

Quidhampton Parish Council



**Minutes of the Quidhampton Parish Council Meeting
Held on Tuesday 10th January 2023
At 7.30pm in Quidhampton Village Hall**

Present: Cllr Howard Rowley (HR), Cllr Ken Taylor (KT), Cllr Fiona West (FW), Cllr Paul Cripps (PC), Cllr Pauline Donne (PD), Cllr Jacqueline Peters (JP), Sasha Stagg - Clerk

Plus: Pauline Church (PCh) (Wiltshire Council)

Members of the public: Tim Duncalfe (TD)

01/23 **Apologies for absence:** None

02/23 **Open Forum:**

TD attended the meeting to provide an update on SID. Two volunteers have come forward, however neither have windows laptops which are required to run the software. A recommendation was made to purchase a cheap laptop which would remain the property of QPC but be handed over to whoever operates SID.

The SID pilot scheme is active until the end of the month, when data will then be exported and uploaded into the police speedwatch database to be used to target efforts against speeding. There are currently 5 SID locations in the village, to be used on a rota basis.

TD to draft a brief document setting out procedures and best practice, to be presented and approved at the next Council meeting.

TD also advised that his wife Mary would continue to look after the defibrillator reporting.

03/23 **Declarations of interest:** None

04/23 The **Minutes of the Parish Council meeting** held on Tuesday 15th November 2022 were unanimously approved and signed by Cllr Rowley.

Matters arising:

- The full **Drain survey** report can be made available to QPC but the results are inconclusive and there is uncertainty as to where the drainage goes. Cllr's Rowley and West to contact Wilts Council as residents to try and gain further information.
Action HR/FW
- Cllr Cripps to publish a standard **Accessibility Statement** on the QPC website.
Action PC
- Cllr Cripps and SS to meet to sort out website access for SS. **Action PC/SS**

- Cllr Rowley to contact Mel Camilleri with regards to ending her contract with QPC. Auditor needs booking in and SS to give priority to enabling bank access.

Action HR/SS

- SS to confirm village hall bookings for the year with Sabine. **Action SS**
- Cllr Cripps advised that he was unsure of the exact amount charged for the sale of the ride on mower, so any surplus to be considered a donation. Action closed.

05/23

Report from Councillor Pauline Church (Wiltshire Council)

- **Flood issues** – Wilton is currently taking special measures due to flooding.
- **Bus fares** are currently capped at £2 per single journey due to government subsidy.
- **School admissions** deadline closes on 15th January 2023 for primary and infant children.
- **Speed enforcement** - There have been around 150 speeding convictions in the area over the last 2/3 months, with The Avenue in Wilton being the biggest hotspot in the south of the county.
- **Highways work** in the village has now commenced, ending on 23rd January, with resurfacing then taking place until 3rd February. It was noted that the contractors were very polite and supportive, and were doing a very good job.
- **SSE presentation on Battery and Solar Energy storage facility** that is due to be constructed off Wilton Road. Cllr Rowley to suggest some possible dates, 1-2 hours from 6/6.30pm. The presentation will be open to anyone from the village and surrounding areas. **Action HR**

06/23

Village Maintenance

- i) Cllr Peters advised that she had not yet explored funding avenues for improving and maintaining the right of way as it should be maintained by the landowner. SS to write to Wilton Estate to enquire as to whether they are responsible for maintenance, or whether it has been delegated elsewhere. **Action SS**
- ii) Cllr Rowley advised that something is required to keep the village phone box door closed and suggested constructing a wooden frame. HR to speak to Peter Edge and a carpenter. **Action HR**
A village resident wrote to SS suggesting that QPC look into purchasing a red phone box and advised that he was prepared to make a donation. Suggestion to be kept under consideration and SS to contact resident to ask how much they would potentially donate. **Action SS**
- iii) Cllr Peters explained that the issue of fly tipping of garden waste in Boys Meadow Withybed was raised following the drain survey where it was discovered that drains were blocked. The fly tipping has taken place for a number of years and also poses a safety issue. SS to write to Wilton Estate to establish whether or not they agree to this being acceptable. If no then a message to be sent out to all residents advising that it is illegal fly tipping. **Action SS**

07/23

Recreation Ground

- i) Cllr's were provided with a copy of the annual RoSPA report. There were no points of major concern, however one amber risk issue was mentioned, that of the hold by the gate to the playground. The hole has subsequently been filled in by Cllr West, following permission from the farmer, Mark Game. All points raised to be monitored regularly via the weekly playground checks.
A safety issue was raised in the playground by Cllr Donne where a large lump of concrete was currently being used by children to hold the football net in place. It was agreed to source some more substantial pegs to secure the net and to remove the concrete. **Action HR**
Communication was received from a resident raising concerns over the number of newly planted trees in the recreation ground. It was noted that residents had been consulted over the planting and it was agreed that they are all planted well away from, and do not interfere with, the football goals. Cllr's agreed that careful consideration would be given to any further planting, and if necessary that the trees could be pruned.
- ii) No further progress to date on the stock fencing. Mark Game to be asked to provide a cost proposal, setting out the cost of materials, to be considered in the March meeting.

08/23

Highways

- i) Agreement on the Bollard placement on the new walkway to the east of Locks Lane is still outstanding. Cllr Taylor to send Paul Shaddock a reminder. **Action KT**
- ii) See 02/23. Councillors unanimously agreed to approve the purchase of a laptop to support SID, up to the value of £200. Cllr Cripps to check the price of refurbished laptops. **Action PC**

09/23

Finance

- i) SS confirmed that the precept request of £11,500 for the year 2023/24 had been submitted.
- ii) The payments report was unanimously approved. Cllr Cripps to send invoices for IT to SS for payment. Moving forward, invoices to be paid directly by QPC. **Action PC**
Cllr Rowley confirmed that he had asked Mel Camillerie to prepare the end of year accounts for 2022/23, but that this would be her last task for QPC. The 2023/24 budget figures still require updating. SS to arrange a meeting with Cllr West to go through finances and related processes. **Action SS/FW**
- iii) It was confirmed that a current contract with Idverde is in place and that SS had requested a copy of the contract for future reference.

10/23

Village Hall

- i) Cllr Rowley advised that two volunteers had come forward to help with the running of the village hall. The committee are meeting on Friday to wrap up loose ends and to look at things moving forward. A report to be given at the next QPC meeting.

11/23 Neighbourhood Plan

- i) In order to proceed with a Neighbourhood Plan a volunteer will be required to take on the project for two years. Cllr Rowley to look into further and report back at the next meeting. **Action HR**

12/23 Correspondence/AOB/Urgent matters/Round Table

- i) As Cllr Duncalfe has now formally resigned, there are up to three vacancies on the Parish Council. Bea Tilbrook to send a notice out to residents advising of the vacancies.
- ii) See 05/23. A date for the SSE presentation to be organised between SS and Pauline Church.
- iii) An email had been received from a resident over concerns that Edgam Place may become adopted, with the belief that they currently receive a reduction in their Council Tax as the road is unadopted, and requested that residents of the road be consulted with if this is being considered.

There are currently no plans for adoption; the discussions have been re the car park which is leased from Wilton Estate. There are still plans for a cycle path to pass through this area, so improvements will be made, but there are no plans for adoption.
- iv) Cllr Taylor raised that a communication had been sent around regarding grants for village halls. However it is only available for projects over £35k, where 85% of the cost is coming from other sources, so not helpful at all.
- v) A discussion took place as to whether the village will be organising celebrations in May for the King's Coronation. Cllr Rowley to talk to Karen in the pub, and also organise making an application to close the road, in the event that it is required. Any ideas welcomed. **Action HR**

13/23 Next Parish Council Meeting

The date of the next Quidhampton Parish Council meeting will be held on Tuesday 14th March 2023 at 7:30pm at Quidhampton Village Hall.

It was agreed to move the date of the meeting scheduled for Tuesday 9th May to the following Tuesday, 16th May. SS to change the hall meeting date booking and update on the website. **Action SS**

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<https://parishcouncil.quidhampton.org.uk>