

# Quidhampton Parish Council



**Minutes of the Quidhampton Parish Council Meeting  
Held on Tuesday 12<sup>th</sup> July 2022  
At 7.30pm in Quidhampton Village Hall**

**Present:** Cllr Pauline Donne (PD), Cllr Tim Duncalfe (TD), Cllr Jacqueline Peters (JP), Cllr Ken Taylor (KT), Cllr Fiona West (FW)

**Members of the public:** Lesa Drewett

**31/22 Apologies for absence:** Cllr Paul Cripps (PC), Cllr Howard Rowley (HR), Pauline Church (Wiltshire Council). In the absence of the Chair (HR), Cllr Taylor agreed to chair the meeting.

**32/22 Open Forum:** Lesa Drewett raised concerns re ongoing traffic speed issues on A3094 in the 40mph zone. It was noted that Pauline Church is supporting and that a metro count is planned for near to the traffic island between Lower Road and A3094.

- (i) Request the Community Speed Officer to attend and agree a time and date. **Action TD**
- (ii) Determine if roads policies allow additional 40mph signage on A3094 if Quidhampton Parish Council agrees to pay for this, and determine costs. **Action TD**
- (iii) Request an additional SID site location on A3094 after the traffic island junction with Lower Road. **Action TD**

**33/22 Declarations of interest:** Cllr West and Cllr Donne declared an interest in item 35/22.

**34/22 The Minutes of the Parish Council meeting** held on Wednesday 25<sup>th</sup> May 2022 were unanimously approved and signed by Cllr Taylor.

**35/22 Planning**

- i) PL/2022/02763 – 2 The Grange, Lower Road. Responses were required by 05 July. This item was noted for information only, as the council had not made any response.

**36/22 Village Maintenance**

- i) A copy of the original lease for the recreation ground was reviewed. Discussion followed re the reference to fencing and stock fencing along the north and west sides. Barbed wire fixed to the posts of the chain link fence appears to fulfil the definition of stock proof fencing. It was agreed Cllr West should contact the farmer again to enquire as to his plans for grazing stock in these fields and commitment to install stock fencing and report back at next meeting. **Action FW**
- ii) The newly planted trees have been mulched (apart from the newest Wild Cherry tree in the rewilding area). Cllr Taylor reported that a rat (?) had gnawed the trunk of the

small tree by the stile and so protective spiral trunk guards have been placed around this and the other new trees. **Closed.**

- iii) Recreation Ground – Discussion about replacing pegs and ties for existing football goal net and whether to purchase a second net for goal posts at east side. Cllr West provided costs for replacement plastic pegs (£10) and Velcro ties (£11) sufficient for two nets, and a rubber hammer (£8). Nets are sold in pairs and a new set would cost £83.99. Following recent vandalism, it was agreed not to purchase new nets, pegs, or ties, but to leave the net up as it is for now. The unpegged net can be lifted and moved aside for mowing purposes. **Closed.**
- iv) Allotments: Wilton Estate advised there is no available land for allotments in Quidhampton. Response has been sent to person who inquired. **Closed.**
- v) Following contact with Salisbury District Council Parks Officer Polly Mason, Cllr's West and Donne contacted 'Signs in Motion' (used by SDC) for more permanent sturdy warning signs for dog waste. These cost £8 for A5 and £12 for A4 size plus VAT each based on an order of ten signs. It was unanimously agreed to commission ten signs in mixed sizes at a cost of up to £120 plus VAT. **Action PD**
- vi) Provide an update on the sale of the ride-on mower. It was reported by Cllr West that the mower had been sold privately for £300 cash by Cllr Cripps. Cllr Cripps dealt with this and has the cash to deposit into QPC bank account. **Action PC**
- vii) Update on enquiries as to who can carry out repairs to the telephone box door – The Wilton Men's Shed to be approached. Cllr Taylor reported he had made enquiries to XEConnect and received cost of £200 plus VAT for glazed door supply only, plus shipping of £80. This excludes installation costs, and there remains uncertainty as there may be more than version of the BT KX100 phone box. It was agreed costs anyway appear too high and Cllr Rowley to refer back to Peter Edge re Wilton Men's Shed providing a solution. **Action HR**
- viii) Defib sign locations – to be deferred to September meeting. Discussion followed that as the resident who currently monitors and records the defibrillator status will be moving from the village, Cllr Duncalf to contact Mandy Whelan. **Action TD**
- ix) Cllr Donne reported she had submitted a bid for free native tree saplings from The Woodland Trust and has been successful. These will arrive for planting in November. It was agreed to add this as an agenda item for the September meeting and to invite Emma Lovell to attend to discuss planting options in the Recreation Ground and perhaps other green areas in the village. **Action PD**

37/22

### Highways

- i) It was reported at the Local Highways and Footways Improvement Group (LHFIG) meeting on 8/6/22 that the Quidhampton project is now scheduled for 3<sup>rd</sup> to 23<sup>rd</sup> January 2023. Design is in progress. LHFIG is the former CATG, and has had its budget (and scope of works?) doubled. Paul Shaddock unsure if Lower Road resurfacing will be done at same time as safety works. Letter will be sent from Wiltshire Council to residents affected by new pathway to advise them of work planned. Note, this is an information only letter, not a consultation.
- ii) The issue of the track at Coronation Square car park is ongoing and under discussion as there is no defined ownership. No update available. **Action KT**
- iii) Traffic Calming: SID data is shared across Wiltshire. Adrian Turnbull reviews the data. There is currently one Community Policing Officer although two more have been recruited meaning there will be three in total for the whole of Wiltshire. SID

batteries last for 5-10 days and are very heavy and awkward to move. Currently these are changed and charged at home by the Community Speed Watch leader. Discussion followed on options to obtain solar panels for current SID which would cost £1200, or a new SID with solar panels at a cost of £2,700.

a) It was agreed to check if there is any funding available to purchase a new SID with solar panels which was unanimously agreed as the preference. It was agreed to contact Karen Linaker (SWWAB Community Area Manager) to enquire as to SID funding possibilities making case to better cover both major roads.

**Action KT**

b) It was agreed to consider if precept needs to be increased at next meeting (budget setting in September?) if there is not any grant funding available for a second SID. **Action TD**

c) It was agreed to see if there were any other villagers willing to help with charging and changing the SID batteries close to the four points in the village.

**Action TD**

d) Following discussion on CSW results and SID data, a discussion followed on considering a STOP sign from Skew Road into Lower Road to change the priority at that junction. It was agreed to contact Paul Shaddock to see if this can be considered in planning. **Action KT**

iv) Discuss additional 40MPH signage on the A3094. See 32/22 (ii) above. **Action TD**

**38/22**

#### **Grants Applications - KT**

i) To consider whether there are village projects needing grant applications. (e.g. SWWAB: mid August is the likely cut off for consideration of grant proposals for approval at their meeting on 14<sup>th</sup> Sep. e.g. LHFIG: At their meeting on 8<sup>th</sup> June some projects of up to £2k or more were approved with PC contribution of about 1.3<sup>rd</sup>. £49k remains unallocated from the 22/23 budget).

No immediate requirement for grant funding was identified. The need for grant funding was left open for consideration at future meetings. **Ongoing**

**39/22**

#### **Finance – FW/HR**

i) 2021/22 Internal Audit (Annual Governance and Accountability Return)

a) Results of the Annual Internal Audit Report.

Point #3 – The Accessibility Statement is to be published on the website. **Action PC**

ii) Cashflow & Payments Report provided by locum Responsible Financial Officer (RFO) Mel Camilleri was unanimously approved. An additional invoice not included in the report from Charles Stirman for storage of the ride on mower (final invoice) in the amount of £130 was approved for payment. Copy of invoice to be forwarded to Mel with instruction to make payment. **Action FW/MC**

iii) Reviewing the latest statement from Bawdens for grass cutting services, it appears there may be a past invoice QPC has not received and paid. A reconciliation of invoices received from Bawdens and recorded by QPC paid is required. **Action FW**

**40/22**

#### **Village Hall**

- i) Application to seek renewal of registration of Quidhampton Village Hall as an Asset of Community Value was made to Wiltshire Council. Consultation period ended 23<sup>rd</sup> June, with decision scheduled 21<sup>st</sup> July 2022.
- ii) Cllr Pauline Church offered to make enquiries as to why there is a need to seek renewal of registration every 5 years. **Action PC**

**41/22**

**IT Services Provision**

- i) The free IT services QPC currently make use of will shortly no longer be available. Discuss alternative options. As Cllr Cripps was absent this was deferred to the September meeting. **Action: PC**

**42/22**

**Neighbourhood Plan**

- i) Re item 8/22 from QPC meeting 8<sup>th</sup> March. To consider a proposal to proceed. A generic proposal was received by Cllr Taylor. Costs for consultancy would be covered by grant from Locality (Community Land Trusts). QPC would be required to take two actions: to seek approval from Wiltshire Council, and to apply to Locality for the grant to cover the costs of consultancy). It was agreed significant effort would be involved for this item. As Cllrs Rowley and Cripps, and Wiltshire Councillor Church were absent, this was deferred to the September meeting. **Action KT**

**43/22**

**Correspondence / AOB /Urgent matters**

- i) Jubilee Festivities review. Deferred to September meeting.
- ii) Replacement for QPC's Clerk – an advertisement produced by KT was published on WALC and other sites, as well as in the community email. As no responses to advertisements had been received, it was agreed to explore other avenues. It was agreed to:
  - a. Refresh the job advert and share with Councillors for comment. **Action KT**
  - b. Ask Bea Tilbrook to send another village community email with the advert. **Action KT**
  - c. Consider advertising in Salisbury Journal and Valley News, or contact a journalist and explain the opportunity. **Action KT**
  - d. Councillors to review refreshed advert and promote if possible. **Action ALL**
  - e. Cllr West reported that Cllr Rowley had agreed a contract with Mel Camilleri to act as locum RFO for certain QPC financial and banking services, which includes the option to provide additional services to be agreed if required.
- iii) Request from Karen Linaker (Wiltshire Council) to promote 'Strange Old Things' event at The Nadder Centre Tisbury, Friday 30<sup>th</sup> September 2.30 – 4.00pm. This is a mobile museum event for over 60's. Places can be booked by phone or email. It was agreed to ask Bea Tilbrook to include this in a village community email. Cllr West to forward details. **Action FW**
- iv) Meeting dates for remaining meetings in 2022 were agreed as shown on the QPC website, Tuesday 13<sup>th</sup> September at 7.30pm and Tuesday 15<sup>th</sup> November at 7.30pm. Cllr West to confirm hall bookings for these dates with Sabine Dawson. **Action FW**

**44/22**

**Next Parish Council Meeting**

The date of the next Quidhampton Parish Council meeting will be held on Tuesday 13 September 2022 at 7:30pm at Quidhampton Village Hall.

Agendas and Minutes are published on the Parish Council's website  
<https://parishcouncil.quidhampton.org.uk>