



Quidhampton Parish Council

M. Allen
Parish Clerk
07833 086656
Email: parishclerk@quidhampton.org.uk

Dear Councillor,
You are hereby summoned to attend the
ANNUAL PARISH COUNCIL MEETING of
Quidhampton Parish Council
On **Wednesday 25 May 2022 8:30pm**

Immediately after the
Quidhampton Annual Parish Meeting
which starts at 7:00pm
to be held in the **Loft Room at The White Horse, Quidhampton SP2 9AS**

The public and press are welcome to attend.

AGENDA

- 16/22** **Election of the Chair**
- 17/22** **Election of the Vice-chair**
- 18/22** **Apologies for absence**
- 19/22** **Open Forum**
- 20/22** **Declarations of interest**
- 21/22** **Consider approval of Minutes of the Parish Council meeting held on Tuesday 15 March 2022.** Any matters arising
- 22/22** **Statutory obligations (Led by MA)**
- i) Annual PC Insurance – consider renewal quote
 - ii) Annual fees and subscriptions (WALC, NALC, ICO)
 - iii) Annual RoSPA safety inspection
 - iv) Appoint Internal Auditor for 2022/23 AGAR
- 23/22** **Governance (Led by MA)**
- i) Standing Orders – for review and adoption
 - ii) Financial Regulations – for review and adoption

24/22

Planning

- i) PL/2021/08715 - 1 Albion Bungalows, Lower Road – update on communications with Planning Officer
- ii) PL/2022/03586 - Purbeck, Lower Road, Quidhampton, Salisbury SP2 9AT – householder planning permission

25/22

Village Maintenance

- i) Consider Wilton Estate’s Playground rent view (and review terms of lease)
- ii) Results of newsletter request via JP/Bea Tilbrook requesting empty compost bags to apply mulch around base of trees.
- iii) Results of FW request for permanent signs for new dog waste bins (as the temporary ones have either been removed or blown away in the storm)
- iv) Consideration of the three option quotes for the repair of the bench which was deferred since the last meeting
- v) Update on FW report in the last meeting that she has chased the local farmer to instal stock fencing at the north and west sides
- vi) Discussion on sale of mower (deferred since the last meeting). The grass collector box to be collected and added to the mower for sale.
- vii) Update on reported concern over the slippery state of the path around the Rec Ground -JP was to explore what materials can be used to remedy the situation.
- viii) Update on enquiries as to who can carry out repairs to the telephone box door.
- ix) Defib sign locations to be decided

26/22

Highways

- i) Date for Wiltshire Council Highways resurfacing Lower Road
- ii) Remedy to track at Coronation Square car park (KT/Paul Shaddock)
- iii) Traffic Calming: Discussion on data sharing from Community Policing Team to help prioritise road safety support in the area and consideration of the purchase of an additional SID in the village.

27/22

Finance

- i) 2021/22 Internal Audit (Annual Governance and Accountability Return)
 - Results of the Annual Internal Audit Report
 - Approval and signature of Certificate of Exemption – Form 2
 - Approval and signature of Section 1- the Annual Governance Statement
 - Consideration and approval of Bank Reconciliation
 - Approval and signature of Section 2- Accounting Statements
 - Consideration and approval of the Variance Report
 - Notice of Public Rights and Publication of the Annual Governance & Accountability Return (Exempt Authority)
- ii) Approve the Cashflow & Payments Reports for new financial year to date.

28/22

Village Hall

- i) Request by Village Hall Committee to seek renewal of registration of Quidhampton Village Hall as an Asset of Community Value
- outcome requested: PC to make the proposal to Wiltshire Council

29/22

Correspondence. AOB, urgent matters

- i) Discuss the Jubilee Festivities and using of QPC Public Liability Insurance for the event

30/22

Next Parish Council Meeting

If agreed, the date of the next meeting for Quidhampton Parish Council will be held on Tuesday 12 July 2022 at 7:30pm at Quidhampton Village Hall