP27 and in accordance with the Engagement of Services document. It was also agreed to provide access for M Camilleri to upload and make changes to the QPC website. Cllr Cripps to liaise with M Camilleri.
- ii) It was unanimously agreed that QPC meeting dates will move to the second Tues of the month on a bi-monthly basis, starting from Tues 14 September. Cllr Rowley to contact Sabine Dawson to book the village hall for September and November meetings. Cllr Cripps to update meeting dates on the QPC website.

28/21

AOB/Urgent Matters

- i) M Camilleri to contact Wiltshire Council to notify them of Cllr Sandie Smith's resignation and to publish notice of vacancy for three QPC Councillor vacancies. Cllrs to actively seek out potential candidates for the vacancies.
- ii) Bank mandate forms to add M Camilleri as acting Clerk/RFO to the mandates were signed. Cllr Rowley to mail to Lloyds.
- iii) Discussion to formalize and keep records for the checks done for the defibrillator to meet requirements. Currently the checks are done by Mandy Whelan (ex-councillor) but no records kept. Cllr Donne to document the requirements and Cllr West to put in Excel spreadsheet format.
- iv) Attention was drawn to a recent planning submission for a further 100 homes in Netherhampton. It was resolved to strongly object to the development on the grounds that peak traffic flow in Quidhampton would be further increased, and on top of the 640-home future development already approved through outline planning and objected to by the parish council, without acknowledgement or explanation. Refer for background to minute 24/21 ii) above. Cllr Taylor will draft a response and circulate for comment.
It was recommended to put the objection in the strongest terms, and request a specific explanation why the development, and the earlier one for 640 homes, would not unacceptably increase the already high risks and disturbance owing to traffic in Lower Road. The effects of multiple developments were acknowledged to be something Wiltshire Council's planners should address, rather see individual housing scheme be proposed without overall consideration.

29/21

Next Parish Council Meeting

It was agreed that the date of the next Meeting will be held on **Tuesday 14 September 2021 at 7:00pm** in the **Quidhampton Village Hall**

Being no further business Cllr Howard Rowley closed the meeting at 9:10pm

THESE DRAFT MINUTES WILL BE APPROVED AND SIGNED AT THE NEXT PARISH COUNCIL MEETING

Minutes are published on the Parish Council's website <https://parishcouncil.quidhampton.org.uk>