

Quidhampton Parish Council



**Minutes of the Extraordinary Meeting of
Quidhampton Parish Council
Held on Tuesday 24th June 2025
at the White Horse Pub, Quidhampton**

Present: Cllr Jacqueline Peters (JP), Cllr Thomas (JT), Cllr Steph Kershaw (SK), Cllr Mike Donohue (MD)

Plus: Sasha Stagg - Clerk

Members of the public: John Cater

44/25 Apologies for absence: None

45/25 Declarations of interest: None

46/25 2024/25 Internal Audit (Annual Governance and Accountability Return)

Results of the Annual Internal Audit Report. Attention drawn to:

- Website is still not satisfactory, with it being difficult to find current documents etc.
– A big overhaul to be made in the coming months.
- Regulatory Documents – Although reviewed annually, need to ensure that only the most up to date versions are visible on the website.
- VAT – Vat claims to be processed.
- Tax deductions – to be made by the Parish Council as an employer rather than by the Clerk, which had previously been practice.
- Arnold Baker – publication with up-to-date information regarding legislative and government departments. Recommended purchase.
- Certificate of Exemption – Form 2 approved and signed
- Section 1- the Annual Governance Statement approved and signed
- Bank Reconciliation approved and signed
- Section 2- Accounting Statements approved and signed
- Notice of Public Rights and Publication of the Annual Governance & Accountability Return (Exempt Authority) **Action: SS to publish on website**

47/25 Finance

- Payment of invoice for £270 from John Murray auditor unanimously approved
- Payment of £384.48 to Clerk (A J Stagg) for overtime worked, and £22.05 for travel expenses unanimously approved

AOB

- Cllr Peters advised that the next Area Board meeting is being held on 9th July in East Knoyle.
- Reinstatement of Speedwatch – It was noted that there had recently been a MetroCount in the village which had not been requested, but may well have been triggered by recent

discussions regarding speeding in the village and Speedwatch. Once the data has been received back then things may well progress, and if not, then the data can be used in our application to have speedwatch reinstated.

48/25

Next Parish Council Meeting

The date of the next Quidhampton Parish Council meeting will be held on Tuesday 8th July 2025 at 7:30pm at Quidhampton Village Hall.

Agendas and Minutes are published on the Parish Council's website
<https://parishcouncil.quidhampton.org.uk>