

Quidhampton Parish Council



**Minutes of the Annual Meeting of Quidhampton Parish Council
Held on Tuesday 14th May 2024
At 7.30pm in Quidhampton Village Hall**

Present: Cllr Howard Rowley (HR), Cllr Jacqueline Peters (JP), Cllr Julia Thomas (JT), Cllr Pauline Donne (PD), Cllr Pauline Church (Wiltshire Council)

Plus: Sasha Stagg - Clerk

Members of the public: Sam Martin (SM)

27/24 Election of the Chair: Jacqueline Peters – Proposed by JT, seconded by PD, vote unanimous.

28/24 Election of Vice Chair: Julia Thomas – Proposed by JP, seconded by HR, vote unanimous.

Sam Martin was formally co-opted as a new councillor – Proposed by JP, seconded by JT, vote unanimous.

Huge thanks were expressed to HR for all his hard work as Chair of the Parish Council.

29/24 Apologies for absence: Paul Cripps

30/24 Open Forum – No one present

31/24 To receive a report from Cllr Pauline Church (Wiltshire Council)

- Most of the bollards have now been installed. PCH suggested that the Council refer back to the plans to ensure that they have all been placed as expected.
- Coronation Square – Wilts Council have a lease for the car park which has now expired and is still under renegotiation. Complicated by the fact that a cycleway is due to be installed which will cross this land. Once this is in then the potholes will be filled, however if they get too bad before this then contact PCH. The Council agreed that it was very important that this land/car park is retained.
- Speeding traffic – currently issues at Netherhampton as well as Quidhampton. The recent implementation of a 20mph speed limit along with the new lines, bollards and build out have improved things in the village. Possible that PCH would leverage the police to do speed enforcement in the village and she advised that any significant offences should be reported to her to pass on.
- Buses - £2 fares have been extended until December 2024, and concessionary fares now apply from 9am rather than 9.30am.
- My Wilts App – currently issues with bad functionality, however new software has been obtained and there will be a new launch in the summer.
- A3094 has now been resurfaced.

- Food bank in Wilton is open to Quidhampton residents if required.
- Sewage issues are currently being addressed, with PCH and Chris Rolse meeting next week to discuss. Not great from a public health perspective, and the issues have already been flagged with Wessex Water.
- The village pub, The White Horse, has been noted as an Asset of Community Value for a further five years. Will need to reapply in 2028.
- The Village Hall lease was recently up and has been renegotiated with Lower Bemerton church for £5 a year for the next 25 years, with just legal costs requiring paying. Repairs also have to be carried out by the Village Hall committee. Grants are available once the formal lease document has been signed to help with redecoration and repairs.
- ITV are filming in the village pub next week.
- It was asked whether PCH could help with the reinstatement of Speedwatch. PCH felt that the withdrawal could possibly be down to an admin error. Correspondence to date to be forwarded to PCH along with information from Joy.
- Meeting with Perry Payne last week regarding village road improvements that could possibly be done through LHFIFG.

32/24 **Declarations of interest:** None

33/24 The **Minutes of the Parish Council meeting** held on Tuesday 12th March 2024 were unanimously approved.

Matters arising:

- The village flyer has now been distributed throughout the village.

34/24 **Statutory obligations**

- i) Annual PC insurance – SS had received a quote from existing insurers, Gallagher, which had increased considerably (£891.97). After some market research she obtained a quote from Zurich insurance for £437 which provides comprehensive levels of insurance on the same level or above as Gallagher. Cllrs unanimously approved to proceed with Zurich.
- ii) Annual fees and subscriptions (WALC, NALC, ICO) were approved.
- iii) Continuation of annual RoSPA safety inspection was approved.
- iv) John K Murray was appointed as Internal Auditor for 2024/25 AGAR.

35/24 **Governance**

- i) Standing orders – approved. SS to review and update.
- ii) Financial regulations – approved. SS to review and update.
- iii) SM was welcomed to the Council. Cllr Pauline Donne sadly tendered her resignation, so there remains a number of vacancies on the Council. JP to organise a stand at the upcoming Village Flower Show on Sunday 7th July to encourage more recruits, especially from the Wilton side of the Village.
Sincere thanks were expressed to PD for her work on the Parish Council. She will be sorely missed.

36/24

Highways

- i) The majority of the bollards have now been replaced, however there were still a couple to be installed. To be kept an eye on and chased up with Paul Shaddock if they don't get installed soon.
- ii) Following the withdrawal of the Community Speedwatch scheme from the village, there is currently a formal complaint in with Wiltshire Council. Awaiting outcome.
- iii) Perry Payne from the Wiltshire Road Safety Partnership visited the village on Friday 10th May. He started at the east end of the village where traffic did its usual thing of speeding and not giving way, however it was noticeably better with the bollards now in place. There are some improvements that could be made in terms of speed limits, including the reduction of the current 60mph limit when exiting the village towards Skew Road. Also, moving the 20mph limit slightly further out.
Further into the village at the other priority system, the give way line is too far forward. On the A3094 the repeater signs to remind of a 40mph limit are not adequate and misplaced. Vegetation at the junction needs cutting back – SS to instruct the Parish Steward. **Action SS.**
Much of this work could be done through LHFIG, however the Parish Council would need to pay 25% of any costs involved.
Perry also enquired about the SID, where data has not been downloaded for some time. Currently PC has the laptop. SM volunteered to look into this and obtain the laptop from PC. **Action SM.**

37/24

Village Maintenance

- i) The old phonebox is bolted into a concrete base on the ground. Need to try and remove the phonebox and replace the concrete block, before siting a small shed with shelves for book/plant exchange. No planning permission is required as it is a temporary structure, just needs to be aesthetically pleasing. Cllr Rowley to continue to pursue. **Action HR.**

38/24

Recreation Ground

- i) After the last meeting where the fencing repairs and tree pruning were approved, PD confirmed that the work had now been carried out and the things were looking much better.
- ii) Nothing to report from the weekly playground checks, and Cllr Thomas confirmed that she would continue to do the checks now that Cllr Donne has resigned. It was noted that Mark Game had asked for us to keep an eye on the brambles growing into his field, and to cut back as necessary.
PD commented that there is a Malice Red Devil tree leaning, due to being top heavy. PD to ask Emma if it needs maintenance.
- iii) Following the withdrawal of idVerde emptying bins in the village, it had been very challenging finding a new provider to empty them. A number of Councillors and SS had emptied the bins themselves a few times in the meantime. SS confirmed that she had at last found a new solution with Grist Environmental, with the cost being £7.90 +vat per bin empty. Councillors unanimously agreed to entering the contract and SS to instruct Grist accordingly. **Action SS.**

It was noted that the footpath was very overgrown. SS to chase up with Bawdens and also contact Alex Howson. **Action SS.**

39/24

Finance

- i) Cashflow and payments report was approved.

CASH FLOW REPORT				
Period: 13 March 24 to 14 May 24				
Date	Method	Payee	Details	Amount
19/03/2024	CHQ	Wilts & Hants Tree Care (Paid)	Invoice 452	420.00
24/03/2024	S/O	Barford Settled Estate	Invoice SI21679	55.00
28/03/2024	S/O	ICO	2024 renewal	35.00
30/03/2024	CHQ	Bawdens	Invoice 29313	65.80
31/03/2024	CHQ	Paul Cripps	Google office invoice March 24	50.05
01/04/2024	S/O	A J Stagg	Clerks gross salary + office allowance March 24	323.56
10/04/2024	CHQ	Mr Fencing Wiltshire Ltd	Invoice 200334	360.00
30/04/2024	CHQ	Paul Cripps	Google office invoice April 24	60.00
30/04/2024	CHQ	Bawdens	Invoice 29477	71.06
01/05/2024	S/O	A J Stagg	Clerks gross salary + office allowance April 24	323.56
14/05/2024	CHQ	A J Stagg	Backpay April/May £48.54 x 2	97.08
14/05/2024	CHQ	A J Stagg	Reimbursement for postage stamps	6.80
14/05/2024	CHQ	Safelincs Ltd	Replacement pads and battery for defib	112.79
31/05/2024	CHQ	Bawdens	Invoice 29478	71.06
05/06/2024	CHQ	Safelincs Ltd	Invoice INV1041949 - replacement pads and battery for defib	112.79
20/05/2024	CHQ	Zurich Insurance	Invoice 53358185 annual insurance renewal	437.00
TOTAL				2,601.55

40/24

Village Emergency Plan

- i) Cllr Peters reported that she had gotten as far as she could with the Village Emergency Plan; it just now needed typing up. The defibrillator is referred to in the document and need to clarify who to contact regarding it, either Mary or SS. It was also noted that Alex Smith is named on the medical list, however he doesn't have a first aid certificate.

41/24

Neighbourhood Plan

- i) Cllr Rowley confirmed that he is part way through compiling the document and will bring it to the next meeting. The plan follows the guidelines of Salisbury's plan, however they keep changing what they are putting out.

42/24

Correspondence/AOB/Urgent matters/Round Table

- Replacement of the stock fencing is just now waiting on a post knocker which should be arriving in the next 10 days.

43/24

Next Parish Council Meeting

The date of the next Quidhampton Parish Council meeting will be held on Tuesday 16th July 2024 at 7:30pm at Quidhampton Village Hall.

Meeting ended at 9.13pm.

Agendas and Minutes are published on the Parish Council's website

<https://parishcouncil.quidhampton.org.uk>