



# Quidhampton Parish Council

Minutes of the Parish Council Meeting held on  
Tuesday 14 September 2021 at 7:30pm  
at the Quidhampton Village Hall, Lower Road, SP2 9AR

Present: Cllrs Howard Rowley (HR), Ken Taylor (KT), Paul Cripps (PC), Fiona West (FW), Tim Duncalfe (TD) and Cllr Pauline Church (Wiltshire Council)

Plus: Melanie Camilleri (MC) – acting Clerk/RFO and two members of the public.

**30/21 Apologies for Absence:** Cllr Pauline Donne

**31/21 Minutes:** the Minutes of the **Parish Council Meeting** held on **Tuesday 27 July 2021** were approved

**32/21 To receive a report from Cllr Pauline Church (Wiltshire Council)**

- COVID: cases in Wiltshire 139/day avg last 7 days. Highest growth in 20-24 year olds. 4 deaths (1 in Salisbury). Ambulance service under pressure.
- Afghanistan refugees: WC are working with the Home Office to support those families leaving Afghanistan in a relocation scheme.
- New traffic crossing on A36: opposite the garden centre. Work commences 20 October 2021 for 4-week period, and again in December 2021. Two-way system so disruption to traffic-flow expected.
- SWAB : meeting taking place 15 Sept at which Philip Wilkins (new PCC) attending.
- Quidhampton Quarry Housing Plans: Period of consultation ends 02 October. QPC encouraged to submit representation and write to the Salisbury Neighbourhood Development Planning Steering Group. To be added to the November Agenda.

**33/21 Recreation Ground**

- i) FW invited seven contractors to quote for fencing and treeworks. Only three responded. After a short discussion, the quote (£3,451.72) from Fencing Direct was unanimously approved. FW to contact Fencing Direct, check what warranty they provide, and if acceptable book a date for the work to be carried out.
- ii) Installation of stock-proof fencing: FW is in ongoing discussions with the landowner.
- iii) Grass cutting: a short discussion took place around the pros & cons of delivery of this service by Bawdens V a local volunteer. If the latter, a new 'fit for purpose' mower + secure storage is needed. All to come ready to discuss and make a decision at the November meeting
- iv) Mower: it was unanimously agreed that PC will advertise the current mower for sale on ebay (with no reserve)
- v) FW is in ongoing discussions with Vitaplay regarding weeds protruding from the safety surface, what remedy is required (and by whom). FW to send Vitaplay photos and extract from Ockenden's report on the situation.

At this point in proceedings, TD delivered his Councillor update (see 39/21) and left the meeting due to work commitments.

- vi) Consideration to cutting back trees and shrubs: Overhanging from bus stop to the pub. Community organised event to carry out. Action for HR.

**34/21 Highways**

- i) Cllr Taylor's presentation to Wiltshire Council CATG meeting was a resounding success. HR expressed his thanks and congratulations to KT and PC for putting together an excellent presentation.

Outcome:

- CATG has agreed to contribute £7,300. QPC to contribute £4,700 (2022/23). KT confirmed QPC has the funds for this (£2,975 2021/22 + £2,500 2022/23, leaving balance £775)
- Reduced scope: measures centre of the village, the footway (no expected cost). Excludes speed table at Edgam Place/Nadder Lane.

- ii) The next CATG Meeting will be held 24 November 2021. KT likely to attend.

**35/21 Defibrillator**

- i) In her absence, Cllr Pauline Donne circulated a written update including registration requirements and weekly checks. Full update to be delivered at the November meeting

**36/21 Governance**

- i) The Risk Assessments for the Rec Grd and QPC Finance were unanimously approved
- ii) The updated Standing Orders were unanimously approved
- iii) The updated Financial Regulations were unanimously approved

All documents to be published on QPC's website.

**37/21 Quidhampton Parish Council's website**

Consideration of QPC's website to meet Transparency Code and Accessibility Regulations. MC to send example free hosted PC websites to Cllr Cripps. Councillors to defer decision to the November meeting.

**38/21 Finance**

- i) To approve the Cash Flow Report and payments

Account Balances:-

Lloyds Marquee Account (40811668): £360.00

Lloyds Special Projects Account (00069453): £127.05

Lloyds Business Bank Instant (07391415): 09 June 2021 £11,486.90

Lloyds Treasurers Account (00419152): 01 July 2021 £12,395.78

The following payments were approved under the Scheme of Delegation

Payee	Detail	Amount £ (incl vat)	Method
Mr Barney	Balance new chain link fence Rec Grd	£1,790.00	883
Bawdens	Grass cutting/grounds maintenance	£233.85	884
M Camilleri	Delivery of services + expenses + stationery	£369.57	885

The following payments were unanimously approved

Payee	Detail	Amount £(incl vat)	Method
Wiltshire Council	CATG – install x3 NAL sockets	£1,377.30	886
Barford Settled Estate	Rent March-Sept	£50.00	S/Order
Bawden	Grass cutting incl footpath	£65.80	887
M Camilleri	Delivery of services + expenses	£376.45	888
Quidhampton Village Hall	Hall Hire (Sept + Nov)	£40.00	889
<b>TOTAL PAYMENTS</b>		<b>£4,302.97</b>	

- ii) MC ran through the 2021/22 budget v actual spend
- iii) MC presented the first draft budget 2022/23 reflecting no increase in Precept. The Councillors fed back some minor changes.  
At the November meeting, MC requested to present two options on Precept 1) no increase 2) marginal increase. Approval target 11 January meeting at the latest.
- iv) Unanimously agreed to move to online banking for payments. As the first step, Cllrs HR and PC to first sign the Lloyds mandate giving MC authority to access the accounts online.

**39/21**

**Councillors Reports**

**TD**

Proposes to move the SID on a monthly basis.  
Recordings taken with the speed feedback display on/off 50%.  
Collaboration as to how SIDs consistently operate across the region to be considered.

**KT**

On behalf of QPC, KT submitted comments to WCC Planning Officer Adam Madge re new planning application for 100 houses on the A3094 Netherhampton Road, Harnham.

**FW**

Reported a suspected wasp nest by the Rec Grd to WC. It transpires the wasps were after the sweet Ivy flowers. Community email issued advising to take caution.

**40/21**

**AOB/Urgent Matters**

- i) MC to chase Idverde regarding renewal of QPC's contract (the bins are still being emptied)
- ii) Wiltshire Council's draft 'Climate Strategy' and 'Our Natural Environment Plan': KT advised the Climate Change Work Group are raising awareness via Newsletters
- iii) Village Newsletter on hold for remainder of 2021. No volunteers to step-in
- iv) COVID-19 Group meet once p.m. and will continue to do so in the current climate and spirit of the community's welfare
- v) Ongoing issue of dog poo: councillors to consider costs for installing 2x dog-poo bins + cost for Idverde to empty them. To discuss at the Nov meeting.
- vi) Confirmation of Planning decisions made under the Scheme of Delegation:-

**21/02243/LBC** (listed building consent)

Address: Almeric, Lower Road, SP2 9AT

Proposal: Alteration to widen and place new doors into kitchen/diner

MC wrote to WC Planning 23 Aug 2021 to confirm Quidhampton Parish Council SUPPORT this application.

**PL/2021/06065** - Householder Application

Address: Pennard, Lower Road, Quidhampton, Salisbury, Wiltshire, SP2 9AT

Proposal: Proposed single storey front extension to provide home office.

MC wrote to WC Planning 23 Aug 2021 to confirm Quidhampton Parish Council SUPPORT this application.

**41/21**

**Resolved unanimously to close Agenda item 42/21 to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**

**42/21**            **Consideration to application to co-opt for one of the three two councillor vacancies:-**  
One applicant: Ms Jacqueline Peters.  
  
After a short discussion between Councillors and the applicant, a vote took place by a show of hands. Resolved unanimously to co-opt Ms Jacqueline Peters as a Councillor.  
  
MC to send Ms Jacqueline Peters the necessary paperwork. Co-option will be ratified at the November meeting.

**43/21**            **Next Parish Council Meeting**  
The date of the next Meeting will be held on **Tuesday 09 November 2021** at **7:30pm** in the **Quidhampton Village Hall**

Being no further business Cllr Howard Rowley closed the meeting at 9:43pm

**THESE DRAFT MINUTES WILL BE APPROVED AND SIGNED AT THE NEXT PARISH COUNCIL MEETING**

Minutes are published on the Parish Council's website <https://parishcouncil.quidhampton.org.uk>