



## Quidhampton Parish Council

M. Camilleri  
Parish Clerk  
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Dear Councillor,

You are hereby summoned to attend the next meeting of

### Quidhampton Parish Council

On **Tuesday 14 September 2021 at 7:30pm**

**Quidhampton Village Hall, Lower Road, SP2 9AR**

The public and press are welcome to attend.

#### **Important message about COVID-19:-**

- You must not attend if you or anyone in your household has had COVID-19 symptoms in the last 7 days
- No more than 15 people (including members of the Parish Council) may attend in order that social distancing can be maintained. It will therefore be necessary to operate an advance booking system. All requests to be made by email to [parishclerk@quidhampton.org.uk](mailto:parishclerk@quidhampton.org.uk)
- In the interest of public safety, we ask that you wear a face mask
- If you attend and develop symptoms within 7 days, you must use the Test and Trace system to alert others with whom you have been in contact.

*Thank you for your consideration and co-operation.*

#### **AGENDA**

- 30/21 Apologies for Absence**
- 31/21 Minutes:** Consider approval of the Minutes of the **Parish Council Meeting** held on **Tuesday 27 July 2021**
- 32/21 To receive a report from Cllr Pauline Church (Wiltshire Council)**
- 33/21 Recreation Ground**
- To consider quotes for fencing and treeworks
  - Installation of stock-proof fencing
  - To consider quotes for grass cutting
  - Report from Cllr Cripps on selling the mower
  - Update on action to be taken by Vitaplay regarding weeds protruding from the safety surface which they installed in 2019
  - Consideration to cutting back trees and shrubs
- 34/21 Highways**
- Report from Cllr Taylor on his presentation to Wiltshire Council CATG meeting
  - Next CATG Meeting scheduled for 24 November 2021 – consider if any representation/attendance by QPC

- 35/21 Defibrillator**  
i) Report from Cllr Pauline Donne on requirements
- 36/21 Governance**  
i) To consider and approve draft Risk Assessments for the Rec Grd and QPC Finance  
ii) To consider, approve, and adopt updated Standing Orders  
iii) To consider, approve, and adopt updated Financial Regulations
- 37/21 Quidhampton Parish Council's website**  
i) Consideration to either 1) making changes to the current website or 2) switching to an alternative host in order to meet the Parish Council's legal obligations on:-
  - Transparency Code for smaller authorities (recommended practice as to the publication of information by local authorities about the discharge of their functions and other matters), and
  - The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018
- 38/21 Finance**  
i) To approve the Cash Flow Report and payments  
ii) To receive the mid-year budget status 2021/22  
iii) To consider the first draft budget 2022/23  
iv) To consider and approve moving to online banking for payments (including setting authorisation levels)
- 39/21 Councillors Reports**
- 40/21 AOB/Urgent Matters**  
i) Renewal of Idverde contract  
ii) Consultation on Wiltshire Council's draft 'Climate Strategy' and 'Our Natural Environment Plan'  
iii) Village Newsletter on hold for remainder of 2021  
iv) Report from COVID-19 Group  
v) Ongoing issue of dog poo
- 41/21 To consider resolving that Agenda item 42/21 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 42/21 Councillor vacancies**  
i) Consider applications to co-opt new Councillors to fill the vacancies
- 43/21 Next Parish Council Meeting**  
If agreed, the date of the next Meeting will be held on **Tuesday 09 November 2021 at 7:30pm** in the **Quidhampton Village Hall**